

LAMPETER-STRASBURG SCHOOL DISTRICT
Lampeter, Pennsylvania 17537

June 29, 2020

A G E N D A

Meeting Called to Order

Introduction of Guests

Opportunity for Public Comment regarding Agenda Items

For Board Action

 Miscellaneous

 Business and Finance Committee

Old Business

New Business

Opportunity for Public Comment

Adjournment

LAMPETER-STRASBURG SCHOOL DISTRICT

Lampeter, Pennsylvania 17537

June 29, 2020

FOR BOARD ACTION

MISCELLANEOUS

1. RECOMMENDATION FOR APPROVAL OF HEALTH AND SAFETY PLAN

Recommend the approval of the Lampeter-Strasburg School District Health and Safety Plan, as posted.

2. RECOMMENDATION FOR APPROVAL OF PK-12 ATHLETICS HEALTH AND SAFETY PLAN

Recommend the approval of the Lampeter-Strasburg School District PK-12 Athletics Health and Safety Plan, as posted.

BUSINESS AND FINANCE COMMITTEE

3. DISCUSSION OF FEASIBILITY STUDY AND RECOMMENDATION FOR PRELIMINARY STAGE OF DESIGN

Dr. Peart and Mr. Stoltzfus will lead a discussion regarding the District's Feasibility Study, including a recommendation for approval of preliminary schematic design services, as posted.



Phased School Reopening Health and Safety Plan Template

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non- instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: Lampeter-Strasburg School District

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): August 26, 2020

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator”. For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Dr. Kevin Peart, Superintendent	District Administration	Both
Dr. Andrew Godfrey, Asst. Superintendent	District Administration	Both
Mr. Keith Stoltzfus, Business Manager	District Administration	Health & Safety Plan Development
Mrs. Karen Staub, Director of Special Services	District Administration	Health & Safety Plan Development

Mr. William Griscom, Director of Technology	District Administration	Health & Safety Plan Development
Mr. Glenn Davis, Director of Buildings and Grounds	Director	Health & Safety Plan Development
Mr. Jeff Landis, Transportation Coordinator	Coordinator	Health & Safety Plan Development
Mrs. Cheryl Schmidt, Director of Food Services	Director	Health & Safety Plan Development
Ms. Sarah Stuart, K-12 Nursing Coordinator	Coordinator	Both
Dr. Benjamin Feeney, High School Principal	Administration	Both
Mr. Jamie Raum, Middle School Principal	Administration	Both
Dr. Jeffrey Smecker, Elementary Principal	Administration	Both
Dr. Michele Westphal, Elementary Principal	Administration	Both
Dr. Zachary Geidel, School Physician	Local Health Official	Both
District Families (via survey)	Students and Families	Health & Safety Plan Development
District Staff- building level	Staff	Health & Safety Plan Development

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

The custodial and maintenance staff has worked hard all summer to clean and sanitize all buildings to prepare for the safe and successful return of students and staff. Cleaning, sanitizing, and disinfecting procedures have been updated and reviewed with the staff and all assigned areas in each building are accounted for to be cleaned throughout each day. Currently, all disinfection supplies meeting OSHA or CDC requirements for COVID-19 are on hand and additional supplies have been ordered. CDC guidelines for cleaning, sanitizing, and disinfecting each buildings will continue to be followed. Staff have been assigned to ensure high touch points are cleaned to the extent possible throughout each school day. All custodial and maintenance staff personnel have been trained in the process and proper cleaning products and most effective cleaning methods. Supervisors will conduct regular area checks to ensure all assigned areas are cleaned to the specific guidelines.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<ul style="list-style-type: none"> All buildings will be cleaned with an approved disinfectant cleaner. High touch points will be cleaned and disinfected several times a day. Outside air dampers in occupied areas of the building will be opened to bring in fresh air while still being able maintain a comfortable temperature. Classrooms will be systematically treated the using an electrostatic sprayer with a hospital grade disinfectant. Hallways, restrooms, main and guidance offices will be treated with an electrostatic sprayer and hospital grade disinfectant daily. 	<ul style="list-style-type: none"> All buildings will be cleaned with an approved disinfectant cleaner. High touch points will be cleaned and disinfected daily. Outside air dampers in occupied areas of the building will be opened to bring in fresh air while still being able maintain a comfortable temperature. Classrooms will be systematically treated the using an electrostatic sprayer with a hospital grade disinfectant. Hallways, restrooms, main and guidance offices will be treated with an electrostatic sprayer and hospital grade disinfectant- 	<p>Director of Buildings and Grounds</p>		<p>Y</p>
<p>Other cleaning, sanitizing, disinfecting, and ventilation practices</p>					

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

All classrooms and learning spaces throughout the District will be evaluated and reorganized, to the maximum extent feasible, to provide students and staff with the maximum social distancing to mitigate the spread of COVID-19. Building schedules and routines (student movement within a building, change of classes, recess, lunch schedules, etc.) will be assessed to minimize contact between individuals throughout the school day. The use of communal spaces will be evaluated and safe and appropriate usage will be communicated based on current color stage of the county. Staff will be encouraged to utilize outdoor space for learning activities when possible and appropriate for increased engagement as well as social distancing. Traditional transportation schedules will continue to be provided daily to all students with updated procedures in place for the possibility of an increase in student drop-off and pick-up if parents choose not to access District transportation. All staff will be provided additional training on appropriate hygiene to mitigate the spread of COVID-19. All staff will work collaboratively to ensure students are using appropriate hygiene while attending school. The education of hygiene practices will include, but not limited to, increased hand washing and/or sanitizing, appropriate utilization of face masks, minimizing touch points and the sharing of materials will be provided to all students and staff. Face masks will be strongly encouraged, but not required, for students and staff when physical distancing is not entirely possible (ex. school vehicles, common areas, etc.). School visitations will be limited to essential support school personnel only and all classroom visitors will need prior approval of building administration. Procedures for parent and guardian access to building offices will be communicated prior to the start of school and updated as needed to follow recommended safety guidelines. All social distancing and safety protocols will be evaluated at each building and will be designed to appropriately meet the age group of the students in attendance. All staff and students will be provided training on social distancing and other safety protocols. Training will be provided through the most effective process available at the time (online, small group, individual, etc.) Parents and the community will be made aware of these protocols. Safety protocols will be continuously evaluated by staff to ensure fidelity of implementation.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<ul style="list-style-type: none"> All District classrooms/learning spaces will be evaluated based on the number of students assigned to each location. Classrooms/learning spaces will be redesigned as appropriate to ensure to the maximum extent feasible social distancing among students and staff throughout the day. Group learning spaces will be minimized or removed to provide additional space if needed for social distancing. To the extent possible, safety screens may be provided to staff for one-on-one conferencing with students. Learning areas used for academic support will also be evaluated based on the number of students assigned and redesigned to the extent feasible to ensure separation of students and staff. 	<ul style="list-style-type: none"> All District classrooms/learning spaces will be evaluated based on the number of students assigned to each location. Classrooms/learning spaces will be redesigned as appropriate to ensure to the maximum extent feasible social distancing among students and staff throughout the day. Group learning spaces will be minimized or removed to provide additional space if needed for social distancing. To the extent possible, safety screens may be provided to staff for one-on-one conferencing with students. Learning areas used for academic support will also be evaluated based on the number of students assigned and redesigned to the extent feasible to ensure separation of students and staff. 	<p>Building Principals</p>		<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<ul style="list-style-type: none"> The use of cafeterias and other congregate settings will be restricted within the Yellow Phases. Schedules will be developed in each building to provide students with lunch and congregate activities in alternative settings including, but not limited to, classrooms or outdoor areas. 	<ul style="list-style-type: none"> Within the Green Phase, cafeterias and other congregate settings may be used to the extent possible. District cafeterias and other congregate settings will be evaluated and scheduled based on student numbers that can provide appropriate social distancing to the extent possible. New seating plans may be developed and additional seating may be added in additional locations (foyer, gym, etc.) to ensure appropriate student/staff distancing. Schedules will be evaluated to alleviate multiple groups of students/staff from moving through cafeteria food lines at the same time. Schedules will be evaluated to alleviate multiple groups of students entering and exiting cafeterias and other congregate spaces at the same time. Playground schedules will be evaluated to minimize the number of students outside at one time and activities will be assessed to minimize student contact. 	<p>Building Principals</p>		<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<ul style="list-style-type: none"> Procedures for hygiene practices will be developed, shared, and implemented in collaboration with the School Physician, school nursing staff, and local, state, and federal guidelines. Training will be provided to all staff and students as appropriate to ensure hygiene practices/procedures are implemented and followed to the extent possible. Hygiene practices/procedures will be communicated to parents and the community. 	<ul style="list-style-type: none"> Procedures for hygiene practices will be developed, shared, and implemented in collaboration with the District Physician, school nursing staff, and local, state, and federal guidelines. Training will be provided to all staff and students as appropriate to ensure hygiene practices/procedures are implemented and followed to the extent possible. Hygiene practices/procedures will be communicated to parents and the community. 	<p>K-12 Nursing Coordinator/School Nurses</p>		<p>Y</p>
<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p>	<ul style="list-style-type: none"> As procedures aligned with the appropriate age/development of each building are finalized, appropriate signs, in highly visible locations (halls, classrooms, digital boards, etc.) will be displayed. Procedures will also be posted on each building/district webpage. 	<ul style="list-style-type: none"> As procedures aligned with the appropriate age/development of each building are finalized, appropriate signs, in highly visible locations (halls, classrooms, digital boards, etc.) will be displayed. Procedures will also be posted on each building/district webpage. 	<p>Building Principals</p>		<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Identifying and restricting non-essential visitors and volunteers</p>	<ul style="list-style-type: none"> School visitations will be limited to essential school personnel only. All visitors will need approval of building administration prior to entering the building and must follow all pre-established safety protocols. Procedures for parent and guardian access to building offices will be communicated prior to the start of school and updated as needed to follow recommended safety guidelines. Any visitor approved to enter the building will need to follow all health/safety procedures established by the building and/or district. 	<ul style="list-style-type: none"> School visitations will be limited to essential school personnel only. All visitors will need approval of building administration prior to entering the building and must follow all pre-established safety protocols. Procedures for parent and guardian access to building offices will be communicated prior to the start of school and updated as needed to follow recommended safety guidelines. Any visitor approved to enter the building will need to follow all health/safety procedures established by the building and/or district. 	<p>Building Principals</p>		<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<ul style="list-style-type: none"> • CDC considerations for Youth Sports will be evaluated and incorporated into planning for physical education classes and recess times to the extent possible. • Physical Education and Recess schedules and activities will be evaluated to maximize to the extent possible social distancing. • All physical education and recess activities will be assessed to minimize student contact and promote social distancing. 	<ul style="list-style-type: none"> • CDC considerations for Youth Sports will be evaluated and incorporated into planning for physical education classes and recess times to the extent possible. • Physical Education and Recess schedules and activities will be evaluated to maximize to the extent possible social distancing. • All physical education and recess activities will be assessed to minimize student contact and promote social distancing. 	<p>Building Principals</p>		<p>Y</p>
<p>Limiting the sharing of materials among students</p>	<ul style="list-style-type: none"> • Daily lessons will be evaluated in each building to ensure materials needed can be provided individually to each student. • In the event that materials cannot be provided to each individual student, procedures will be developed to ensure proper cleaning between uses within the classroom period or between class periods. • All students, K-12, will be issued a one-to-one iPad or Chromebook for use at school and home starting with the first day of school. 	<ul style="list-style-type: none"> • Daily lessons will be evaluated in each building to ensure materials needed can be provided individually to each student. • In the event that materials cannot be provided to each individual student, procedures will be developed to ensure proper cleaning between uses within the classroom period or between class periods. • All students, K-12, will be issued a one-to-one iPad or Chromebook for use at school and home starting with the first day of school. 	<p>Building Principals/Staff</p>		<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Staggering the use of communal spaces and hallways	<ul style="list-style-type: none"> All building schedules will be evaluated and adapted to the extent possible to limit the number of students and staff moving through communal spaces and/or hallways throughout the day. 	<ul style="list-style-type: none"> All building schedules will be evaluated and adapted to the extent possible to limit the number of students and staff moving through communal spaces and/or hallways throughout the day. 	Building Principals		Y
Adjusting transportation schedules and practices to create social distance between students	<ul style="list-style-type: none"> Traditional daily transportation schedules will continue to be provided to all students. Students will be strongly encouraged to wear a mask while on the bus, as social distancing may not be possible. Parents will be provided the option to drive their child to and from school each day. Procedures will be established if necessary to accommodate an increased number of car riders at each building. 	<ul style="list-style-type: none"> Traditional daily transportation schedules will continue to be provided to all students. Students will be strongly encouraged to wear a mask while on the bus, as social distancing may not be possible. Parents will be provided the option to drive their child to and from school each day. Procedures will be established if necessary to accommodate an increased number of car riders at each building. 	Transportation Coordinator		Y
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	<ul style="list-style-type: none"> Classroom spaces will be evaluated and class sizes will be set to ensure social distancing to the extent possible. Building schedules and procedures will be evaluated to limit classroom movement between spaces and interactions between groups of students to the extent possible. 	<ul style="list-style-type: none"> Classroom spaces will be evaluated and class sizes will be set to ensure social distancing to the extent possible. Building schedules and procedures will be evaluated to limit classroom movement between spaces and interactions between groups of students to the extent possible. 	Building Principals		Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	<ul style="list-style-type: none"> Open lines of communication will be established to collaborate and ensure coordination between local childcare facilities to provide full access for students to the daily prescribed instructional time(s). 	<ul style="list-style-type: none"> Open lines of communication will be established to collaborate and ensure coordination between local childcare facilities to provide full access for students to the daily prescribed instructional time(s). 	Community Relations Coordinator		N
Other social distancing and safety practices	<ul style="list-style-type: none"> Additional social distancing and safety practices may be established based on the evaluation of the implementation of this plan. 	<ul style="list-style-type: none"> Additional social distancing and safety practices may be established based on the evaluation of the implementation of this plan. 	Building Principals		Y

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?

- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Student screening for symptoms must be completed by all parents/guardians at home each morning before the start of the school day. Students exhibiting symptoms or exposed to COVID-19 must not be sent on a District bus or brought to school. All District staff will perform a symptom screen on themselves prior to leaving for work and will stay home if ill. Per established procedures, students, staff, and parents will consistently be made aware of the signs and symptoms of COVID-19. If it is known that any student or staff member within a school community becomes ill or has been exposed to an individual confirmed positive for COVID-19, they will be immediately sent home and required to quarantine as appropriate. The school nurse, in consultation with the School Physician and administration will be responsible for making decisions regarding quarantine or isolation of students and/or staff. Conditions for a student or staff member to return to school/work will be established through consultation with the School Physician, local health care professionals, and state or federal guidelines. The determination of students/staff returning to school will be made in accordance with state and federal guidelines. Families will be notified of a confirmed student or staff illness aligned with state and federal laws and guidelines. Training for staff and students on protocols for monitoring health will be established and communicated. Consistent evaluation of the implementation of protocols will be completed and protocols may be adjusted as appropriate.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<ul style="list-style-type: none"> • Student screening for symptoms will be completed by all parents/guardians at home each morning before the start of the school day. • Students exhibiting symptoms must not be sent on a District bus or brought to school. • All District staff will perform a symptom screen on themselves prior to leaving for work and will stay home if ill. • If any individual exhibits symptoms while in a school building, a screening will be completed by the school nurse. • All staff will be trained to look for the appropriate signs to monitor for symptoms and history of exposure. 	<ul style="list-style-type: none"> • Student screening for symptoms will be completed by all parents/guardians at home each morning before the start of the school day. • Students exhibiting symptoms must not be sent on a District bus or brought to school. • All District staff will perform a symptom screen on themselves prior to leaving for work and will stay home if ill. • If any individual exhibits symptoms while in a school building, a screening will be completed by the school nurse. • All staff will be trained to look for the appropriate signs to monitor for symptoms and history of exposure. 	<p>K-12 Nursing Coordinator/School Nurses</p>		<p>Y</p>
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<ul style="list-style-type: none"> • Procedures will be established to address quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure. • Any individual that becomes sick or demonstrates a history of exposure may be sent home immediately. 	<ul style="list-style-type: none"> • Procedures will be established to address quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure. • Any individual that becomes sick or demonstrates a history of exposure may be sent home immediately. 	<p>K-12 Nursing Coordinator/School Nurses</p>		<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Returning isolated or quarantined staff, students, or visitors to school	<ul style="list-style-type: none"> State and federal guidelines will be used to determine when an isolated or quarantined staff, student, or visitor may return to school. 	<ul style="list-style-type: none"> State and federal guidelines will be used to determine when an isolated or quarantined staff, student, or visitor may return to school. 	K-12 Nursing Coordinator/School Nurses		Y
Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols	<ul style="list-style-type: none"> The district will utilize a number of communication tools to notify staff, families and the public of a school closure including, but not limited to: the District webpage, Blackboard Connect (phone, text, and e-mail messaging), social media, and letters. 	<ul style="list-style-type: none"> The district will utilize a number of communication tools to notify staff, families and the public of a school closure including, but not limited to: the District webpage, Blackboard Connect (phone, text, and e-mail messaging), social media, and letters. 	Superintendent		N
Other monitoring and screening practices	<ul style="list-style-type: none"> Additional monitoring and screening practices will be implemented as needed through the ongoing evaluation of this plan. 	<ul style="list-style-type: none"> Additional monitoring and screening practices will be implemented as needed through the ongoing evaluation of this plan. 	K-12 Nursing Coordinator/School Nurses		Y

Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions:

Following the education of effective hygiene practices for all students and staff as previously referenced (including the proper use of face masks). Face coverings for students and staff will be strongly encouraged, but not required, when social distancing is not feasible (ex. school vehicles, common areas, etc.). It is acknowledged that some students and staff members may choose to regularly wear face coverings. This is a personal choice and will be strongly encouraged and supported, but not required. Students and staff at higher risk for severe illness will be addressed on an individual basis to accommodate any specific needs. The district will work closely with current substitute teachers to ensure availability and continue to recruit new substitute teachers to build the strongest pool possible. Professional development will be provided to all staff related to strategies to ensure all students have access to quality learning opportunities and supports while at school or at home.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness	<ul style="list-style-type: none"> Procedures will be established to address the individual needs of students and staff at higher risk for severe illness. 	<ul style="list-style-type: none"> Procedures will be established to address the individual needs of students and staff at higher risk for severe illness. 	K-12 Nursing Coordinator/School Nurses / Director of Special Services		Y
* Use of face coverings (masks or face shields) by all staff	<ul style="list-style-type: none"> The use of face coverings for staff will be strongly encouraged, as appropriate. 	<ul style="list-style-type: none"> The use of face coverings for staff will be strongly encouraged, as appropriate. 	All Staff		Y
* Use of face coverings (masks or face shields) by older students (as appropriate)	<ul style="list-style-type: none"> The use of face coverings for students on the bus and in the building will be strongly encouraged, as appropriate. 	<ul style="list-style-type: none"> The use of face coverings for students on the bus and in the building will be strongly encouraged, as appropriate. 	All Staff		Y
Unique safety protocols for students with complex needs or other vulnerable individuals	<ul style="list-style-type: none"> Unique safety protocols for students with complex needs or other vulnerable individuals will be determined on a case by case basis depending on the specifics of an individual's situation. Appropriate plans will be developed to address specific needs. 	<ul style="list-style-type: none"> Unique safety protocols for students with complex needs or other vulnerable individuals will be determined on a case by case basis depending on the specifics of an individual's situation. Appropriate plans will be developed to address specific needs. 	K-12 Nursing Coordinator/School Nurses / Director of Special Services		Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Strategic deployment of staff	<ul style="list-style-type: none"> Staff will continue to be assigned at each building in alignment with district policies and procedures to best meet the needs of all learners. 	<ul style="list-style-type: none"> Staff will continue to be assigned at each building in alignment with district policies and procedures to best meet the needs of all learners. 	Building Principals		Y

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Signs/Symptoms of COVID-19	All staff and students	District Nurse/District Physician	TBA	TBA	Summer 2020	Fall 2020
Vertical Curriculum Articulation (closure)	Instructional Staff	Assistant Superintendent	Grade Level / Department Teams	TBA	Summer 2020	August 2020
Instructional Strategies (Building and online)	Instructional Staff	Assistant Superintendent	Grade Level / Department Teams	TBA	Summer 2020	August 2020
Addressing academic challenges as a result of the school closure	Instructional Staff	Assistant Superintendent /Special Services Director	TBA	TBA	Ongoing	Ongoing
Addressing the social/emotional needs of students as a result of the school closure	Instructional Staff	Assistant Superintendent /Special Services Director	TBA	TBA	Ongoing	Ongoing

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date

Health and Safety Plan Summary: Lampeter-Strasburg School District

Anticipated Launch Date: August 2020

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	The custodial and maintenance staff has worked hard all summer to clean and sanitize all buildings to prepare for the safe and successful return of students and staff. Cleaning, sanitizing, and disinfecting procedures have been updated and reviewed with the staff and all assigned areas in each building are accounted for to be cleaned throughout each day. Currently, all disinfection supplies meeting OSHA or CDC requirements for COVID-19 are on hand and additional supplies have been ordered. CDC guidelines for cleaning, sanitizing, and disinfecting each buildings will continue to be followed. Staff have been assigned to ensure high touch points are cleaned to the extent possible throughout each school day. All custodial and maintenance staff personnel have been trained in the process and proper cleaning products and most effective cleaning methods. Supervisors will conduct regular area checks to ensure all assigned areas are cleaned to the specific guidelines.

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible	All classrooms and learning spaces throughout the District will be evaluated and reorganized, to the maximum extent feasible, to provide students and staff with the maximum social distancing to mitigate the spread of COVID-19. Building schedules and routines (student movement within a building, change of classes, recess, lunch schedules, etc.) will be assessed to minimize contact between individuals throughout the school day. The use of communal spaces

Requirement(s)	Strategies, Policies and Procedures
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p> <p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p> <p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p> <p>* Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes</p> <p>Limiting the sharing of materials among students</p> <p>Staggering the use of communal spaces and hallways</p> <p>Adjusting transportation schedules and practices to create social distance between students</p> <p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p> <p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p> <p>Other social distancing and safety practices</p>	<p>will be evaluated and safe and appropriate usage will be communicated based on current color stage of the county. Staff will be encouraged to utilize outdoor space for learning activities when possible and appropriate for increased engagement as well as social distancing. Traditional transportation schedules will continue to be provided daily to all students with updated procedures in place for the possibility of an increase in student drop-off and pick-up if parents choose not to access District transportation. All staff will be provided additional training on appropriate hygiene to mitigate the spread of COVID-19. All staff will work collaboratively to ensure students are using appropriate hygiene while attending school. The education of hygiene practices will include, but not limited to, increased hand washing and/or sanitizing, appropriate utilization of face masks, minimizing touch points and the sharing of materials will be provided to all students and staff. Face masks will be strongly encouraged, but not required, for students and staff when physical distancing is not entirely possible (ex. school vehicles, common areas, etc.). School visitations will be limited to essential support school personnel only and all classroom visitors will need prior approval of building administration. Procedures for parent and guardian access to building offices will be communicated prior to the start of school and updated as needed to follow recommended safety guidelines. All social distancing and safety protocols will be evaluated at each building and will be designed to appropriately meet the age group of the students in attendance. All staff and students will be provided training on social distancing and other safety protocols. Training will be provided through the most effective process available at the time (online, small group, individual, etc.) Parents and the community will be made aware of these protocols. Safety protocols will be continuously evaluated by staff to ensure fidelity of implementation.</p>

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p> <p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>* Returning isolated or quarantined staff, students, or visitors to school</p> <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>Student screening for symptoms must be completed by all parents/guardians at home each morning before the start of the school day. Students exhibiting symptoms or exposed to COVID-19 must not be sent on a District bus or brought to school. All District staff will perform a symptom screen on themselves prior to leaving for work and will stay home if ill. Per established procedures, students, staff, and parents will consistently be made aware of the signs and symptoms of COVID-19. If it is known that any student or staff member within a school community becomes ill or has been exposed to an individual confirmed positive for COVID-19, they will be immediately sent home and required to quarantine as appropriate. The school nurse, in consultation with the School Physician and administration will be responsible for making decisions regarding quarantine or isolation of students and/or staff. Conditions for a student or staff member to return to school/work will be established through consultation with the School Physician, local health care professionals, and state or federal guidelines. The determination of students/staff returning to school will be made in accordance with state and federal guidelines. Families will be notified of a confirmed student or staff illness aligned with state and federal laws and guidelines. Training for staff and students on protocols for monitoring health will be established and communicated. Consistent evaluation of the implementation of protocols will be completed and protocols may be adjusted as appropriate.</p>

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p> <p>* Use of face coverings (masks or face shields) by all staff</p> <p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p>	<p>Following the education of effective hygiene practices for all students and staff as previously referenced (including the proper use of face masks). Face coverings for students and staff will be strongly encouraged, but not required, when social distancing is not feasible (ex. school vehicles, common areas, etc.). It is acknowledged that some students and staff members may choose to regularly wear face coverings. This is a personal choice and will be strongly encouraged and supported, but not required. Students and staff at higher risk for severe illness will be addressed on an individual basis to accommodate any specific needs. The district will work closely with</p>

Requirement(s)	Strategies, Policies and Procedures
<p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<p>current substitute teachers to ensure availability and continue to recruit new substitute teachers to build the strongest pool possible. Professional development will be provided to all staff related to strategies to ensure all students have access to quality learning opportunities and supports while at school or at home.</p>

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Lampeter-Strasburg School District** reviewed and approved the Phased School Reopening Health and Safety Plan on **June 29, 2020**.

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on: **June 29, 2020**

By:

(Signature of Board President)*

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.



**PK-12 Athletics
Health and Safety Plan Template**

The decision to resume sports-related activities, including conditioning, practices and games, is within the discretion of a school entity's governing body. Each school entity must develop and adopt an Athletics Health and Safety Plan aligning to the PDE Preliminary Guidance for Phased Reopening of Pre-K to 12 Schools prior to conducting sports-related activities with students. The plan must include the provisions of this guidance, be approved by the local governing body of the school entity, and be posted on the school entity's publicly available website. School entities should also consider whether the implementation of the plan requires the adoption of a new policy or revision of an existing policy.

Each school entity should continue to monitor its Athletics Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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Athletics Health and Safety Plan: Lampeter-Strasburg School District

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- Red Phase: Schools remain closed for in-person instruction and no sports are allowed in counties designated as being in the Red Phase.
- Yellow Phase and Green Phase: Schools may resume sports-related activities after developing a written Athletics Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Use this template to document your LEA's plan to bring back student athletes and coaching staff, how you will communicate the type with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school sports-related activity operations and potential adjustments throughout the school year.

Your school entity should account for changing conditions in your local Athletics Health and Safety Plan to ensure seamless transition from more to less restrictive conditions in each of the phase requirements as needed. Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen.

Resuming PK-12 Sports-Related Activities

Key Questions

- How do you plan to bring student athletes and staff back to physical school buildings, particularly if social distancing is still required?
- How did you engage stakeholders in the decision to resume sports-related activities, including try-outs, conditioning, practices, and games?
- How will you communicate your plan to your local sports and school communities?
- Once you resume sports-related activities, what will the decision-making process look like to prompt a school closure or other significant modification to sports activities?

Summary of Responses to Key Questions:

- We will bring athletes and staff back to athletic facilities in accordance with the governor's guidelines for social distancing—ensuring that there are no more than 25 individuals in a location during the yellow phase and 250 during the green phase.
- Facilities staff, coaches, athletic trainer, and team physician were consulted in developing plans that are appropriate for safety and achievable within our building/ground limitations.
- Our plan will be posted on our district website once approved by the school board and discussed in depth with coaching staff and other stakeholders at online/in-person meetings before the start of the official PIAA fall season (August 17, 2020).
- We will consult with our COVID-19 Athletics Response Team (athletic director, athletic trainers, director of facilities and grounds, school physician, school nurse, high school principal and superintendent) to determine whether a closure or modification is necessary and follow state guidelines that are provided by the governor and secretary of health.

Anticipated launch date for sports related activities: July 1, 2020

Primary Point of Contact

Each school entity must designate a primary point of contact with defined roles and responsibilities for health and safety preparedness and response planning for sports-related activities. The point of contact will be responsible for responding to all questions related to COVID-19. All parents, student athletes, officials, and coaches must be provided the person's contact information.

Point of Contact Name	Position of Point of Contact	Contact Information
Dr. Branden Lippy	Director of Athletics	branden_lippy@l-spioneers.org ; 717-464-3311

Key Strategies, Policies, and Procedures

Use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the [Pennsylvania Guidance for All Sports Permitted to Operate During the COVID-19 Disaster Emergency](#).

For each domain of the Athletics Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. Use the key questions to guide your domain summaries.

For each requirement within each domain, document the following:

- **Action Steps under Yellow and Green Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow or green. List the discrete action steps for each requirement in sequential order.
- **Lead Individual(s) and Position(s):** List each person responsible for ensuring the action steps are fully planned and the system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or supports required to implement the requirement.
- **Professional Development (PD) Required:** Identify the training or professional development that will be provided to staff, students, families, and other stakeholders to implement each requirement effectively.

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the athletic facilities are cleaned and ready to safely welcome coaching staff and student athletes?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain coaching staff and student athlete safety?
- What protocols will you put in place to clean and disinfect throughout the day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

- Adequate cleaning schedules will be created and implemented for all athletic facilities to mitigate any communicable disease prior to season start and following each usage.
- Athletic Facilities will be cleaned prior to arrival and post workouts and team gatherings (high touch areas should be cleaned more often).
- Weight Room equipment should be wiped down after an individual's use—team practice areas and locker rooms will be cleaned daily.
- Appropriate clothing/shoes should be worn at all times in the weight room to minimize sweat from transmitting onto equipment surfaces.
- Athletic equipment that may be used by multiple individuals (balls, tackling dummies, shot put, discus, pole vault, etc.) should be cleaned intermittently during practice and events as deemed necessary.
- Coaches and athletic staff will be trained on sanitization procedures by athletic training/maintenance staff prior to season start and may be tasked to help spray down areas/items used by their teams.

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Cleaning, sanitizing, disinfecting, and ventilating spaces, surfaces, and any other areas used by student athletes and sporting activities (i.e., restrooms, drinking fountains, locker rooms and transportation)	<ul style="list-style-type: none"> • Maintenance staff and custodians will disinfect spaces before athletes and coaches arrive and after they leave. • All athletic buildings will be cleaned with an approved disinfectant cleaner. • High touch points will be cleaned and disinfected daily. • Athletic facilities/locker rooms will be systematically treated-using an electrostatic sprayer with a hospital grade disinfectant. 	Director of Facilities and Grounds	Disinfectant solution Spray bottles	N

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Other cleaning, sanitizing, disinfecting, and ventilation practices	<ul style="list-style-type: none"> Coaches, athletic trainers, game workers help sanitize as needed. 	Coaches, Athletic Trainers, Game Workers	Sanitizing solution Spray bottles	Y

Social Distancing and Other Safety Protocols

Key Questions

- How will conditioning, practice, and game spaces be organized and scheduled to mitigate spread?
- How will you group student athletes with coaches to limit the number of individuals who come into contact with one another throughout the conditioning, practices, meetings, team meals, games, etc.?
- What policies and procedures will govern use of other communal spaces (locker rooms, restrooms)?
- How will you utilize outdoor space to meet social distancing requirements?
- What hygiene routines will be implemented?
- How will you adjust student transportation to meet social distancing requirements?
- How will social distancing and other safety protocols vary based on age ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided?

Summary of Responses to Key Questions:

- No gathering of more than (25 Yellow - 250 Green) individuals per location including coaches and staff.
- Controlled non-contact practices only to begin (focus on individual skills and conditioning), modified practices to follow with limited close contact between players.
 - Large teams may be broken into smaller practice groups to minimize exposure should an athlete test positive for COVID-19
 - These groups will be consistent to be able to perform contact tracing if needed.
 - Schedule for return to regular practice will vary with the risk of each sport and the conditioning of athletes returning from sedentary social distancing habits.
 - Athletic trainers and team physician consulted before increasing level of contact between athletes and size of groups.
 - Expectations clearly communicated to coaches.
- Athletes should refrain from sharing clothing/towels and items should be washed after each practice.
- Athletes should wash their hands before and after each practice.
- Hand sanitizer should be used periodically as resources allow.
- Spotters for maximum weight lifts should be stationed at each end of the bar.
- Students MUST bring their own water bottle--water bottles must not be shared.
- Hydration stations (water coolers, water fountains, water cows, water troughs, etc.) should not be utilized.

- Modifications for student/coach transportation to and from athletic events may be necessary. This may include:
 - Reducing the number of students/coaches on a bus/van
 - Using hand sanitizer upon boarding a bus/van
 - Social distancing and mask usage on a bus/van
 - These potential modifications will be determined by the school district, bus companies, Department of Education, state and local governments.
- Sidelines/bench/locker rooms—appropriate social distancing will need to be maintained on sidelines/bench during contests and events, as deemed necessary by the school, PIAA, state and local governments
 - Tape or paint may be used as a guide for students and coaches
 - Athletes should arrive dressed for practice/games whenever possible in order to minimize time in locker rooms
 - Social distancing should be applied during practices and in locker rooms/bathrooms/gathering areas
 - Face masks will be strongly encouraged, but not required, for students and staff when in locker rooms/bathrooms/gathering areas
 - Bathroom stalls / urinals / sinks will be secured and blocked off in order to ensure social distancing
 - Showers will be secured and students will need to shower at home after practice/contests
- All coaches/staff and athletes will be trained on social distancing and safety protocols.
- Safety protocols will be continuously evaluated by staff to ensure fidelity of implementation.

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protocols for social distancing student athletes and staff throughout all activities, to the maximum extent feasible	<ul style="list-style-type: none"> • Yellow—noncontact practices in groups of no more than 25. Athletes may not share balls or other equipment. • Green—Limited contact to begin. Phased approach as approved by athletic director, athletic trainers and team physician. • Athletes reminded to stay socially distanced when not actively participating in practices and games regardless of color phase. 	Athletic Director / Athletic Trainers / Coaches	N/A	Y
* Procedures for serving food at events	<ul style="list-style-type: none"> • Concession stands and other food must adhere to the guidance for businesses in the restaurant industry provided by the governor. 	Athletic Director and Director of Buildings and Grounds	N/A	Y

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Hygiene practices for student athletes and staff which include the manner and frequency of hand-washing and other best practices	<ul style="list-style-type: none"> Athletes should wash hands before and after practice. Hand sanitizing stations should be utilized periodically as resources allow. Students must bring their own water bottles—water bottles are not to be shared and water fountains should not be used. Students should arrive dressed for practice as able. Athletes should shower at home after practices and games as able. 	Athletic Director / Athletic Trainers / Coaches	Hand sanitizer	Y
* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs	<ul style="list-style-type: none"> Signs will be posted in field house, gym, gym lobby, bathroom, and locker rooms in order to remind athletes of healthy habits. 	Athletic Director	Posters	N
* Identifying and restricting non-essential visitors and volunteers	<ul style="list-style-type: none"> No visitors will be allowed at practices/scrimmages. Spectators may be limited by state, league, or local regulation but no guidance exists at this time. 	Athletic Director, Game Managers / Workers / Coaches	N/A	N
Limiting the sharing of materials and equipment among student athletes	<ul style="list-style-type: none"> No sharing of materials or equipment (including balls) during yellow phase. Equipment may be shared during the green phase but coaches should periodically sanitize frequently shared items during practices. Athletes should bring their own water bottle and not share with teammates. Uniforms and practice clothing should be washed frequently. 	Coaches	Sanitizing solution Spray bottles	Y

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Staggering the use of communal spaces (i.e., locker rooms, weight rooms, etc.)	<ul style="list-style-type: none"> Yellow phase—locker rooms will not be used. Athletes should arrive dressed for practice. Green phase—Coaches will keep groups using locker room to a minimum (no more than 50% occupancy) and sanitize between groups as appropriate and able. Athletes will be reminded to wash their hands when they enter and exit the locker room and use hand sanitizer when possible between handwashing's. 	Coaches	Sanitizing solution Spray bottles	Y
Adjusting transportation schedules and practices to create social distance	<ul style="list-style-type: none"> Departure times adjusted so that no two teams are departing at the same time from the same location. Time allotted between practices in shared space (e.g. gym/turf) for coaches or maintenance staff to sanitize space. 	Athletic Director and Athletic Secretary	N/A	N
Limiting the number of individuals in athletic activity spaces, and interactions between groups of student athletes	<ul style="list-style-type: none"> Limits will be placed to comply with state and local guidelines. Athletes and fans will be reminded to socially distance when not actively participating in drills or competition. There should be no shaking hands, fist bumps, and high fives. All unnecessary contact should be avoided between teammates, other athletes, coaches, officials, spectators, etc. 	Athletic Director / Game Manager	N/A	N
Other social distancing and safety practices	<ul style="list-style-type: none"> Additional social distancing and safety practices may be established based on the evaluation of the implementation of this plan. 	Athletic Director / Athletic Trainers / Team Physician		N

Monitoring Student Athletes and Staff Health

Key Questions

- How will you monitor student athletes, coaches, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Who will be responsible for monitoring?
- Where will the monitoring take place?
- When and how frequently will the monitoring take place?

- What is the policy for quarantine or isolation if a coach, student athlete, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19? What conditions will a coach or student athlete confirmed to have COVID-19 need to meet to safely return to sports activities? Which staff will be responsible for making decisions regarding quarantine or isolation requirements of coaches or student athletes?
- When and how will families be notified of confirmed coach or student athlete illness or exposure and resulting changes to the local Athletics Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student athlete and staff health? When and how will the training be provided?

Summary of Responses to Key Questions:

- Any person who has COVID-19 symptoms should not be allowed to participate in practice/games, and should contact their primary care physician or another appropriate health-care provider.
- COVID-19 screenings conducted by coaches before practice, competition, or travel (questionnaire and temperature checks as per State and Local government recommendations).
- Team attendance and screening responses (for both athletes and coaches) should be recorded each day to aid in longitudinal data tracking for individual athletes and contact tracing should an athlete/coach test positive.
 - Daily screening responses should be submitted by coaches to the school athletic trainer.
- If anyone answers “Yes” to any screening questions OR has a temperature above 100.4 degrees fahrenheit, they should be removed and quarantined in isolation immediately.
 - Their parent/guardian should be notified immediately, and the athlete should leave the team event as soon as possible.
 - A clearance note will be required before the athlete may return to any sport activity.
- Families will be notified of an illness or exposure to the team via head coach communication or similar method.
 - Modifications to practice and competition schedule may be necessary depending on exposure
 - Team physician and school athletic trainers will be consulted to develop a plan to ensure the safety of the rest of the team
 - Modifications to the district’s athletic health and safety plan will be posted to the district and athletics websites

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Monitoring student athletes and staff for symptoms and history of exposure	<ul style="list-style-type: none"> • Student screening for symptoms will be completed by all parents/guardians at home each day before the start of any athletic activities. • Students exhibiting symptoms should not attend any athletic activities. • Verbal screenings before each practice, competition, or team travel conducted by a paid member of the coaching staff. 	Coaches	Checklist, Infrared Thermometer	Y

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Isolating or quarantining student athletes, coaching staff, or visitors if they become sick or demonstrate a history of exposure</p>	<ul style="list-style-type: none"> Procedures will be established to address quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure. Any individual that becomes sick or demonstrates a history of exposure may be sent home immediately. 	<p>Coaches / Athletic Trainers / Team Physician</p>	<p>Emergency contact list for athletes</p>	<p>Y</p>
<p>* Returning isolated or quarantined coaches, staff or student athletes, to school and/or athletics</p>	<ul style="list-style-type: none"> A clearance note will be required from a physician before the athlete / coach can return to practice. 	<p>Athletic Trainers / Team Physician</p>	<p>N/A</p>	<p>N</p>
<p>Notifying coaching staff, families, and the public of cancellation of sports-related activities, school closures and other changes in safety protocols</p>	<ul style="list-style-type: none"> Athletics website will be used to notify stakeholders of changes and rescheduling of events. Stakeholders may also sign up for team specific notifications of schedule changes through the sports scheduling portal (Arbiter Sports). 	<p>Athletic Director</p>	<p>Athletics website</p>	<p>N</p>

Other Considerations for Student Athletes and Staff

Key Questions

- How will you determine which coaches and other athletic staff are willing/able to return? How will you accommodate staff who are unable or unwilling to return?
- How will you determine which student athletes are willing/able to return? How will you accommodate student athletes who are unable or unwilling return?
- What is the local policy/procedure regarding face coverings for all coaches and athletic staff? What is the policy/procedure for student athletes?
- What special protocols will you implement to protect student athletes and staff at higher risk for severe illness?
- How will you address coaches and other athletic staff who are ill, or who have family members who have become ill?
- How will you manage teams in the event of coaching staff illness? Do you have substitute coaches available?
- Which stakeholders will be trained on these protocols? When and how will the training be provided?

Summary of Responses to Key Questions:

- Coaches and assistants will be queried as to whether they intend to coach this year given the circumstances and plan the district has in place
 - If a coach presents us with a legitimate medical concern, we will make every effort to work with the coach to reasonably accommodate their concern.
- Athletes and coaches who are sick with COVID-19 or suspect they have symptoms of COVID-19 must STAY HOME to protect others
 - Anyone with active or suspected illness is instructed to contact their physician or appropriate healthcare provider for screening and treatment.
 - A clearance note will be required to return to play or coach.
- Face masks will be strongly encouraged, but not required, for students and staff when physical distancing is not entirely possible.
- Students who are uncomfortable participating due to medical concerns or fear of potential exposure may observe drills from a safe social distance or participate virtually as technology allows and is appropriate for the sport.
- Practices and games may be canceled if there are not enough coaches / board approved volunteers due to illness or individual quarantine.
- Coaches will be trained on these procedures at pre-season meetings with the athletic director and athletic trainer and reminded throughout the season as needed.

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting student athletes and coaching staff at higher risk for severe illness	<ul style="list-style-type: none"> • Students who are uncomfortable participating due to medical concerns or fear of potential exposure may observe drills from a safe social distance or participate virtually as technology allows and is appropriate for the sport. We will attempt to reasonably accommodate medical concerns of coaching staff. 	Coaches	Virtual meeting technology	As needed

Requirements	Action Steps under Yellow and Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Use of face coverings by all coaches and athletic staff	<ul style="list-style-type: none"> Face masks will be strongly encouraged, but not required, for students and staff when physical distancing is not entirely possible. 	Coaches	Facemasks, if needed	N
* Use of face coverings by student athletes as appropriate	<ul style="list-style-type: none"> Face masks will be strongly encouraged, but not required, for students and staff when physical distancing is not entirely possible. 	Coaches	Facemasks, if needed	N

Athletics Health and Safety Plan Professional Development

The success of your plan for resuming sports-related activities safely requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires staff training, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate professional learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Practice procedures and expectations	Coaches	Branden Lippy - AD	Virtual	Handouts for practice planning	6/30	7/1
COVID-19 Screening	Coaches	Jen McCrabb & Allison Rehm - ATC	Virtual	Thermometers, Screening pages	Prior to 7/1	Prior to 7/1
Winter coach meeting and training	Coaches	Branden Lippy - AD	Virtual	Handouts for practice planning	TBD	
Spring coach meeting and training	Coaches	Branden Lippy - AD	Virtual	Handouts for practice planning	TBD	

Athletics Health and Safety Plan Communications

Timely and effective family and caregiver communication about sports-related health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, school entities should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communication	Start Date	Completion Date
Athletics, Health and Safety Plan posted for public	Parents/Students	Branden Lippy - AD	Website	Upon approval	N/A

Athletics Health and Safety Plan Summary: Lampeter-Strasburg School District

Anticipated Launch Date: 7/1/20

Use these summary tables to provide your local education community with a detailed overview of your Athletics Health and Safety Plan. School entities are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Athletics Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting, and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, locker rooms, and transportation)</p>	<ul style="list-style-type: none"> • Adequate cleaning schedules will be created and implemented for all athletic facilities to mitigate any communicable disease prior to season start and following each usage. • Athletic Facilities will be cleaned prior to arrival and post workouts and team gatherings, high touch areas should be disinfected more often. • Weight Room Equipment should be wiped down after an individual's use—team practice areas and locker rooms will be cleaned daily. • Appropriate clothing/shoes should be worn at all times in the weight room to minimize sweat from transmitting onto equipment surfaces. • Athletic equipment that may be used by multiple individuals (balls, tackling dummies, shot put, discus, pole vault, etc.) should be cleaned intermittently during practice and events as deemed necessary. • Coaches and athletic staff will be trained on sanitization procedures by maintenance staff prior to season start and may be tasked to help spray down areas/items used by their teams.

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p>* Protocols for social distancing student athletes and staff throughout all activities, to the maximum extent feasible</p> <p>* Procedures for serving food at events including team meetings and meals</p> <p>* Hygiene practices for student athletes and staff including the manner and frequency of hand-washing and other best practices</p> <p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p> <p>Identifying and restricting non-essential visitors and volunteers</p>	<ul style="list-style-type: none"> • No gathering of more than (25 Yellow - 250 Green) individuals per location including coaches and staff. • Controlled non-contact practices only to begin (focus on individual skills and conditioning), modified practices to follow with limited close contact between players <ul style="list-style-type: none"> ○ Large teams may be broken into smaller practice groups to minimize exposure should an athlete test positive for COVID-19 <ul style="list-style-type: none"> ▪ These groups will be consistent to be able to perform contact tracing if needed. ○ Schedule for return to regular practice will vary with the risk of each sport and the conditioning of athletes returning from sedentary social distancing habits. ○ Athletic Trainer and team physician consulted before increasing level of contact between athletes and size of groups.

Requirement(s)	Strategies, Policies and Procedures
<p>Limiting the sharing of materials and equipment among student athletes</p> <p>Staggering the use of communal spaces (i.e., locker rooms, weight rooms, etc.)</p> <p>Adjusting transportation schedules and practices to create social distance between students</p> <p>Limiting the number of individuals in athletic activity spaces and interactions between groups of student athletes</p> <p>Other social distancing and safety practices</p>	<ul style="list-style-type: none"> ○ Expectations clearly communicated to coaches. ● Concession stands and other food must adhere to the guidance for businesses in the restaurant industry provided by the governor. ● Athletes should refrain from sharing clothing/towels and items should be washed after each practice. ● Athletes should wash their hands before and after each practice. ● Hand sanitizer should be used periodically as resources allow. ● Spotters for maximum weight lifts should be stationed at each end of the bar. ● Students MUST bring their own water bottle--water bottles must not be shared. ● Hydration stations (water coolers, water fountains, water cows, water troughs, etc.) should not be utilized. ● Modifications for student/coach transportation to and from athletic events may be necessary. This may include: <ul style="list-style-type: none"> ○ Reducing the number of students/coaches on a bus/van ○ Using hand sanitizer upon boarding a bus/van ○ Social distancing and mask usage on a bus/van ○ These potential modifications will be determined by the school district, bus companies, Department of Education, state and local governments ● Sidelines/bench/locker rooms—appropriate social distancing will need to be maintained on sidelines/bench during contests and events, as deemed necessary by the school, PIAA, state and local governments <ul style="list-style-type: none"> ○ Tape or paint may be used as a guide for students and coaches ○ Athletes should arrive dressed for practice/games whenever possible in order to minimize time in locker rooms. ○ Social distancing should be applied during practices and in locker rooms/bathrooms/gathering areas. ○ Face masks will be strongly encouraged, but not required, for students and staff in locker rooms/bathrooms/gathering areas. ○ Bathroom stalls / urinals / sinks will be secured and blocked off in order to ensure social distancing. ● All coaches/staff and athletes will be trained on social distancing and safety protocols.
	<ul style="list-style-type: none"> ●

Monitoring Student Athletes and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring student athletes and staff for symptoms and history of exposure</p>	<ul style="list-style-type: none"> ● Any person who has COVID-19 symptoms will not be allowed to participate or be present in practice/games, and should contact their primary care physician or another appropriate health-care provider.

Requirement(s)	Strategies, Policies and Procedures
<p>* Isolating or quarantining student athletes, coaching staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>* Returning isolated or quarantined coaching staff, student athletes, or visitors to school</p> <p>Notifying coaching staff, families, and the public of cancellation of sports-related activities, school closures and other changes in safety protocols</p>	<ul style="list-style-type: none"> • COVID-19 Screenings conducted by coaches before practice, competition, or travel (Questionnaire and Temperature Checks as per State and Local government recommendations). • Team attendance and screening responses (for both athletes and coaches) should be recorded each day to aid in longitudinal data tracking for individual athletes and contact tracing should an athlete/coach test positive <ul style="list-style-type: none"> ○ Daily screening responses should be submitted by coaches to the school athletic trainer. • If anyone answers “Yes” to any screening questions OR has a temperature above 100.4 degrees Fahrenheit, they should be removed and quarantined in isolation immediately <ul style="list-style-type: none"> ○ Their parent/guardian should be notified immediately, and the athlete should leave the team event as soon as possible. ○ A clearance note will be required before the athlete may return to any sport activity. • Families will be notified of an illness or exposure to the team via Remind app or similar method <ul style="list-style-type: none"> ○ Modifications to practice and competition schedule may be necessary depending on exposure. ○ Team physician and school athletic trainer will be consulted to develop a plan to ensure the safety of the rest of the team. ○ Modifications to the district’s athletic health and safety plan will be posted to the district and athletics websites.

Other Considerations for Student Athletes and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting student athletes and coaching staff at higher risk for severe illness</p> <p>* Use of face coverings by all coaches and athletic staff</p> <p>* Use of face coverings by student athletes as appropriate</p> <p>Unique safety protocols for student athletes with complex needs or other vulnerable individuals</p> <p>Management of Coaches and Athletic Staff</p>	<ul style="list-style-type: none"> • Coaches and assistants will be queried as to whether they intend to coach this year given the circumstances and plan the district has in place <ul style="list-style-type: none"> ○ If a coach presents us with a legitimate medical concern we will make every effort to work with the coach to reasonably accommodate their concern. • Athletes and coaches who are sick with COVID-19 or suspect they have symptoms of COVID-19 will STAY HOME to protect others <ul style="list-style-type: none"> ○ Anyone with active or suspected illness is instructed to contact their physician or appropriate healthcare provider for screening and treatment. ○ A clearance note will be required to return to play. • Face masks will be strongly encouraged, but not required, for students and staff when physical distancing is not entirely possible. • Students who are uncomfortable participating due to medical concerns or fear of potential exposure may observe drills from a safe social

Requirement(s)	Strategies, Policies and Procedures
	<p>distance or participate virtually as technology allows and is appropriate for the sport.</p> <ul style="list-style-type: none"><li data-bbox="1094 191 1976 250">• Practices and games may be canceled if there are not enough coaches / board approved volunteers due to illness or individual quarantine.<li data-bbox="1094 256 1976 350">• Coaches will be trained on these procedures at pre-season meetings with the athletic director and athletic trainer and reminded throughout the season as needed.

Athletics Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Lampeter-Strasburg School District** reviewed and approved the Athletics Health and Safety Plan on **June 29, 2020**.

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on: **June 29, 2020**

By:

(Signature of Board President)

(Print Name of Board President)



Lampeter-Strasburg School District
Athletic Department

Resocialization of Sports - Athletics, Health and Safety Plan

SUMMARY

On behalf of the Lampeter-Strasburg Athletic Department, we are pleased to present this outline for the return of our student athletes to in-person, on-campus training/workouts/open fields. The number one priority for our school district is the health and safety of our student-athletes, coaches, staff and community. Therefore, the following guidelines are recommended based on the Pennsylvania Interscholastic Athletic Association/Pennsylvania Department of Education/Center for Disease Control/Pennsylvania Department of Health/Pennsylvania State Government recommendations.

The Lampeter-Strasburg School District will continue to work closely with the organizations previously mentioned so timely and accurate information can guide appropriate responses and plans.

The policies in our plan are designed to minimize risk for our student-athletes, coaches, staff and community. It is vital to the health and safety of all involved that our student-athletes and staff are fully conscious of these at all times and take responsibility for these guidelines with the utmost seriousness.

Any sports-related activities in Yellow or Green phased counties must adhere to the gathering limitations set forth by the Governor's Plan for Phased Reopening (**25 in yellow, 250 in green**) and the facility as a whole may not exceed 50% of total occupancy otherwise permitted by law. During the Yellow and Green phases of reopening, sports-related activities at the PK-12 level are **limited to student athletes, coaches, officials, and staff only**.

The Lampeter-Strasburg School District primary point of contact for all athletic questions related to COVID-19:

Dr. Branden Lippy (Athletic Director): 717-464-3311 or branden_lippy@l-spioneers.org

INTRODUCTION

The COVID-19 pandemic has presented athletics across the world with a myriad of challenges. The COVID-19 virus is a highly contagious illness that primarily attacks the upper respiratory system. The virus that causes COVID-19 can infect people of all ages. Research from the Centers for Disease Control, among others, has found that while children do get infected by COVID-19, relatively few children with COVID-19 are hospitalized. However, some severe outcomes have been reported in children, and a child with a mild or even asymptomatic case of COVID-19 can spread the infection to others who may be far more vulnerable. While it is not possible to eliminate all risk of furthering the spread of COVID-19, the current science suggests there are many steps schools can take to reduce the risks to students, coaches, and their families.

The L-SSD will take the necessary precautions and recommendations from the federal, state, and local governments, CDC, PA DOH, as well as the NFHS and PIAA. The L-SSD realizes the knowledge regarding COVID-19 is constantly changing as new information and treatments become available. These recommendations will be adjusted as needed as new information becomes available in order to decrease the risk of exposure for our staff, students, and spectators.

RECOMMENDATIONS

Recommendations for **ALL LEVELS** for Junior and Senior High Athletics:

1. Athletes, coaches, and staff will undergo a COVID- 19 health screening prior to any practice, event, or team meeting. The type of screening will be dependent upon the available resources and the Phase level. The purpose is to check for signs and symptoms of COVID-19. The screenings could range from a verbal/written questionnaire to a temperature check.
2. The education of hygiene practices will include, but not limited to, increased hand washing and/or sanitizing, appropriate utilization of face masks, minimizing touch points and the sharing of materials will be provided to all students and staff. Face masks will be strongly encouraged, but not required, for students and staff when physical distancing is not entirely possible (ex. school vehicles, common areas, etc.).
3. Intensify cleaning, disinfection, and ventilation in all facilities.
4. Encourage social distancing through increased spacing, small groups, and limited mixing between groups, if feasible.
5. Educate Athletes, Coaches, and Staff on health and safety protocols.
6. Anyone who is sick must stay home.
7. Plan in place if a student or employee gets sick.
8. Regularly communicate and monitor developments with local authorities, employees, and families regarding cases, exposures, and updates to policies and procedures.
9. Athletes and Coaches **MUST** provide their own water bottle for hydration. Water bottles must not be shared.
10. PPE (gloves, masks, eye protection) will be used as needed and situations warrant, or determined by local/state governments.
11. Identify staff and students who may be at a higher risk of severe illness from COVID-19 due to underlying medical conditions:
 - a. Age 65 or older
 - b. Lung, disease, moderate-severe asthma
 - c. Serious heart conditions
 - d. May be immunocompromised
 - e. Obesity
 - f. Diabetes
 - g. Kidney or liver disease
12. Concession stands or other food must adhere to the Guidance for Businesses in the Restaurant Industry.

CLASSIFICATION OF SPORTS

High Risk: Sports that involve close, sustained contact between participants, lack of significant protective barriers, and high probability that respiratory particles will be transmitted between participants. Examples: football, wrestling, cheerleading (stunts), dance.

Moderate Risk: Sports that involve close, sustained contact, but with protective equipment in place that may reduce the likelihood of respiratory particle transmission between participants OR intermittent close contact OR group sports that use equipment that cannot be cleaned between participants. Examples: basketball, volleyball, baseball, softball, soccer, ice hockey, tennis, pole vault, high jump, long jump, 7 on 7 football.

Low Risk: Sports that can be completed with social distancing or individually with no sharing of equipment or the ability to clean the equipment between uses by competitors. Examples: running events, cross-country, throwing events, swimming, golf, weightlifting, sideline cheer.

** High/Moderate Risk Sports may move to a low risk category with non-contact modifications. Team Activities should be limited to individual skill development drills that maintain social distancing.

LEVELS OF PARTICIPATION

Level 1 (PA State Red)

Team Activities: No In-person gatherings allowed, Athletes and Coaches may communicate via online meetings (zoom, google meet, etc.). Athletes may participate in individual home workouts including strength and conditioning.

- All school facilities remain closed as per PA State Guidelines.
- Athletes and Coaches should abide by guidelines set forth by the local and state governments.

Level 2 (PA State Yellow - once permitted by PIAA)

Team Activities may include: team meetings, open gym, kick around, weight training/conditioning, running events, cross country, throwing events, swimming, golf, and sideline cheer, etc.

Face coverings for students and staff will be strongly encouraged, but not required, when social distancing is not feasible.

Pre-workout Screening:

- All coaches and students should report signs/symptoms of COVID-19 prior to a workout. The reports could range from a verbal/written questionnaire to a temperature check. (See Appendix for COVID-19 Screening Form).
- Positive responses to screening questions for each person should be recorded and stored.
- Daily attendance should be taken at each workout so that there is a record of everyone present in case a student develops COVID-19 (contact tracing).
- Any person with positive symptoms reported should not be allowed to take part in workouts and should contact his or her primary care provider or other appropriate health-care professional. A clearance will be required to return to play.

Limitations on Gatherings:

- No gathering of more than (25 Yellow - 250 Green) individuals per group including coaches per practice area.
- Controlled non-contact practices only, modified game rules.
- Social Distancing should be applied during practices and gathering areas.
- No locker rooms or concession stands available.

Facilities Cleaning:

- Adequate cleaning schedules should be created and implemented for all athletic facilities to mitigate any communicable disease.
- Athletic Facilities should be cleaned prior to arrival and post workouts and team gatherings, high touch areas should be cleaned more often.
- Weight Room Equipment should be wiped down after an individual's use.
- Appropriate clothing/shoes should be worn at all times in the weight room to minimize sweat from transmitting onto equipment surfaces.

Physical Activity:

- Lower risk sports practices may begin.
- Modified practices may begin for Moderate and High risk sports (practices must remain non-contact and include social distancing where applicable, activity should focus on individual skill development).
- Students should refrain from sharing clothing/towels and should be washed after each practice, including pinnies.
- Athletic equipment that may be used by multiple individuals (balls, shields, tackling dummies, shot put, discus, pole vault, etc.) should be cleaned intermittently during practice and events as deemed necessary.
- Hand Sanitizer should be used periodically as resources allow.
- Spotters for maximum weight lifts should be stationed at each end of the bar.

Hydration:

- Students MUST bring their own water bottle. It is recommended that students bring at least two water bottles or one large water bottle to each workout. Water bottles must not be shared.
- Hydration stations (water coolers, water fountains, water cows, water troughs, etc.) should not be utilized.

Level 3 (PA State Green - once permitted by PIAA)

Team activities may include: basketball, volleyball, baseball, softball, soccer, ice hockey, tennis, pole vault, high jump, long jump, 7 on 7 football, etc.

Face coverings for students and staff will be strongly encouraged, but not required, when social distancing is not feasible.

Pre-workout/Contest Screening:

- Any person who has COVID-19 symptoms should not be allowed to participate in practice/games, and should contact their primary care physician or another appropriate health-care provider. A clearance will be required to return to play.

- COVID-19 Screenings (Questionnaire and Temperature Checks may continue as per State and Local government recommendations).
- Team attendance should be recorded.

Limitations on Gatherings:

- As per State and Local Guidelines.
- When not directly participating in practices or contests, social distancing should be considered and applied when able.
- Coaches will keep groups using locker room to a minimum (no more than 50% occupancy) and sanitize between groups as appropriate and able. Athletes will be reminded to wash their hands when they enter and exit the locker room and use hand sanitizer when possible between handwashing's.

Facilities Cleaning:

- Adequate cleaning schedules should be created and implemented for all athletic facilities to mitigate any communicable disease.
- Athletic Facilities should be cleaned prior to arrival and post workouts and team gatherings, high touch areas should be cleaned more often.
- Weight Room Equipment should be wiped down after and individual's use.
- Appropriate clothing/shoes should be worn at all times in the weight room to minimize sweat from transmitting onto equipment surfaces.

Physical Activity and Athletic Equipment:

- Low, Moderate, and High Risk practices and Low and Moderate Risk competitions may begin (As per State, Local, and PIAA Guidelines).
- Students should refrain from sharing clothing/towels and should be washed after each practice, including pinnies.
- Athletic equipment that may be used by multiple individuals (balls, shields, tackling dummies, shot put, discus, pole vault, etc.) should be cleaned intermittently during practice and events as deemed necessary.
- Hand Sanitizer should be used periodically as resources allow.
- Spotters for maximum weight lifts should be stationed at each end of the bar.

Hydration:

- Students MUST bring their own water bottle. It is recommended that students bring at least two water bottles or one large water bottle to each workout. Water bottles must not be shared.
- Hydration Stations (water coolers provided to each team by the Athletic Trainers) may be used but MUST be cleaned after every practice/event.

Level 4 (PA State Green - once permitted by PIAA)

Team Activities include: Low/Moderate Sports may resume. High Risk Sports (Football, Wrestling, and Cheerleading Stunting) may begin full person-to-person contact and competition.

Face coverings for students and staff will be strongly encouraged, but not required, when social distancing is not feasible.

Pre-workout/Contest Screening:

- Any person who has COVID-19 symptoms should not be allowed to participate in practice/games, and should contact their primary care physician or another appropriate health-care provider. A clearance will be required to return to play.
- COVID-19 Screenings (Questionnaire and Temperature Checks may continue as per State and Local government recommendations).
- Team attendance should be recorded.

Limitations on Gatherings:

- As per State and Local Guidelines.
- When not directly participating in practices or contests, social distancing should be considered and applied when able.
- Coaches will keep groups using locker room to a minimum (no more than 50% occupancy) and sanitize between groups as appropriate and able. Athletes will be reminded to wash their hands when they enter and exit the locker room and use hand sanitizer when possible between handwashing's.

Facilities Cleaning:

- Adequate cleaning schedules should be created and implemented for all athletic facilities to mitigate any communicable disease.
- Athletic Facilities should be cleaned prior to arrival and post workouts and team gatherings, high touch areas should be cleaned more often.
- Weight Room Equipment should be wiped down after an individual's use.
- Appropriate clothing/shoes should be worn at all times in the weight room to minimize sweat from transmitting onto equipment surfaces.

Physical Activity and Athletic Equipment:

- All sports may resume normal practice and competition.
- Students should refrain from sharing clothing/towels and should be washed after each practice, including pinnies.
- Athletic equipment that may be used by multiple individuals (balls, shields, tackling dummies, shot put, discus, pole vault, etc.) should be cleaned intermittently during practice and events as deemed necessary.
- Hand Sanitizer should be used periodically as resources allow.
- Spotters for maximum weight lifts should be stationed at each end of the bar.

Hydration:

- Students MUST bring their own water bottle. It is recommended that students bring at least two water bottles or one large water bottle to each workout. Water bottles must not be shared.
- Hydration Stations (water coolers provided to each team by the Athletic Trainers) may be used but MUST be cleaned after every practice/event.

OTHER RECOMMENDATIONS

Transportation:

Modifications for student/coach transportation to and from athletic events may be necessary. This may include:

- Reducing the number of students/coaches on a bus/van.
- Using hand sanitizer upon boarding a bus/van.
- Social distancing on a bus.
- Parents transporting athletes to and from competition.

These potential modifications will be determined by the school district, bus companies, Department of Education, State and Local governments.

Social Distancing during Contests/Events/Activities:

- Sidelines/Bench – appropriate social distancing will need to be maintained on sidelines/bench during contests and events, as deemed necessary by the school, PIAA, state and local governments. Will consider using tape or paint as a guide for students and coaches.

Who should be allowed at events?

Will group people into tiers from essential to non-essential and decide which will be allowed at an event:

1. Tier 1 (Essential) – Athletes, coaches, officials, event staff, medical staff, security.
 2. Tier 2 (Preferred) – Media.
 3. Tier 3 (Non-essential) – Spectators, vendors.
- Only Tier 1 and 2 personnel will be allowed to attend events until state/local governments lift restrictions on mass gatherings.
 - Changes to seating capacity and social distancing may be necessary for each venue facility and will be determined as more recommendations are released by the local/state governments.

Overnight/Out of State Events/ Events in COVID-19 Hot Spots:

- The L-SSD will evaluate each event and follow all local/state government guidelines on a case-by-case basis. Every consideration will be taken as to not expose students to unnecessary or potential high-risk exposure.

POSITIVE CASES AND COACHES, STAFF, OR ATHLETES SHOWING COVID-19 SYMPTOMS

What are the signs and symptoms of COVID-19?

Symptoms may appear 2-14 days after exposure to the virus. The symptoms may range from mild to severe. (See CDC Fact Sheet in Appendix). Symptoms may include:

- Fever or chills

- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore Throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

What to do if you are sick?

- If you are sick with COVID-19 or think you are infected with the virus, STAY AT HOME. It is essential that you take steps to help prevent the disease from spreading to people in your home or community. If you think you have been exposed to COVID-19 and develop a fever and symptoms, call your healthcare provider for medical advice.
- Notify the school immediately (principal, athletic director, athletic trainer, coach).
- It will be determined if others who may have been exposed (students, coaches, staff) need to be notified, isolated, and /or monitored for symptoms.
- If a positive case of COVID-19 is diagnosed, Contact Tracing will be implemented with the assistance of local health professionals and the CDC/PA DOH. See Information in Appendix.
- A clearance will be required to return to play.

What to do if a student or staff become ill with COVID-19 symptoms during practice, event, or during transportation to or from an event?

- Every effort will be made to isolate the ill individual from others, until the student or staff member can leave the school or event.
- If student, parent/guardian will be contacted immediately, and arrangements will be made for the student to be picked up.
- Ill individual will be asked to contact their physician or appropriate healthcare professional for direction.

Return of student or staff to athletics following a COVID-19 diagnosis?

- Student or staff must have medical clearance from their physician or appropriate healthcare professional, determined to be non-contagious, fever free (without fever-reducing medicine), improvement in respiratory symptoms (cough, shortness of breath), no vomiting or diarrhea.
- If a positive test is recorded, minimum two-week restriction from all team activities.
- If a negative test is recorded, a minimum 72-hour restriction from all team activities.

EDUCATION

Staff, coaches, parents and athletes will be educated on the following (through posters, flyers, meetings, emails, phone calls):

- COVID-19 signs and symptoms.
- Proper ways to limit exposure to COVID-19 (hand washing, cough in your elbow, disinfecting touched surfaces, social distancing, avoid touching eyes, nose, face and mouth, no spitting, gum chewing, etc.)
- No Handshakes/Celebrations (high fives, fist/elbow bumps, chest bumps, hugging), etc.
- The content of this Return to Sport Guidelines Document.
- Any pertinent COVID-19 information released by state/local governments, NFHS, and PIAA.
- Students should come dressed for activity.
- Limit indoor activities and the areas used. Locker room use is not permitted Facility showers cannot be used
- Student Athletes should remain with their assigned groups during each workout and during daily workouts to limit the number of people they come in contact with.
- No students allowed in training areas without the presence of an athletic trainer.

APPENDIX

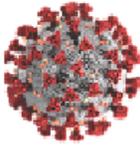
**Lampeter-Strasburg School District
Athletic Department**

Athlete and Staff COVID-19 Screening

Name: _____ Date: _____

- f. Fatigue or difficulty with exercise
 - g. Loss of taste or smell
 - h. Persistent muscle aches or pains
 - i. Sore throat
 - j. Nausea, vomiting, or diarrhea
2. Do you have a family or household member with current or past COVID-19?
3. Do you have moderate to severe asthma, a heart condition, diabetes, pre-existing kidney disease, or a weakened immune system?
4. Have you been diagnosed or tested positive for COVID-19 infection?
5. If you had COVID-19:
- a. During the infection, did you suffer from chest pain, pressure, tightness or heaviness, or experience difficulty breathing or unusual shortness of breath?
 - b. Since the infection, have you had new chest pain or pressure with exercise, new shortness of breath with exercise, or decreased exercise tolerance?

What you should know about COVID-19 to protect yourself and others



Know about COVID-19

- Coronavirus (COVID-19) is an illness caused by a virus that can spread from person to person.
- The virus that causes COVID-19 is a new coronavirus that has spread throughout the world.
- COVID-19 symptoms can range from mild (or no symptoms) to severe illness.



Know how COVID-19 is spread

- You can become infected by coming into close contact (about 6 feet or two arm lengths) with a person who has COVID-19. COVID-19 is primarily spread from person to person.
- You can become infected from respiratory droplets when an infected person coughs, sneezes, or talks.
- You may also be able to get it by touching a surface or object that has the virus on it, and then by touching your mouth, nose, or eyes.



Protect yourself and others from COVID-19

- There is currently no vaccine to protect against COVID-19. The best way to protect yourself is to avoid being exposed to the virus that causes COVID-19.
- Stay home as much as possible and avoid close contact with others.
- Wear a cloth face covering that covers your nose and mouth in public settings.
- Clean and disinfect frequently touched surfaces.
- Wash your hands often with soap and water for at least 20 seconds, or use an alcohol-based hand sanitizer that contains at least 60% alcohol.



Practice social distancing

- Buy groceries and medicine, go to the doctor, and complete banking activities online when possible.
- If you must go in person, stay at least 6 feet away from others and disinfect items you must touch.
- Get deliveries and takeout, and limit in-person contact as much as possible.



Prevent the spread of COVID-19 if you are sick

- Stay home if you are sick, except to get medical care.
- Avoid public transportation, ride-sharing, or taxis.
- Separate yourself from other people and pets in your home.
- There is no specific treatment for COVID-19, but you can seek medical care to help relieve your symptoms.
- If you need medical attention, call ahead.



Know your risk for severe illness

- Everyone is at risk of getting COVID-19.
- Older adults and people of any age who have serious underlying medical conditions may be at higher risk for more severe illness.



CS174823 | 04/15/2020

cdc.gov/coronavirus

BACKGROUND

Contact tracing is the process of reaching out to anyone who came into close contact with an individual who is positive for COVID-19. Contact tracing helps monitor close contacts for symptoms and to determine if they need to be tested. Contact tracing is a key strategy for preventing the further spread of infectious diseases such as COVID-19.

WHAT DOES THIS PROCESS LOOK LIKE?

- In contact tracing, public health staff work with a case to help them recall everyone they have had close contact with during the time they were infectious.
- Public health staff then inform individuals who have had close contact (e.g. “close contacts”) that they have potentially been exposed to COVID-19. Close contacts are only told that they may have been exposed to someone who has COVID-19; they are not told who may have exposed them.
- Close contacts are given education, information and support so they understand their risk. They receive information on what they should do to separate themselves from others who have not been exposed, how to monitor themselves for illness, and are made aware that they could possibly spread the infection to others, even if they do not feel sick.
- Close contacts will be asked to quarantine themselves and are encouraged to stay home and maintain social distancing through the end of their infectious period, which is about 14 days, in case they become sick. They should monitor themselves by checking their temperature twice a day and watch for any other symptoms of COVID-19. Public health staff will check in with these contacts to make sure they are self-monitoring and have not developed symptoms.
- If a close contact develops symptoms, they should isolate themselves and let public health staff know. The close contact will be evaluated to see if they need medical care. A test may be necessary unless the individual is already in a household or long-term care facility with a confirmed case, then the close contact would be considered a probable case without a test.

WHAT TERMS SHOULD I KNOW WHEN IT COMES TO CONTACT TRACING?

- A **case** is a patient who has been diagnosed with COVID-19. A case should isolate themselves, meaning they should stay away from other people who are not sick to avoid spreading the illness.
- A **close contact** is an individual who had close contact with a case while the case was infectious. A close contact should quarantine themselves, meaning they should stay at home to limit community exposure and self-monitor for symptoms.
- A **contact of a close contact** is an individual who had or continues to have contact with a close contact. A contact of a close contact should take all regular preventative actions, like washing hands, covering coughs and sneezes, and cleaning surfaces frequently. A contact of a close contact should be alert for symptoms.

RESOURCES

Centers for Disease Control and Prevention

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

“What You Should Know About COVID-19 to Protect Yourself and Others”

“Schools Decision Tree”

Guidance for All Sports Permitted to Operate During the COVID-19 Disaster Emergency to Ensure the Safety and Health of Employees, Athletes and the Public

<https://www.governor.pa.gov/covid-19/sports-guidance/>

Guidance for Businesses in the Restaurant Industry.

<https://www.governor.pa.gov/covid-19/restaurant-industry-guidance/>

PA Department of Health

<https://www.health.pa.gov/Pages/default.aspx>

“Coronavirus Symptoms”

“What is Contact Tracing”

“Phased Reopening Plan by Governor Wolf”

NFHS: Guidance for Opening Up High School Athletics and Activities (per update on May 19, 2020)

<https://www.nfhs.org/articles/guidance-for-state-associations-to-consider-in-re-opening-high-school-athletics-and-other-activities?ArtId=399140>

Lampeter-Strasburg School District

Feasibility Study

What is involved in the Design of the Early Childhood / Kindergarten Center?

Larry Levato with Crabtree Rohrbaugh & Associates provided the following summary and general definitions in response to the question raised by the Board on 6/18/2020:

Schematic Design is the time where we meet with core team to define the goals and outline the program for the building. We will develop concept sketches and layouts to review adjacencies and also look to place the concept on the site plan. We want to maximize daylight orientation and also provide the necessary items such as pick-up and drop off zones, play areas and also the delivery area for service. Developing educational specifications is part of this step and provides a recipe for what is needed in the building. There will be several iterations of the concept plans until we agree on what this building plan should be. We typically develop some 3D models of the building and how it fits on the campus. We will also work with Glenn Davis and start to discuss types of systems for the building

Design Development extends that concept plan so that our engineers can start to layout all of the required engineering. We have meetings at this stage with teachers and staff to take them through the design and solicit feedback that will shape how this building will function and also look. We will do furniture layouts of all the spaces and talk about interior finishes, furniture and casework within each room. Our engineers will develop all of the systems and all of the calculations regarding energy, structural and utilities. We can see modifications to the plan until the end of this stage. At that point, we want to lock everything down ideally, so that we don't have to re-engineer. Not to say we don't make changes, but we don't want to move an entire classroom pod or add more classrooms at this point as it usually makes us step back in the schedule.

Construction Documents is where we prepare the general construction documents for the bidders and coordinate all the final trades into the documents.

Estimates are done at each stage and as we progress estimates get tighter as more information is available.

Schematic Design

The team will establish the general scope, schematic design, scale and relationships among the components of the project. With the programming and educational specifications reviewed, we will proceed to define the size, shape and layout of spaces within the building that will satisfy the program and all building code and land use requirements. It will be important to meet the specific program requirements and define needs and relationship of the school components, capitalizing on efficiency of operation while maximizing the positive aspects of the site and providing safety for students, staff and visitors.

Land Development & Site Planning: Key Site Design Considerations

- Land Development & Site Planning: Key Site Design Considerations

- Confirm land-use, lot coverage, parking, & storm-water regulations
- Incorporation of CPTED strategies for safety and security, including: Location of building components
- Development of service area entranceway (clearances service and delivery vehicles).
- Development of parking requirements & travel path.
- Development of recreational areas
- Maximize efficiency of excavation & required sitework.

Design Development

Design Development will refine the scope of work approved during Schematic Design. The project will be developed to the level of detail necessary to work out a clear, coordinated description among all disciplines and aspects of the project. Architectural design development will identify interior and exterior materials and finishes, as well as detailed design of architectural components. Major elements including equipment, fire protection, mechanical, electrical, structural and telecommunications systems are designed, integrated and coordinated through enlarged scale drawings, detailed elevations and plans, and design mock-ups.

Construction Documents

The Construction Documents will be developed from the approved Design Development documents. The Construction Documents phase will result in development of drawings and specifications in sufficient detail to permit the bidding of the project and to direct the work of the contractors. During this phase, we will perform the final Quality Procedures review, including detailed coordination of all contract documents. The project schedule and budget are updated and verified and all bidding requirements are reviewed.



PROJECT SCHEDULE

REV June 20, 2020

Lampeter-Strasburg School District | Early Childhood/Kindergarten Center
 CRA Project No. 3236

SCHEMATIC DESIGN | JULY-SEPTEMBER 2020

- July 16, 2020 – Steering Committee (SC) Meeting #1 – Project Kick-Off
- July 30, 2020 – SC Meeting #2 – Review Programming
- Topographic Survey – July 2020
- August 13, 2020 – Schematic Design Submission for Owner Review
-  August 17, 2020 Board Work Session Update
- September 1, 2020 – Finalize Schematic Design
- September 8, PlanCon AB Board approval

DESIGN DEVELOPMENT | SEPTEMBER – DECEMBER 2020

- September 15, 2020 – SC Meeting #3
- Week of September 21, 2020 – Interior DD Meetings with faculty, may be multiple days dependent on schedules.
- October 5, 2020 – SC Meeting #4
- October 22, 2020 – SC Meeting #5
-  **November 2, 2020 - Board Action – Review Draft Act 34 Booklet**
Board Approval Required: Resolution & Max Building Construction
-  November 16, 2020 Board Work Session Update
- November 19, 2020 – SC Meeting #6
- December 3, 2020 ACT 34 Public Hearing**
- December 21, 2020 – 100% Design Development Submission for Owner Review
-  **January 4, 2021 – Board Action – Project Accounting and Design Development - Board Approval Required: PlanCon Part D & E**

CONSTRUCTION DOCUMENTS | DECEMBER 2020 – MARCH 2021

- January 7, 2021 – SC Meeting #7
-  January 18 – Board Work Session Update
- February 4, 2021 – SC Meeting #8
- March 4, 2021 – SC Meeting #9
-  March 15 – Board Work Session Update
- March 18, 2021 – 95% Construction Document Submission for Owner Review
-  **April 19 – Board Action – Construction Documents**
Board Approval Required: PlanCon Part F

2020/2021 MEETINGS

BOARD

- August 3
- September 8
- October 5
- November 2
- December 3
- January 4
- February 1
- March 1
- April 5
- May 3
- June 7

WORK SESSION

- August 17
- September 21
- October 19
- November 16
- December 21
- January 12
- February 10
- March 15
- April 19
- May 17
- June 21

BUILDINGS/GROUNDS

- August 17
- September 21
- October 19
- November 16
- December 21
- January 18
- February 15
- March 15
- April 19
- May 17
- June 21

BIDDING | APRIL-MAY 2021

- April 12, 2021 – 100% Construction Documents Released for Bidding
-  Potential PDE Review of Part F: Construction Documents
Potential PDE teleconference review.
- May 10, 2021 – Bid Receipt
- May 17, 2021– Special Board Meeting to Review Bid Results**
Bid Summary Presentation / Selection of Alternates
-  **June 7, 2021 – Board Action – Intent to Award & Project Accounting Based on Bids**
Board Approval Required: PlanCon Part F – Attachment C and Part G

CONSTRUCTION | JUNE 2021 – AUGUST 2022

Tentative Land Development Schedule

Topo survey	August 2020
Prelim Site Design	September 2020
Infiltration Testing	September 2020
Submit prelim LD	November 2020 (end)
Submit NPDES	November 2020 (end)
Planning Resubmit	January 2021
Prelim Approval B of S	February 2021
NPDES Tech Review Begins	February 2021
Submit Final LD	February 2021
Planning BD Approval	March 2021
NPDES Award	April 2021
Supervisor's Approval	May 2021

Worse case is the Township takes 2-3 months longer than expected. Without justification, they have been known to do this.

Lampeter-Strasburg School District
New Early Childhood/Kindergarten Center

DRAFT

Preliminary Draw Schedule
6/22/2020

Professional Services	\$ 750,000
Construction Costs	\$ 13,250,000
Total Estimated Project Cost	\$ 14,000,000

<u>Building Construction Cost Range</u>	
\$11,100,000	\$12,500,000
<u>Professional Services</u>	
\$666,000	\$750,000
12,200,000	14,000,000

Total Project costs

Prelim Schedule

1	Jul-20
2	Aug-20
1	Sep-20
2	Oct-20
3	Nov-20
1	Dec-20
2	Jan-21
3	Feb-21
4	Mar-21
1	Apr-21
2	May-21
	Jun21-Sep22

DESIGN		Phase	Value
SD	\$	87,500	
SD	\$	100,000	\$ 187,500
DD	\$	65,625	
DD	\$	78,750	
DD	\$	118,125	\$ 262,500
CD	\$	28,125	
CD	\$	56,250	
CD	\$	65,625	
CD	\$	37,500	\$ 187,500
BID	\$	18,750	
BID	\$	18,750	\$ 37,500
CA	\$	75,000	\$ 75,000
Total Fee			\$ 750,000

JUNE 2020 FEE

SD	25%	\$ 187,500.00	\$ 187,500.00
DD	35%	\$ 262,500.00	\$ 262,500.00
CD	25%	\$ 187,500.00	\$ 187,500.00
BID	5%	\$ 37,500.00	\$ 37,500.00
CA	10%	\$ 75,000.00	\$ 75,000.00
	100%	<u>\$ 750,000.00</u>	<u>\$ 750,000.00</u>

\$ 65,625.00	\$ 78,750.00	\$ 118,125.00	
\$ 28,125.00	\$ 56,250.00	\$ 65,625.00	\$ 37,500.00
\$ 18,750.00	\$ 18,750.00		
\$ 4,688	per month		

Construction Draw Schedule

Construction Draw Schedule		CA Fees	CONSTRUCTION	\$ 13,250,000	TOTAL
1	Jun-21	CA \$ 4,688	\$ 530,000	4%	\$ 534,688
2	Jul-21	CA \$ 4,688	\$ 662,500	5%	\$ 667,188
3	Aug-21	CA \$ 4,688	\$ 662,500	5%	\$ 667,188
4	Sep-21	CA \$ 4,688	\$ 795,000	6%	\$ 799,688
5	Oct-21	CA \$ 4,688	\$ 795,000	6%	\$ 799,688
6	Nov-21	CA \$ 4,688	\$ 927,500	7%	\$ 932,188
7	Dec-21	CA \$ 4,688	\$ 927,500	7%	\$ 932,188
8	Jan-22	CA \$ 4,688	\$ 927,500	7%	\$ 932,188
9	Feb-22	CA \$ 4,688	\$ 927,500	7%	\$ 932,188
10	Mar-22	CA \$ 4,688	\$ 927,500	7%	\$ 932,188
11	Apr-22	CA \$ 4,688	\$ 927,500	7%	\$ 932,188
12	May-22	CA \$ 4,688	\$ 927,500	7%	\$ 932,188
13	Jun-22	CA \$ 4,688	\$ 927,500	7%	\$ 932,188
14	Jul-22	CA \$ 4,688	\$ 795,000	6%	\$ 799,688
15	Aug-22	CA \$ 4,688	\$ 662,500	5%	\$ 667,188
16	Sep-22	CA \$ 4,688	\$ 530,000	4%	\$ 534,688
17	Oct-22	CA \$ -	\$ 397,500	3%	\$ 397,500
Totals		\$ 75,000	\$ 12,852,500	100%	\$ 13,325,000



AIA Document G802™ – 2017

Amendment to the Professional Services Agreement

PROJECT: *(name and address)*
Lampeter-Strasburg School District
New Early Childhood and
Kindergarten Center

AGREEMENT INFORMATION:
Date: 12/5/2018

AMENDMENT INFORMATION:
Amendment Number: 3236 - ADD 3413
Date: 6/25/2020

OWNER: *(name and address)*
Lampeter-Strasburg School District
1600 Book Road
Lampeter, PA 17602

ARCHITECT: *(name and address)*
Crabtree, Rohrbaugh & Associates
401 East Winding Hill Road
Mechanicsburg, PA 17055

The Owner and Architect amend the Agreement as follows:

Add the following project to the terms and conditions of the Prime Agreement:

New Early Childhood and Kindergarten Center - Schematic Design services including Land Development process.

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

Fee for Schematic Design services, based on 6% of estimated total Construction costs, is \$187,500.00.

Schedule Adjustment:

SIGNATURES:

Crabtree, Rohrbaugh & Associates

Lampeter-Strasburg School District

ARCHITECT *(Firm name)*

OWNER *(Firm name)*

SIGNATURE

SIGNATURE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

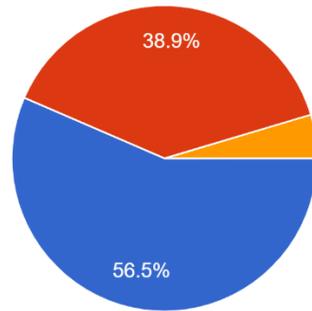
DATE

DATE

June 2020 Parent Survey Input

While riding the school bus students will be encouraged to wear a face mask given that the ability to social distance may be limited. Knowing this in...ferred method of transportation for your student?

802 responses



- Our family will rely on the school transportation (bus, etc.) when schools are open.
- Our family will plan on providing our own transportation to and from school on a daily basis when schools are open.
- N/A--I do not plan to send my student to school when schools are open.