

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
May 2, 2022

President Melissa S. Herr called the meeting to order at 7:31 p.m. and opened the meeting with the Pledge of Allegiance.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mrs. Suzanne S. Knowles, Mr. Matthew E. Parido, Mrs. Audra R. Spahn, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda M. Allison; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Ms. Eva G. Strawser, Mr. Jamie P. Raum, Mrs. Alicia C. Kowitz, Dr. Jeffrey T. Smecker, Dr. Michele B. Westphal; Director of Buildings and Grounds, Mr. Glenn Davis; Administrative Assistant, Mrs. Mary E. Williams; Student Representatives, Miss Ella Horst and Miss Maggie Swarr; and visitors.

ABSENT: Board Members, Mr. Dustin D. Knarr.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comments.

MINUTES

Mr. Byrnes moved and Mrs. Knowles seconded the motion to approve the Minutes of the regularly scheduled meetings of April 4 and 19, 2022.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Mr. Raum recognized April Students of the Month from Martin Meylin Middle School.

Dr. Feeney recognized April Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart recognized students from Lampeter-Strasburg High School who have art displayed in the Board room of the administration building.

Dr. Peart shared the following communications:

1. Stem, Pamela J. – a letter of resignation.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Beiler moved and Mr. Welk seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$1,755,164.95, Cafeteria Fund checks in the amount of \$119,852.01, High School Athletic Fund checks in the amount of \$528.65, Capital Reserve Fund checks in the amount of \$268,987.03, and Athletic Account Officials in the amount of \$7,879.15.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

Mr. Parido reported that the Committee met earlier in the evening and discussed an agreement with IU13 and received a presentation on the results of the before school/after school program.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Beiler reported that the Committee did not meet in April, but is scheduled to meet on May 16, 2022, at 6:30 p.m.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

Mr. Stoltzfus reported that the Finance Committee met on April 12, 2022, and had a presentation from Raymond James Group on the debt profile and received an update from the food service program. The Committee also looked at five-year projections and reviewed the 2022-2023 proposed budget recommendation.

PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Mr. Byrnes reported that the Committee met this evening and recommends all agenda items for approval.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported on the end of year award program preparation and determining which parents would like to participate in the upcoming school year.

STUDENT REPRESENTATIVES – Miss Ella Horst, Miss Maggie Swarr

Miss Swarr reported on events at Lampeter Elementary School including the Mobile Ed STEAM Museum for all classes, picnic program math assembly for kindergarten students and opportunity to enter the starlab for first grade students. The field trip to the Fulton Theater returned with first and second grade students all going together. Students also enjoyed the BMX bikes anti-bullying and safety assembly.

At Hans Herr Elementary School, the IU13 STEM award recipients were named and breakfast buddy events took place. Members of the PTO were recognized for making the events possible and supporting the Hans Herr community throughout the year. Hans Herr special education teacher Teresa Fowler was named the 2022 L-S Teacher of the year and several Hans Herr students received recognition for their artwork at the Lancaster County K-8 Art Show.

At Martin Meylin Middle School, Carter Peters acted as principal for the day. During this day, he created a themed Jersey Day, helped at lunch and with announcements. The middle school “spring dance” took place with 67% of student population attending the dance! Students are currently working on PSSA testing with special events taking place. Upcoming events include recognizing Burrowes scholars, the 8th grade social and the spring concert. Miss Swarr concluded her report by thanking teachers for all they do for the students.

Miss Horst reported on the Lampeter-Strasburg High School spring sports season and congratulated three students that will be playing at the collegiate level. She recognized the high school “family” for earning recognition as the #1 high school in Lancaster, 57th in the state and 1,665 in the nation. Miss Horst concluded the report sharing on the 2022 prom and the upcoming AP Keystone and final exams.

APPROVAL OF RESIGNATION

Mr. Byrnes moved and Mr. Welk seconded the motion to approve a resignation from Pamela J. Stem, personal care assistant, Lampeter-Strasburg High School, effective June 7, 2022.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mr. Byrnes moved and Mr. Welk seconded the motion to approve the employment of Kristie L. Nies as an extended substitute third grade teacher at Hans Herr Elementary School retroactively effective to on or about April 30, 2022, through the end of the 2021-2022 school year. Her daily compensation will be \$294.08 based upon Step 1, Level B, of the District compensation agreement.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Byrnes moved and Mr. Welk seconded the motion to approve the employment of the following individuals in support or non-permanent positions:

- a. Tanya L. Groff, student accounting secretary, Lampeter-Strasburg School District Administration Building. Ms. Groff will become a category A support employee and will be compensated at \$20.84 per hour effective May 31, 2022.
- b. Eileen J. Smith, SACC group supervisor, Lampeter Elementary School. Ms. Smith will become a category E support employee and will be compensated at \$16.59 per hour retroactively effective to April 11, 2022.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE OF STATUS

Mr. Byrnes moved and Mr. Welk seconded the motion to approve a change of status for the following individuals:

- a. Michelle Diffendarfer, long-term substitute health/physical education teacher, Martin Meylin Middle School. Ms. Diffendarfer will become a temporary professional employee assigned as a health/physical education teacher at Martin Meylin Middle School effective August 10, 2022. Her annual compensation will be \$60,043 based upon Step 2, Level B, of the District compensation agreement.
- b. Alicia C. Kowitz, assistant principal, Martin Meylin Middle School. Ms. Kowitz will become principal at Martin Meylin Middle School effective July 1, 2022. Her annual compensation will be \$102,587.

A voice vote was unanimous in favor of the motion.

APPROVAL OF ADDITIONAL ASSIGNMENT

Mr. Byrnes moved and Mr. Welk seconded the motion to approve an additional assignment for Jody F. Stauffer, art teacher, Lampeter Elementary School. Ms. Stauffer will have the additional assignment of 20% long-term substitute art teacher at Lampeter-Strasburg High School effective for the 2022-2023 school year. Her annual compensation for this additional assignment will be \$17,415.40 based upon Step 15, Level M30 (20%) of the District compensation agreement.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE TO ADDITIONAL SALARY

Mr. Byrnes moved and Mr. Welk seconded the motion to approve the following changes of additional salary for 2021-2022 to be paid from the Lampeter-Strasburg High School Activity Fund, at no cost to the District, if funds are available:

a.	Adam Zurn	Musical Playbill Coordinator	\$1,025.00	Deletion
c.	Adam Zurn	Musical Playbill Coordinator – 50%	\$ 512.50	Addition
b.	Susan Rettew	Musical Playbill Coordinator – 50%	\$ 512.50	Addition

A voice vote was unanimous in favor of the motion.

APPROVAL OF ASSISTANTS FOR EXTENDED SCHOOL YEAR (ESY) SPECIAL EDUCATION SERVICES

Mr. Byrnes moved and Mr. Welk seconded the motion to approve extended school year (ESY) services for students with IEPs to be provided by the following special education teacher assistants from June 27, 2022, through August 4, 2022, at the hourly compensation and school indicated:

Lampeter Elementary

Lapp, Rebecca	\$16.82 (2021-2022); TBA (2022-23)
Machowski, Cynthia	\$16.50 (2021-2022); TBA (2022-23)

Hans Herr Elementary School

Bahurka, Rose	\$13.39 (2021-2022); TBA (2022-23)
Bohanan, Christine	\$17.19 (2021-2022); TBA (2022-23)
Cissne-Pawlson, Gloria	\$13.00 (2021-2022); TBA (2022-23)
Pletcher, Kerri	\$12.64 (2021-2022); TBA (2022-23)
Rose, Monica	\$12.64 (2021-2022); TBA (2022-23)

Martin Meylin Middle School

Bopp, Grace	\$14.62 (2021-2022); TBA (2022-23)
Harnish, Jennifer	\$14.83 (2021-2022); TBA (2022-23)

Hollern, Faith	\$12.64 (2021-2022); TBA (2022-23)
Kreider, Katrina	\$12.64 (2021-2022); TBA (2022-23)
Marcroft, Cheryl	\$13.06 (2021-2022); TBA (2022-23)

Substitutes

DeLuca, Lori	\$12.28 (2021-2022); TBA (2022-23)
Ebersol, Andrea	\$12.64 (2021-2022); TBA (2022-23)

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUMMER CUSTODIAL EMPLOYEES

Mr. Byrnes moved and Mr. Welk seconded the motion to approve summer employees at the hourly compensation indicated:

Lampeter-Strasburg High School

Bruner, Aleah K.	\$10.28
Bruner, Elly L.	\$10.28
Cirrincone, Rylin O.	\$10.28
Cramer, Andrew S.	\$10.78
Griscom, Olivia F.	\$10.28
Jacoby, Kimberly A.	\$12.28
Lantz, Lisa M.	\$12.28
Maines, Cozette	\$10.28
Nitchie, Lisa M.	\$12.28
Rinier, Kimberly A.	\$12.28
Shelley, Rebecca A.	\$12.28
Stoltzfus, Erin N.	\$10.78
Stoltzfus, Kyle J.	\$10.28
Zuber, Brooke M.	\$10.28

Martin Meylin Middle School

Maines, Owens R.	\$10.28
Nebel, Hayden E.	\$10.28
Puleo, Marissa B.	\$10.28
Rightnour, Tyler L.	\$10.28
Teeter, Emerson J.	\$10.28
Wilhelm, Judith A.	\$12.28

Hans Herr Elementary School

Hollern, Faith A.	\$12.28
McAleer, Milissa S.	\$12.28
Pletcher, Kerri J.	\$12.28
Richwine, Connie L.	\$12.28
Stoneburner, Sachiko	\$12.28

Lampeter Elementary School

Kuhns, Anna R.	\$12.28
McNeely, Gavin K.	\$12.28
Smecker, Ryan J.	\$10.28

Substitutes

Kuhns, Michael J.	\$12.28
Kuhns, Paige B.	\$12.28

A voice vote was unanimous in favor of the motion.

APPROVAL OF TITLE I SUMMER READING AND MATH CAMP INSTRUCTORS

Mr. Byrnes moved and Mr. Welk seconded the motion to approve Title I Summer Reading and Math Camp instructors at \$25 per hour, as follows (Reading Camp will be held June 20, 2022, through July 1, 2022; Math Camp will be held July 11, 2022, through July 22, 2022. Camps will be held at Lampeter Elementary School, Hans Herr Elementary School, and Martin Meylin Middle School.):

Allen, Lisa A.
 Carter, Tina M.
 Colvin, Daniel G.
 Dodson, Jo Carole
 Ebert, Elizabeth A.
 Fisher, Brian K.
 Frego, Maria M.
 Gast, Dawn M.
 Getchis, Michelle R.
 Gilbert, Caitlin M.
 Greenwood, Kristen R.
 Grove, Kara R.
 Haring, Paige L.
 Henry, Christi L.
 Horner, Tara E.
 Jamieson, Amy A.
 Johnson, Joan S.
 Kershner, Janelle N.
 Kinert, Amanda R.
 Konkle, Janelle L.

Krothe, Benjamin
Long, Paula D.
Manion, John B.
McComsey, Barbara L.
McNaul, Lisa A.
Menapace, Lauren E.
Middleton, Rebecca J.
Nies, Kristie L.
Parker, Alanna Z.
Pieters, Michelle L.
Potter, Jaclyn F.
Rettew, Susan M.
Sangiomo, Brianna M.
Smyth, Patricia A.
Stutzman, James A.
Tuten, Benjamin T.
Weaver, Cheryl R.
Wenger, Bonnie S.

A voice vote was unanimous in favor of the motion.

APPROVAL OF TITLE I SUMMER READING AND MATH CAMP ASSISTANTS

Mr. Byrnes moved and Mr. Welk seconded the motion to approve Title I Summer Reading and Math Camp assistants at their current rates of pay as follows:

Galarza-Rios, Maddie S.
Pieters, Maya K.
Rinier, Diane S.

A voice vote was unanimous in favor of the motion.

APPROVAL OF TITLE I SUMMER READING AND MATH CAMP NURSING SERVICES

Mr. Byrnes moved and Mr. Welk seconded the motion to approve Title I summer reading and math camp nursing services to be provided by the following individuals at \$25 per hour:

Bitler, Donna S.
Fliegel, Pamela S.
Lindsley, Deborah M.
Rimert, Jennifer M.
Vestermark, Mary R.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mr. Byrnes moved and Mr. Welk seconded the motion to approve 2021-2022 substitutes in their respective capacities, as follows:

Emergency Certified Substitute

Litvin, Adriana R. All Instructional Areas PK-12

Support Staff Substitute

Thomas, Sondra D.
Thomas, Sondra V.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EVENT WORKERS

Mr. Byrnes moved and Mr. Welk seconded the motion to approve Elizabeth A. Ammon as a 2021-2022 event worker.

A voice vote was unanimous in favor of the motion.

APPROVAL OF VOLUNTEERS

Mr. Byrnes moved and Mr. Welk seconded the motion to approve Robin L. Feaster as a 2021-2022 volunteer.

A voice vote was unanimous in favor of the motion.

RECOGNITION OF GRANTING OF TENURE

Dr. Peart recognized that tenure will be extended to the following individuals in compliance with the laws of the Commonwealth of Pennsylvania:

- a. Cynthia N. Dietrich
- b. Alicia M. Miller
- c. Alanna Z. Parker
- d. Kylie J. Turner

APPROVAL OF EXTENDED SCHOOL YEAR (ESY) SPECIAL EDUCATION CONTRACT

Mr. Parido moved and Mr. Byrnes seconded the motion to approve a 2021-2022 extended school year (ESY) special education contract with The Vista School for two students at a tuition payment rate of \$8,682.51 per student.

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2022-2023 SPECIAL EDUCATION CONTRACT

Mr. Byrnes moved and Mr. Welk seconded the motion to approve a 2022-2023 special education contract with TherAbilities to provide physical therapy for one student in the amount of \$90.00 per hour, up to 40 hours.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LANCASTER COUNTY ACADEMY 2022-2023 PROPOSED BUDGET

Mrs. Spahn moved and Mr. Parido seconded the motion to approve the 2022-2023 Lancaster County Academy Proposed Budget.

A voice vote was unanimous in favor of the motion.

APPROVAL TO ADOPT 2022-2023 PROPOSED FINAL BUDGET

Mrs. Knowles moved and Mr. Arnst seconded the motion to approve to adopt the 2022-2023 proposed final budget, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL FOR SALE OF STRASBURG ELEMENTARY PROPERTY

Mr. Beiler moved and Mr. Welk seconded the motion to approve a resolution to sell the Strasburg Elementary property with noted restrictions via a sealed bid process, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CRITICAL CAPITAL PROJECT BIDS OPENED APRIL 21, 2022

Mr. Beiler moved and Mrs. Knowles seconded the motion to approve Critical Capital Project bids, subject to acceptable completion of final contract documents as follows:

- a. General Contract – Reject all bids.
- b. Mechanical Contract – Award to Garden Spot Mechanical as lowest responsible bidder for Base and Alternate for \$2,370,000, including unit prices.
- c. Plumbing Contract – Award to Garden Spot Mechanical as lowest responsible bidder for \$689,000, including unit prices.
- d. Electrical Contract – Reject all bids.

A voice vote was unanimous in favor of the motion.

APPROVAL OF AN AGREEMENT FOR SERVICES WITH LANCASTER-LEBANON IU13 Tabled

An agreement for services with Lancaster-Lebanon IU13 was tabled to the meeting on May 16, 2022.

APPROVAL OF LANCASTER-LEBANON VIRTUAL SOLUTIONS AGREEMENT WITH LANCASTER-LEBANON IU13

Mr. Parido moved and Mrs. Knowles seconded the motion to approve an agreement to participate in the Lancaster-Lebanon Virtual Solutions (LLVS) between the Lancaster-Lebanon Intermediate Unit 13 and Lampeter-Strasburg School District through a three-year contract.

A voice vote was unanimous in favor of the motion.

APPROVAL OF DUAL/CONCURRENT ENROLLMENT CONTRACTS

Mr. Beiler moved and Mr. Welk seconded the motion to approve dual/concurrent enrollment contracts as follows:

1. Delaware Valley University
2. Pennsylvania College of Health Sciences
3. Penn State York

A voice vote was unanimous in favor of the motion.

APPROVAL TO APPOINT BOARD TREASURER

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve Mr. Keith A. Stoltzfus to serve as School Board Treasurer for a term of one year, effective on July 1, 2022, for the 2022-2023 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF UPDATED POLICIES (SECOND READING)

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve updated policies (second reading) as follows and as attached to these Minutes:

- | | |
|-----------------|---|
| a. Policy 103 | Discrimination/Title IX Sexual Harassment Affecting Students with attachments |
| b. Policy 104 | Discrimination/Title IX Sexual Harassment Affecting Staff with attachments |
| c. Policy 113.2 | Behavior Support |
| d. Policy 247 | Hazing with attachments |
| e. Policy 249 | Bullying/Cyberbullying with attachments |
| f. Policy 325 | Dress and Grooming |

A voice vote was unanimous in favor of the motion.

APPROVAL OF POLICY (SECOND READING)

Mrs. Knowles moved and Mr. Welk seconded the motion to approve Policy 218.3 Discipline of Student Convicted/Adjudicated of Sexual Assault (second reading), as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

NEW BUSINESS

Mrs. Herr congratulated the high school and District for the accomplishment of earning recognition as the #1 high school in the county.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to Executive Session at 8:46 p.m. to discuss a matter involving the evaluation of performance of a specific public officer or employee employed or appointed by the School District.

MEETING ADJOURNED

The meeting was reconvened and properly adjourned at 9:55 p.m.

Mary E. Williams
Secretary