

LAMPETER-STRASBURG SCHOOL DISTRICT  
Lampeter, Pennsylvania 17537

June 11, 2018

A G E N D A

Meeting Called to Order

Introduction of Guests

Opportunity for Public Comment regarding Agenda Items

Approval of Minutes of Previous Meetings

Communications and Recognition

Treasurer's Report – Mr. Keith A. Stoltzfus

Academic Committee – Mrs. Patricia M. Pontz, Chairperson

Buildings and Grounds Committee – Mr. David J. Beiler, Chairperson

Board of Review Committee – Mrs. Melissa S. Herr, Chairperson

Finance Committee – Mr. Scott J. Kimmel, Chairperson

Personnel Committee – Mr. Scott M. Arnst, Chairperson

Federal Programs – Dr. Andrew M. Godfrey, Representative

Liaison Reports

Student Representatives – Mr. Dylan Grau, Mr. Pierson Castor

Superintendent's Report

Old Business

New Business

Opportunity for Public Comment

Adjournment

# LAMPETER-STRASBURG SCHOOL DISTRICT

Lampeter, Pennsylvania 17537

June 11, 2018

## **FOR BOARD ACTION**

### **PERSONNEL COMMITTEE**

#### **1. RECOMMENDATION FOR APPROVAL OF RESIGNATIONS**

Recommend the approval of resignations from the following individuals:

- a. Elizabeth A. Colucci, special education assistant, Martin Meylin Middle School, retroactively effective to June 4, 2018.
- b. Jonas F. Lantz, part-time custodian, Lampeter-Strasburg High School, retroactively effective to June 4, 2018.
- c. Alicia K. Morris, kitchen helper, Lampeter-Strasburg High School, retroactively effective to April 27, 2018.
- d. Barbara E. Weaver, special education assistant, Lampeter-Strasburg High School, retroactively effective to May 16, 2018.

#### **2. RECOMMENDATION FOR APPROVAL OF EMPLOYMENT – PROFESSIONAL**

Recommend the approval of the employment of professional employees, as follows:

- a. Corine J. Mendenhall, a temporary professional employee assigned as a chemistry teacher. Ms. Mendenhall is a graduate of Lebanon Valley College with a Bachelor of Science degree in Chemistry and is certified in Chemistry (7-12). Her annual compensation will be \$46,410 based upon Step 1, Level B, of the District compensation agreement. Ms. Mendenhall will be assigned to Lampeter-Strasburg High School effective August 8, 2018.
- b. Clarissa M. Perez, a temporary professional employee assigned as an emotional support teacher. Ms. Perez is a graduate of Lebanon Valley College with a Bachelor of Science degree in Early Childhood Education and Special Education and is certified in Special Education (PK-8) and Elementary (PK-4). Her annual compensation will be \$46,410 based upon Step 1, Level B, of the District compensation agreement. Ms. Perez will be assigned to Lampeter Elementary School effective August 8, 2018.
- c. Joshua O. Riehl, a temporary professional employee assigned as a social studies teacher. Mr. Riehl is a graduate of Elizabethtown College with a Bachelor of Science degree in Business Administration. He received his Education Certificate from Millersville University and is certified in Social Studies (7-12) and Business-Computer Information Technology (PK-12). His annual compensation will be \$48,085 based upon Step 2, Level B, of the District compensation agreement. Mr. Riehl will be assigned to Lampeter-Strasburg High School effective August 8, 2018.

#### **3. RECOMMENDATION FOR APPROVAL OF EMPLOYMENT – SUPPORT**

Recommend the approval of the employment of the following individuals in support or non-permanent positions:

- a. Maddy S. Galarza-Rios, cafeteria assistant, Lampeter Elementary School. Ms. Galarza-Rios will become a category E support employee and will be compensated at \$9.80 per hour effective at the beginning of the 2018-2019 school year.
- b. Cara E. Shaw, building secretary, Hans Herr Elementary School. Ms. Shaw will become a category B support employee and will be compensated at \$12.50 per hour effective at the beginning of the 2018-2019 school year.

#### **4. RECOMMENDATION FOR APPROVAL OF CHANGE OF STATUS**

Recommend the approval of a change of employment status for the following individuals:

- a. Jessica M. Bledsoe, long-term substitute third grade teacher, Hans Herr Elementary School. Ms. Bledsoe will become a temporary professional employee assigned as a third grade teacher. Ms. Bledsoe is a graduate of Millersville University with a Bachelor's degree in Early Childhood Education and is certified in

Elementary (PK-4). Her annual compensation will be \$49,761 based upon Step 3, Level B, of the District compensation agreement. She will be assigned to Hans Herr Elementary School on August 17, 2018

- b. Patricia C. Creighton, part-time (65%) music teacher, Lampeter Elementary School. Ms. Creighton will become a part-time (68%) music teacher at Lampeter Elementary School effective at the beginning of the 2018-2019 school year. Her annual compensation will be \$39,534 based upon (68%) Step 8, Level B, of the District compensation agreement.
- c. Amy S. Deardorff, kindergarten teacher, Lampeter Elementary School. Ms. Deardorff will become a second grade teacher at Lampeter Elementary School effective at the beginning of the 2018-2019 school year. Her annual compensation will remain \$70,959 based upon Step 14, Level B24, of the District compensation agreement.
- d. Johanna L. Jurisson, long-term substitute Spanish teacher, Lampeter-Strasburg High School. Ms. Jurisson will extend her long-term substitute position as a Spanish teacher at Lampeter-Strasburg High School through the end of the first semester of the 2018-2019 school year. Her daily compensation will be \$246.86 based upon Step 1, Level B, of the District compensation agreement.
- e. Kimberly S. Kann, part-time (60%) technology education teacher, Martin Meylin Middle School. Ms. Kann will become a fulltime (100%) technology education teacher at Lampeter-Strasburg High School through the assignment of a 40% long-term substitute agreement effective July 1, 2018, through the end of the 2018-2019 school year. Her daily compensation for the 40% long-term substitute agreement for the 2018-2019 school year will be \$154.54 based upon Step 15, Level B24, of the District compensation agreement.
- f. Amanda R. Kinert, extended substitute reading assistant, Hans Herr Elementary School. Ms. Kinert will become a fulltime category E support staff employee assigned as a reading assistant at Hans Herr Elementary School. She will be compensated at \$14.79 per hour effective at the beginning of the 2018-2019 school year.
- g. Amy A. Rice, reading assistant, Lampeter Elementary School. Ms. Rice will become a fulltime, long-term substitute first grade teacher at Lampeter Elementary School for the duration of the 2018-2019 school year. Her daily compensation will be \$311.96 based upon Step 5, Level M, of the District compensation agreement.
- h. Mary K. Schaub, long-term substitute first grade teacher, Lampeter Elementary School. Ms. Schaub will extend her long-term substitute position as a first grade teacher at Lampeter Elementary School for the duration of the 2018-2019 school year. Her daily compensation will be \$303.04 based upon Step 4, Level M, of the District compensation agreement.
- i. Benjamin T. Tuten, mathematics assistant, Lampeter Elementary School. Mr. Tuten will become a fulltime, long-term substitute second grade teacher at Lampeter Elementary School for the duration of the 2018-2019 school year. His daily compensation will be \$303.04 based upon Step 4, Level M, of the District compensation agreement.
- j. Tracy L. White, part-time (50%), long-term substitute kindergarten teacher, Lampeter Elementary School. Ms. White will become a fulltime (100%), long-term substitute kindergarten teacher at Lampeter Elementary School for the duration of the 2018-2019 school year. Her daily compensation will be \$311.96 based upon Step 5, Level M, of the District compensation agreement.

**5. RECOMMENDATION FOR APPROVAL OF EXTENDED SCHOOL YEAR (ESY) SPECIAL EDUCATION SERVICES**

Recommend the approval of extended school year (ESY) services for students with IEPs to be provided by the following special education teacher assistants from June 18, 2018, to July 26, 2018, at the hourly compensation and elementary school indicated:

- a. Rebecca S. Lapp                      TBA (2018-2019)                      Hans Herr Elementary School
- b. Allysa M. Tantal                      \$10.80 (2017-2018); TBA (2018-2019)                      Hans Herr Elementary School/  
Martin Meylin Middle School

**6. RECOMMENDATION FOR APPROVAL OF TITLE 1 SUMMER READING CAMP INSTRUCTORS**

Recommend the approval of Title 1 Summer Reading Camp instructors at \$25 per hour from July 9 to 26, 2018, as follows:

- a. Charles, Alison O.
- b. Flury, Ashli A.
- c. McNaul, Lisa A.
- d. Moyer, Nancy J. - Substitute
- e. Pieters, Michelle L.
- f. Rice, Amy A.
- g. Rutledge, Andrea E.
- h. Seace, Susan L.
- i. Tuten, Benjamin T. - Substitute
- j. Winters, Patricia A.
- k. Young, Linda A., Ed.D.

**7. RECOMMENDATION FOR APPROVAL OF SUPPLEMENTAL CONTRACT**

Recommend the approval of a 2017-2018 supplemental contract to Megan Moffa - Special Education - 50% - Second Semester - \$690.

**8. RECOMMENDATION FOR APPROVAL OF SUMMER EMPLOYEES**

Recommend the approval of summer employees at the hourly compensation indicated:

Lampeter-Strasburg High School  
 Pamela J. Stem      \$10.00      Replacing Jonas F. Lantz

Martin Meylin Middle School  
 Kimberly A. Hake      \$ 9.50      Replacing Luke J. Raum

**9. RECOMMENDATION FOR APPROVAL OF SUBSTITUTE**

Recommend the approval of a 2017-2018 substitute, as follows:

Support  
 Galarza-Rios, Maddy S.

**10. RECOMMENDATION FOR APPROVAL OF VOLUNTEERS**

Recommend the approval of the following individuals as 2017-2018 volunteers:

Kurtz, Karlee E.  
 MacFeat, Scott L.  
 Galarza-Rios, Maddy S.  
 Shaw, Cara E.

**BUSINESS AND FINANCE COMMITTEE**

**11. RECOMMENDATION FOR APPROVAL OF RESOLUTION TO ESTABLISH A REVENUE NEUTRAL PRELIMINARY REAL ESTATE TAX RATE FOR THE 2018-2019 FISCAL YEAR**

Recommend the approval of a resolution establishing a revenue neutral preliminary real estate tax rate for the 2018-2019 fiscal year, as posted.

**12. RECOMMENDATION FOR APPROVAL OF RESOLUTION IMPLEMENTING HOMESTEAD AND FARMSTEAD EXCLUSION FOR THE 2018-2019 FISCAL YEAR**

Recommend the approval of a resolution implementing the Homestead and Farmstead exclusion for the 2018-2019 fiscal year, as posted.

**13. RECOMMENDATION FOR ADOPTION OF BUDGET AND APPROVAL OF TAXES**

Recommend adoption as follows and as posted:

BE IT RESOLVED that the budget of the Lampeter-Strasburg School District as accepted at the Board Meeting of said district held on May 7, 2018, is the same as hereby adopted as the budget for the fiscal year beginning July 1, 2018.

BE IT RESOLVED that the Board of Lampeter-Strasburg School Directors hereby ratifies the action taken at previous meetings levying a wage tax of one (1%) percent with municipalities taking 50 percent of the one (1%) percent, and real estate transfer tax of one (1%) percent with municipalities taking 50 percent of the one (1%) percent.

BE IT RESOLVED that the Board of Lampeter-Strasburg School Directors hereby levies a tax on real estate property at the rate of 16.6440 mills at \$16.6440 for each \$1,000 of the total assessed valuation of property taxable for school purposes in the School District.

**14. RECOMMENDATION FOR ADOPTION OF RESOLUTION TO IMPLEMENT GASB 54 FUND BALANCES AS OF JUNE 30, 2018**

Recommend the approval of a resolution implementing June 30, 2018, GASB 54 Fund Balances, as posted.

**15. RECOMMENDATION FOR APPROVAL OF 2018-2019 SUPPLY BIDS**

Recommend the approval of 2018-2019 supply bids, as posted.

**16. RECOMMENDATION FOR APPROVAL TO AWARD BID FOR BRASS INSTRUMENTS**

Recommend the approval to award brass instrument bid, as posted.

**17. RECOMMENDATION FOR APPROVAL OF SPECIAL EDUCATION CONTRACT WITH VALLEY FORGE EDUCATIONAL SERVICES**

Recommend the approval of a special education contract with Valley Forge Educational Services, as posted.

**18. RECOMMENDATION FOR APPROVAL OF SPECIAL EDUCATION CONTRACT WITH LANCASTER-LEBANON IU13**

Recommend the approval of a special education contract with Lancaster-Lebanon IU13, as posted.

**ACADEMIC COMMITTEE**

**19. RECOMMENDATION FOR APPROVAL OF TEXTBOOK**

Recommend the approval of a Lampeter-Strasburg High School textbook: *Subject and Strategies: A Writer's Reader*, 14<sup>th</sup> Ed. (2017), HACC English, as posted.

**MISCELLANEOUS**

**20. RECOMMENDATION FOR APPROVAL OF TUITION STUDENTS**

Recommend the approval of Sarah C. Capoferri, grade 12, daughter of Stephen and Wendy Capoferri, residing in Manheim Township School District, as a tuition student for the 2018-2019 school year.

**FOR BOARD INFORMATION**

1. The Personnel Committee will meet in the Conference Room of the Administration Building at 6:30 p.m. on Monday evening, August 6, 2018.
2. The next regularly scheduled meeting of the Board of School Directors will be held in the Board Room of the Administration Building at 7:30 p.m. on Monday evening, August 6, 2018.
3. The New Teacher Luncheon will be held at 12:00 p.m. in the cafeteria of Hans Herr Elementary School, on August 9, 2018.
4. The Buildings and Grounds Committee will meet in the Board Room of the Administration Building at 6:30 p.m. on Monday evening, August 20, 2018.
5. The Board Workshop meeting will be held at 7:30 p.m. in the Board Room of the Administration Building on Monday evening, August 20, 2018.

6. The District Opening Meeting for all employees will begin at 8:00 a.m. on August 21, 2018, in the Lampeter-Strasburg High School performing arts center. Coffee and pastry will be served in the Lampeter-Strasburg High School cafeteria immediately following the ceremony.