

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
June 13, 2022

President Melissa S. Herr called the meeting to order at 7:31 p.m. and opened the meeting with the Pledge of Allegiance.

PRESENT: Board Members, Mr. Scott M. Arnst (arrived at 8:10 p.m.), Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Mr. Matthew E. Parido, Mrs. Audra R. Spahn, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda M. Allison; Administrators, Mrs. Karen L. Staub, and Mrs. Alicia C. Kowitz; Administrative Assistant, Mrs. Mary E. Williams; and visitors.

ABSENT: Board Member, Mr. David J. Beiler.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comments.

MINUTES

Mr. Byrnes moved and Mr. Welk seconded the motion to approve the Minutes of the regularly scheduled meetings of May 2 and 16, 2022.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Dr. Peart congratulated the class of 2022 and thanked students, families, faculty and staff for a successful school year.

Dr. Peart shared the following communications:

1. Bollinger, Barbara A. – a letter of resignation.
2. Britton, Caleb B. – a letter of resignation.
3. Denlinger, Kathleen M. – a letter of resignation.
4. Dunlap, Sherry A. – a letter of resignation.
5. Major, Carla M. – a letter of resignation.
6. Weiss, H. Dustin – a letter of resignation.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mrs. Spahn moved and Mr. Byrnes seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$3,045,948.41, Cafeteria Fund checks in the amount of \$160,675.43, High School Athletic Fund checks in the amount of \$1,153.54, Capital Reserve Fund checks in the amount of \$199,856.32, and Athletic Account Officials in the amount of \$5,562.95.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

No report.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Stoltzfus reported that the Committee met on May 16, 2022, and received a presentation from Kim and Craig Smith on the Ryan Smith Basketball Court proposal. The Committee accepted the presentation and are looking forward to moving forward with court. The Committee also continued discussion on the feasibility study, long-term planning, and accepting early childhood bids. Mr. Davis also provided campus updates.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

No report.

PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Mr. Byrnes reported that the Committee met this evening and recommends all agenda items for approval.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Peart reported that federal programs ended the year strong and that Title I assistants have been finalized for reading and math summer camps.

APPROVAL OF RESIGNATION

Mr. Byrnes moved and Mr. Welk seconded the motion to approve resignations from the following individuals:

- a. Barbara A. Bollinger, kitchen helper, Martin Meylin Middle School, retroactively effective to June 7, 2022.
- b. Caleb B. Britton, personal care assistant, Martin Meylin Middle School, retroactively effective to June 8, 2022.
- c. Kathleen M. Denlinger, kitchen helper, Lampeter-Strasburg High School, retroactively effective to June 7, 2022.
- d. Sherry A. Dunlap, kitchen helper, Martin Meylin Middle School, retroactively effective to March 24, 2022.
- e. Carla M. Major, cafeteria monitor, Hans Herr Elementary School, retroactively effective June to 7, 2022.
- f. H. Dustin Weiss, Health/Physical Education teacher, Martin Meylin Middle School, retroactively effective to June 8, 2022.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – ADMINISTRATION

Mr. Byrnes moved and Mr. Welk seconded the motion to approve the of employment of Cory S. Robison as an administrative employee assigned as an assistant principal at Martin Meylin Middle School effective July 1, 2022, pending receipt of required documentation. His annual compensation will be \$82,278 based upon the District administrative compensation schedule.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mr. Byrnes moved and Mr. Welk seconded the motion to approve employment for the following individuals in professional positions:

- a. Lindsay E. Garrett, a professional employee as an earth science teacher at Lampeter-Strasburg High School effective August 10, 2022, pending receipt of general science certification. Her annual compensation will be \$80,097 based upon Step 9, Level M30 of the District compensation agreement.
- b. Lydia C. Hostetter, as a long-term substitute guidance counselor at Lampeter-Strasburg High School effective August 10, 2022, through January 19, 2022, pending receipt of School Counselor PK-12 certification. Her daily compensation will be \$313.19 based upon Step 1, Level B of the District compensation agreement.
- c. Brittany L. Kortright, a temporary professional employee assigned as a life skills support teacher at Hans Herr Elementary School effective August 10, 2022. Her annual compensation will be \$64,836 based upon Step 1, Level M of the District compensation agreement, pending receipt of conferred Master's degree.
- d. Lisa M. Pearson, extended substitute third/fourth grade school counselor, Hans Herr Elementary School, effective August 8, 2022, through November 29, 2022, pending receipt of School Counselor PK-12 certification. Her daily compensation will be \$344.87 based upon Step 1, Level M of the District compensation agreement.

- e. Katherine L. Ranck, a professional employee assigned as an agriculture teacher at Lampeter-Strasburg High School effective August 10, 2022. Her compensation will be \$71,815 based upon Step 7, Level M of the District compensation agreement.
- f. Kristi L. Truitt, a professional employee assigned as an English language arts teacher at Martin Meylin Middle School effective August 10, 2022. Her compensation will be \$70,652 based upon Step 6, Level M of the District compensation agreement.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Byrnes moved and Mr. Welk seconded the motion to approve employment of the following individuals in support or non-permanent positions:

- a. Patricia J. Johnston, as a kitchen helper at Hans Herr Elementary School. Ms. Johnston will become a category D support employee and will be compensated at \$15.00 per hour effective August 15, 2022.
- b. Angela J. Minney, as a principal’s secretary at Martin Meylin Middle School, effective June 13, 2022, pending receipt of required documentation. Ms. Minney will become a category A support employee and will be compensated at \$19.56 per hour.
- c. Margaret M. Nadu, as a principal’s secretary at Hans Herr Elementary School, retroactively effective to June 9, 2022, pending receipt of required documentation. Ms. Nadu will become a category A support employee and will be compensated at \$17.65 per hour.
- d. Joseph Schminkey, as a kitchen helper at Martin Meylin Middle School. Mr. Schminkey will become a category D support employee and will be compensated hourly at \$11.03 retroactively effective to June 3, 2022.
- e. Katherine E. Tyson, as a kitchen helper at Martin Meylin Middle School. Ms. Tyson will become a category D support employee and will be compensated at \$15.00 effective August 15, 2022.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE OF STATUS

Mr. Byrnes moved and Mr. Welk seconded the motion to approve a change of employment status for the following individuals:

- a. Christina M. Alagona, long-term substitute itinerant autistic support teacher, Lampeter Elementary School. Ms. Alagona will extend her position as a long-term substitute itinerant autistic support teacher at Lampeter Elementary School through the end of the 2022-2023 school year pending receipt of PDE-01 Emergency Permit. Her daily compensation will be \$313.19 based upon Step 1, Level B, of the District compensation agreement.
- b. Jenna M. Fargo, long-term substitute kindergarten teacher, Lampeter Elementary School. Ms. Fargo will extend her position as a long-term kindergarten teacher at Lampeter Elementary School through the end of the 2022-2023 school year. Her daily compensation will be \$319.38 based upon Step 2, Level B, of the District compensation agreement.
- c. Aletha M. Isaac, kitchen helper, Hans Herr Elementary School. Ms. Isaac will have a decrease in annual hours from 810 hours to 384 hours retroactively effective to September 21, 2022. She will become a category E support employee with no change in compensation.
- d. Jennifer M. Rimert, long-term substitute nurse, Lampeter-Strasburg High School. Ms. Rimert will extend her position as a long-term nurse at Lampeter-Strasburg High School through the end of the 2022-2023 school year, pending receipt of PDE-01 Emergency Permit. Her daily compensation will be \$319.38 based upon Step 2, Level B, of the District compensation agreement.
- e. Brittany C. Thiesen, Title I reading assistant, Hans Herr Elementary School. Ms. Thiesen will become a professional employee assigned as a learning support teacher at Hans Herr Elementary School effective August 10, 2022. Ms. Thiesen is a graduate of Millersville University with a Bachelor of Science in Special Education and Elementary Education and is certified in Elementary K-6 and Special Education PK-12. Her annual compensation will be \$65,348 based upon Step 4, Level B24 of the District compensation agreement.

A voice vote was unanimous in favor of the motion.

APPROVAL OF ADDITIONAL ASSIGNMENTS

Mr. Byrnes moved and Mr. Welk seconded the motion to approve additional assignments as follows:

- a. Joan S. Johnson, District-wide 50% math instructional coach, Martin Meylin Middle School. Ms. Johnson will have the additional assignment of 50% long-term substitute math instructional coach effective for the 2022-2023 school year. Her daily compensation for this additional assignment will be \$239.51 based upon Step 15, Level M45 (50%) of the District compensation agreement.
- b. Amanda R. Kinert, District-wide 50% English language arts instructional coach, Martin Meylin Middle School. Ms. Kinert will have the additional assignment of 50% long-term substitute English language arts instructional coach effective for the 2022-2023 school year. Her daily compensation for this additional assignment will be \$202.01 based upon Step 8, Level M15 (50%) of the District compensation agreement.
- c. Carla M. Major, elementary division book room clerk, Hans Herr Elementary School. Ms. Major will have the additional assignment of Title I reading assistant at Hans Herr Elementary School effective September 1, 2022. Ms. Major will be compensated hourly at \$17.37 for this assignment. She will remain a category D support employee and continue as elementary division book room clerk at Hans Herr Elementary School with no change in compensation for that assignment.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUMMER CUSTODIAL EMPLOYEES

Mr. Byrnes moved and Mr. Welk seconded the motion to approve summer employees at the hourly compensation indicated:

Jannone, Dillon M.	Martin Meylin Middle School	\$10.28
Kinney, Brady	Lampeter Elementary School	\$10.28
Maule, Jacqueline	Hans Herr Elementary School	\$12.28
Shaffer, Brianna M.	Hans Herr Elementary School	\$10.28
Tatman, Dalton W.	Lampeter-Strasburg High School	\$10.28

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2022-2023 COACHES

Mr. Byrnes moved and Mr. Welk seconded the motion to approve of new head coaches for the 2022-2023 season, as follows:

- a. Taylor J. Garraffa Varsity Girls Soccer
- b. Steven K. Villbrandt Varsity Girls Basketball

A voice vote was unanimous in favor of the motion.

APPROVAL OF TITLE I SUMMER READING INSTRUCTOR

Mr. Byrnes moved and Mr. Welk seconded the motion to approve of Amie M. Fink to serve as a Title I Summer Reading Camp instructor from June 20, 2022, through July 1, 2022. Ms. Fink will be compensated at \$25 per hour for this assignment.

A voice vote was unanimous in favor of the motion.

APPROVAL OF TITLE I SUMMER READING AND MATH CAMP ASSISTANTS

Mr. Byrnes moved and Mr. Welk seconded the motion to approve Title I Summer Reading and Math Camp at their current rates of pay as follows (Reading Camp will be held June 20, 2022, through July 1, 2022; Math Camp will be held July 11, 2022, through July 22, 2022. Camps will be held at Lampeter Elementary, Hans Herr Elementary School, and Martin Meylin Middle School):

- Fink, Amie M.
- Gast, Dawn M.
- Hake, Kimberly A.
- Horner, Tara E.
- Sangiama, Brianna
- Stiles, Lynn M.

Welk, Patricia A.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EARLY CHILDHOOD READING CAMP KINDERGARTEN TEACHER ASSISTANT

Mr. Byrnes moved and Mr. Welk seconded the motion to approve Title Amie M. Fink as a teaching assistant for the early childhood reading camp kindergarten from June 20, 2022, through July 1, 2022, at Lampeter Elementary School at her current rate of pay.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTE

Mr. Byrnes moved and Mr. Welk seconded the motion to approve Sherry A. Dunlap as a 2021-2022 kitchen helper substitute retroactively effective to March 24, 2022.

A voice vote was unanimous in favor of the motion.

APPROVAL OF VOLUNTEERS

Mr. Byrnes moved and Mr. Welk seconded the motion to approve 2021-2022 volunteers, as follows:

Ferrara, Allison N.
Horner, Laura E.
Johnson, Bryce A.
Walter, Lydia K.

A voice vote was unanimous in favor of the motion.

APPROVAL OF RESOLUTION IMPLEMENTING HOMESTEAD AND FARMSTEAD EXCLUSION FOR THE 2022-2023 FISCAL YEAR

Mrs. Knowles moved and Mr. Byrnes seconded the motion to approve a resolution implementing the Homestead and Farmstead exclusion for the 2022-2023 fiscal year, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

ADOPTION OF BUDGET AND APPROVAL OF TAXES

Mr. Knarr moved and Mrs. Knowles seconded the motion to approve adoption as follows and as attached to these Minutes:

BE IT RESOLVED that the budget of the Lampeter-Strasburg School District as accepted at the Board Meeting of said district held on May 2, 2022, is the same as hereby adopted as the budget for the fiscal year beginning July 1, 2022.

BE IT RESOLVED that the Board of Lampeter-Strasburg School Directors hereby ratifies the action taken at previous meetings levying a wage tax of one (1%) percent with municipalities taking 50 percent of the one (1%) percent, and real estate transfer tax of one (1%) percent with municipalities taking 50 percent of the one (1%) percent.

BE IT RESOLVED that the Board of Lampeter-Strasburg School Directors hereby levies a tax on real estate property at the rate of 17.5762 mills at \$17.5762 for each \$1,000 of the total assessed valuation of property taxable for school purposes in the school district.

A voice vote was unanimous in favor of the motion.

ADOPTION OF RESOLUTION TO IMPLEMENT GASB 54 FUND BALANCES AS OF JUNE 30, 2022

Mr. Parido moved and Mr. Knarr seconded the motion to approve a resolution implementing June 30, 2022, GASB 54 Fund Balances, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2022-2023 SUPPLY BIDS

Mrs. Spahn moved and Mr. Welk seconded the motion to approve 2022-2023 supply bids.

A voice vote was unanimous in favor of the motion.

APPROVAL OF INVESTMENT SERVICES

Mrs. Knowles moved and Mr. Byrnes seconded the motion to approve to award investment services to invest Lampeter-Strasburg School District funds in accordance with the District's Investment of Funds Policy 609 and the 2022-2023 Invest Plan, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CRITICAL CAPITAL PROJECT ELECTRICAL CONSTRUCTION REBID OPENED JUNE 2, 2022

Mr. Welk moved and Mrs. Knowles seconded the motion to approve Critical Capital Project Electrical Construction, subject to acceptable completion of final contract documents, to KH Electric LLC as lowest responsible bidder for \$587,000, including unit prices.

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2022-2023 CAFETERIA PRICES

Mrs. Spahn moved and Mrs. Knowles seconded the motion to approve 2022-2023 cafeteria prices, as follows:

Elementary Lunch:	\$2.85
Middle School Lunch:	\$3.00
High School Lunch:	\$3.25
Adult Lunch:	\$5.00
Elementary Breakfast:	\$1.75
Middle School Breakfast:	\$1.90
High School Breakfast:	\$2.00
Adult Breakfast:	\$3.00

A detail of the 2018-2019 through 2021-2022 financials (unaudited) and the 2022-2023 cafeteria budget has been posted. Student lunch prices were last increased in 2019-2020 and the budget projects the free meals for all students to be discontinued by the Federal and State programs.

A voice vote was unanimous in favor of the motion.

APPROVAL OF MEAL SERVICES CONTRACT WITH LANCASTER-LEBANON IU13

Mr. Byrnes moved and Mrs. Knowles seconded the motion to approve a contract with Lancaster-Lebanon IU13 for continuation of meal services for the Willow Valley School-to-Work Program for the 2022-2023 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2021-2022 EXTENDED SCHOOL YEAR (ESY) SPECIAL EDUCATION CONTRACT

Mr. Parido moved and Mr. Knarr seconded the motion to approve a 2021-2022 ESY special education contract with New Story for three students at an expense of \$380 per day.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SPECIAL EDUCATION CONTRACT WITH LANCASTER-LEBANON IU13.

Mr. Welk moved and Mr. Byrnes seconded the motion to approve a 2022-2023 special education contract with Lancaster-Lebanon IU13, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2022-2023 SPECIAL EDUCATION CONTRACTS

Mrs. Spahn moved and Mrs. Knowles seconded the motion to approve 2022-2023 special education contracts, as follows:

- | | | |
|---|------------|---|
| a. Eastern Lancaster County School District | 6 Students | \$271,994.00 annual plus related services – expense |
| b. New Story | 5 Students | Daily Expense per student, as posted |
| c. The Vista School | 2 Students | \$ 61,017.54 annual – expense |

A voice vote was unanimous in favor of the motion.

DISCUSSION OF STUDENT TRANSPORTATION CONTRACT

Mr. Stoltzfus led a discussion on the Student Transportation Contract expiring June 30, 2024.

APPROVAL OF AN AGREEMENT WITH MILLERSVILLE UNIVERSITY

Mr. Parido moved and Mr. Byrnes seconded the motion to approve of an affiliation agreement with Millersville University for professional field placements.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SPECIAL COUNSEL FOR SPECIAL EDUCATION

Mr. Byrnes moved and Mrs. Knowles seconded the motion to approve the appointment of Appel, Yost & Zee LLP as Special Counsel for Special Education for Lampeter-Strasburg School District for the 2022-2023 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF PSBA VOTING DELEGATE

Mr. Byrnes moved and Mrs. Knowles seconded the motion to approve Audra R. Spahn as the PSBA Voting Delegate from Lampeter-Strasburg School District at the Delegate Assembly, which will be held on Saturday, November 5, 2022.

A voice vote was unanimous in favor of the motion.

APPROVAL OF FIELD TRIPS

Mr. Byrnes moved and Mr. Welk seconded the motion to approve overnight field trips as follows:

- a. High School Track Team, Shippensburg University, May 20 to 21, 2022.
- b. Garden Spot FFA, Penn State University, June 7 to 9, 2022.

A voice vote was unanimous in favor of the motion.

NEW BUSINESS

Mrs. Herr shared a poster that the School Board received from Mrs. White’s AM Kindergarten class.

OPPORTUNITY FOR PUBLIC COMMENT

Alex Hershey, Lancaster, PA, regarding school safety.

ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to Executive Session at 8:28 to plan, review or discuss matters related to school safety, the disclosure of which, if conducted in public, would be reasonably likely to impair the effectiveness of such measures; or create a reasonable likelihood of jeopardizing the safety or security of an individual or school, including a building, public utility, resource, infrastructure, facility or information storage system.

MEETING ADJOURNED

The meeting was reconvened and properly adjourned at 9:00 p.m.

Mary E. Williams
Secretary