

LAMPETER-STRASBURG SCHOOL DISTRICT  
Lampeter, Pennsylvania 17537

April 6, 2020  
Virtual Meeting

A G E N D A

Meeting Called to Order

\*Make a motion to suspend the requirements in Board Policy 003 (Functions) in order for School Board Directors to remotely participate in tonight's public meeting in order to ensure compliance with the Governor's declared state of emergency concerning the COVID-19 pandemic, as long as the following requirements are met: all School Board Directors remotely participating in the public meeting must be able to simultaneously speak to and hear from all other attendees at meeting.

\*\*Make a motion to suspend Board Policy 006.1 (Attendance at Meetings Via Electronic Communications) during the current national emergency to allow all board members and our community to participate in virtual board/committee meetings and adopt the following language from the PSBA Model Version of Policy 006.1: "COVID-19 Emergency Exception - Notwithstanding any contrary provision in this policy, a majority of School Board Directors shall be able to attend any public meeting of the School Board through electronic communications that are scheduled during the time covered by the Governor's disaster emergency declaration to combat the continued spread of COVID-19 pandemic, or September 1, 2020, whichever time period is longer. During this time period, the School Board may authorize the administration to utilize available technical resources to permit the public to observe and/or participate in public meetings remotely in order to comply with federal and state guidance that discourages large group meetings during the COVID-19 pandemic. The Superintendent shall post on the School District's official website when and how public meetings may be observed or participated in remotely by the public."

Introduction of Guests

Opportunity for Public Comment regarding Agenda Items

Approval of Minutes of Previous Meetings

Communications and Recognition

Treasurer's Report – Mr. Keith A. Stoltzfus

Academic Committee – Mrs. Patricia M. Pontz, Chairperson

Buildings and Grounds Committee – Mr. David J. Beiler, Chairperson

Board of Review Committee – Mrs. Melissa S. Herr, Chairperson

Finance Committee – Mr. Scott J. Kimmel, Chairperson

Personnel Committee – Mr. James H. Byrnes, Chairperson

Federal Programs – Dr. Andrew M. Godfrey, Representative

Liaison Reports

Student Representatives – Ms. Julia Smecker, Ms. Liana Howe

Superintendent's Report

Old Business

New Business

Opportunity for Public Comment

Adjournment

# LAMPETER-STRASBURG SCHOOL DISTRICT

Lampeter, Pennsylvania 17537

April 6, 2020

## LAMPETER-STRASBURG HIGH SCHOOL – Dr. Benjamin J. Feeney, Principal

### A. AEVIDUM

In March, Aavidum was in the process of collecting candy to fill Easter baskets to help assist the L-S community in supporting families in need during the Easter holiday.

### B. ASIAN CULTURE CLUB

The Asian Culture Club assisted at a Lampeter Elementary parent meeting on March 2, 2020, from 6:00 - 8:00 p.m. Activities for the children in attendance included games, face painting, and crafts.

Most of the upcoming activities have been put on hold until further notice about the safety to return to school. Thank you for all of your help and support!

### C. ATHLETICS

Winter Sports Results:

Sport	V	JV	JHV	JHJV	JH7
Basketball – B	17-10-00	17-02-00	13-01-00	10-04-00	13-01-00
Basketball – G	09-13-00	18-01-00	13-02-00	10-05-00	-----
Bowling	12-79-00	-----	-----	-----	-----
Swimming – B	01-09-00	-----	-----	-----	-----
Swimming – G	08-02-00	-----	-----	-----	-----
Wrestling	06-01-00	-----	04-10-00	-----	-----
Total:	53-114-00	35-03-00	30-13-00	20-09-00	13-01-00

Grand Total: 151-140-00

Winning Percentage = 52%

#### Basketball (B)

- Section III Champions (fifth Section Championship in a row).
- Finished the regular season ranked #12 out of 32 teams in District III 5A.
- Qualified for the L-L League Championships. Beat Elizabethtown in the quarterfinals. Lost to Cedar Crest in the semifinals.
- Qualified for the District III Championships. Lost to Elizabethtown in the first round. Eventually lost in the consolation semifinals to York Suburban to finish out the season.
- Seth Beers – L-L League Section 3 MVP, L-L League Section 3 First Team All-Star, scored his 1000th point on Monday, February 24, 2020, against York Suburban in the District III Consolation Semifinals. Finished his career with 1,002 points.
- Darin Landis and Caleb Smoker – L-L League Section 3 Second Team All-Star.
- Coach Ed Berryman – L-L League Section 3 Coach of the Year.

#### Basketball (G)

- Finished the regular season 3rd in Section III.
- Finished the regular season ranked #18 out of 32 teams in District III 5A.
- Did not qualify for Leagues or Districts.
- Emma Drouillard – L-L League Section 3 First Team All-Star.

#### Bowling

- Brent Cox, Katie Lien, and Stephanie Mays competed in the L-L League Singles Championships. Brent placed 24th overall out of 100 in Leagues.
- Brent Cox competed in Eastern PA Regionals.

#### Swimming

- Girls were L-L League Section II Champions – first time in school history!
- L-L League Meet: Girls places 4th overall.

- The girls placed 2nd in the girls 200 medley relay and set a new school record with Breanna Fluhr, Elizabeth Horner, Kara Scranton, and Catherine Horner.
- An individual 4th place finish and a new school record was set by Elizabeth Horner in the 200 IM.
- Girls 100 free: Catherine Horner, 1st (new school record)
- Girls 500 free: Elizabeth Horner, 2nd (new school record)
- Girls 100 back: Catherine Horner, 1st (new school record), Breanna Fluhr, 4th
- Girls 100 breast: Lexington Wagner, 8th
- Girls 400 relay: Elizabeth Horner, Breanna Fluhr, Kara Scranton, and Catherine Horner, 4th (new school record previously held by Coach Turner, Anderson, Wimer, and Grenier).
- Boys 400 relay: Ryan Smecker, Justin Miller, Kyle Spaulding, and Andrew Reidenbaugh, 8th
- District III Championship Meet Qualifiers:
  - Girls 200 Medley Relay: Breanna Fluhr, Elizabeth Horner, Kara Scranton, and Catherine Horner
  - Boys 200 Medley Relay: Justin Miller, Kyle Spaulding, Ryan Smecker, and Andrew Reidenbaugh
  - Girls 200 IM: Elizabeth Horner
  - Boys 200 IM: Justin Miller
  - Girls 100 Free: Catherine Horner
  - Girls 500 Free: Elizabeth Horner
  - Girls 100 Back: Catherine Horner
  - Girls 100 Back: Breanna Fluhr
  - Boys 100 Back: Justin Miller
  - Girls 100 Breast: Lexington Wagner
  - Girls 400 Free Relay: Elizabeth Horner, Breanna Fluhr, Kara Scranton, and Catherine Horner
  - Boys 400 Free Relay: Ryan Smecker, Justin Miller, Kyle Spaulding, and Andrew Reidenbaugh
- Meet Results - 200 Medley Relay: Breanna Fluhr, Elizabeth Horner, Kara Scranton, and Catherine Horner, 7th (New School Record).
- 200 IM: Elizabeth Horner, 8th (New School Record).
- 500 Free: Elizabeth Horner, 4th (New School Record).
- 100 Back: Catherine Horner, 7th and qualified for the 2020 PIAA State Championship Meet.

#### Wrestling

- Finished the regular season ranked #17 out of 57 teams in District III 3A.
- L-L League Section II runner-up.
- District 3 AAA Section II Tournament: Placed 3rd overall.
- District III Qualifiers: Austin Reiff, 106; Arik Harnish, 126; Bradey Cunningham, 160; Liam Feister, 170; Logan Davidson, 182; Logan Bradley, 220; Zac Shelley, 285.
- PIAA State Qualifier: Arik Harnish, 126.
- L-L League Section II All-Stars:
  - Austin Reiff, 106                      1<sup>st</sup> Team All-star
  - Bradey Cunningham, 160            1<sup>st</sup> Team All-star
  - Riley Bonholtzer, 113                2<sup>nd</sup> Team All-star
  - Arik Harnish, 120                      2<sup>nd</sup> Team All-star
  - Logan Davidson, 182                 2<sup>nd</sup> Team All-star
  - Parker Owens, 195                  2<sup>nd</sup> Team All-star
  - Zac Shelley, 285                      2<sup>nd</sup> Team All-star
  - Liam Feister, 170                      Honorable Mention
  - Logan Bradley, 220                  Honorable Mention
- L-L League Academic All-Stars: Ben Beattie, Joel Bitler, Logan Bradley, Andrew Buscay, Hector Colon, Logan Davidson, Logan Erb, Jose Estevez, Arik Harnish, Colin McDonald, Bryan McKim, Parker Owens, Austin Reiff, Zac Shelley, Ashton Spahr, Owen Witmer.

#### D. BAND

Jillian Pontz advanced to Region 5 State Band that was to be held March 26-28, 2020. Students in the instrumental music program have been offered online resources to use during the school closure. We look forward to the possibility of sharing our music with friends and family for the end of the school year in whatever form that looks like.

#### E. eSPORTS

The eSports team continues to compete in the NASEF Winter Tournament. We completed our Overwatch season in November and had one team enter the Eastern Conference Playoffs. In February, we created two new teams to compete in NASEF's League of Legends tournament, and fielded one team for the newly created

Pennsylvania Interscholastic eSports Association (PIEA). Both tournaments are currently postponed due to COVID-19, since not all players are able to access games from home.

On March 12, 2020, we hosted our first fundraiser, an in-house Super Smash Brothers Tournament. This fundraiser was organized solely by students, who drafted a proposal for administration, advertised, created brackets, and shoutcasted matches. The fundraiser netted \$60 for the club.

#### **F. GUIDANCE**

There were 11 students who participated in the Lancaster Regional College Fair sponsored by the Pennsylvania Association for College Admissions Counseling (PACAC) at Thaddeus Stevens on Thursday, March 5, 2020.

#### **G. L-S MODEL UN**

L-S Model UN student, Anthony Milazzo, won the Chief Parliamentarian award in the Security Council representing China at the conference held on March 10, 2020, at Central York High School:

Congratulations to all the delegates! Our last SVMUN competition has been canceled, but Mrs. Shehan and Mr. Titter are looking forward to another great season next year.

#### **H. L-S News**

In the past 30 days, L-S News logged almost 6,960 views to the website from the addition of 24 published articles. We continue to grow our social media accounts in order to reach a larger audience.

Follow us today.

LS News home page: [www.lsnews.org](http://www.lsnews.org)

Facebook: <https://www.facebook.com/LSPioneerNews>

Twitter: <https://twitter.com/LSPioneerNews>

Instagram: <https://instagram.com/lspioneernews/>

#### **I. L-S THESPIAN SOCIETY**

The Lampeter-Strasburg High School Thespian Society presented four performances of *The Wizard of Oz*, March 5 to 7, 2020, in the Lampeter-Strasburg School District Performing Arts Center. The show, directed by Kevin Ditzler, was outstanding according to the many compliments from the audience, including comments on the students' talents and skills, as well as the set, costumes and technical aspects of the show. At least 170 students participated in the production, including cast, pit, stage and technical crews, ushers, and usherettes and volunteer students helping with painting and construction. Additionally, there was substantial volunteer support from the parents of cast, pit and crew and LSHS staff.

The Thespian Society members also elected to serve as buddies to the Hans Herr students cast in the show. The backstage camaraderie was remarkable. The Thespian Society also offered underclassmen in attendance an opportunity to be chosen to receive an autographed show poster and a T-shirt to a student at each elementary building and middle school.

The Thespian Society sincerely thanks the L-S School Board members, district administrators, and staff for their resounding support of musical production.

Upcoming events for the Thespian Society include induction of students having earned society membership, the annual Dessert Social and Awards night in April for all production participants this school year and their families, and the election of officers for the 2020-2021 school year.

#### **J. Mini-THON**

Over a third of the Lampeter-Strasburg High School student body attended the 2020 Mini-THON and raised over \$30,000 for Four Diamonds! Individual clubs helped run stations at the 12-hour overnight event, and many faculty and staff members volunteered hours of their time to chaperone. The LSHS PTO filled an extensive Sign Up Genius to provide multiple meals, snacks, and supervision. While the event is designed to help local families fighting childhood cancers, it is always equally awesome to see how student leaders emerge and how the community shows L-S its support.

#### **K. MUSIC**

Congratulations to Cassie Meck, Brooke Smith, Hannah Westerman, Joey Long, and Rowen Krantz for being accepted and participating in the PMEA Region V Choral Festival! The festival was held at Eastern York High

School on February 27 to 29, 2020, with an exceptional concert held on Saturday, February 29, with Dr. Mark Mecham as the guest conductor.

The high school music department and the L-S Thespian society finished an incredible run of the musical, "The Wizard of Oz," March 5 to 7, 2020. The show was an overwhelming success as record-breaking crowds filled the Lampeter-Strasburg School District Performing Arts Center for four straight performances. With roughly 175 students involved in the production from Munchkins to Cast, Crew and Pit Orchestra musicians, all worked together to tell a timeless story of love and family.

#### **L. NHS**

National Honor Society participated in the Mini-THON and planned its fundraiser for the 2020-2021 school year. However, the fundraiser is on hold due to the school closure. We were also planning on a beautification project for the school campus, which may be put on hold if we are unable to have our fundraiser.

#### **M. SKI & SNOWBOARD CLUB**

The 2019-2020 Ski & Snowboard Club season finished strong on March 7, 2020, as 22 club members and four chaperones traveled by school vans to Seven Springs. Club Membership totaled 98 students this year, with over 70% participating in at least one club event. A warm January forced the postponement of the popular Ski Sawmill trip twice, and ultimately forced a cancellation due to lack of an appropriate reschedule date. Nonetheless, 81 students participated in one of our four trips to Bear Creek, and 37 students traveled to Blue Mountain on the Tweener Day in January. Our annual club favorite trip to Jay Peak Vermont featured slopeside accommodations for the 34 students who participated. The club would like to thank the Administration and School Board for continuing to support club endeavors.

### **MARTIN MEYLIN MIDDLE SCHOOL - Mr. Jamie P. Raum, Principal**

#### **A. STUDENTS OF THE MONTH**

The following students are March Students of the Month. These students were chosen by team teachers. Students were selected in the area of Positive Attitude: positive outlook, optimism, overcoming fears, sense of fairness, and wanting to learn and acquire knowledge.

##### 6 Falcon

Natalie Hill  
Jillian Kelly  
Sean Lutz  
Chase Messinger

##### 6 Bears

Liv Hofstetter  
Grace Phipps  
Alexander Stoltzfus  
Audrey Wieand

##### 7 Shark

Kirah Carter  
Maya Shultz  
Saaketh Vemuri

##### 7 Lion

Laela Gipe  
Gabrielle Graver  
Chloe Meck  
Matthew Rota

##### 8 Owls

Joseph Bowling  
Talia Hall  
Payton Hillen  
Jack Weiler

##### 8 Kings

Kayla Anderson  
Carter Weaver  
Lillian Weaver  
Judah White

#### **B. ODYSSEY OF THE MIND**

Martin Meylin Middle School's Odyssey of the Mind team competition on Saturday, March 14, 2020 was cancelled. Team members this year were: Sarah Blount, Charles Creighton, Jeimy Elvira-Paredes, Axel Heins, Manav Joshi, and Alyssa Sprout.

#### **C. MATHCOUNTS COMPETITION**

After practicing after school for two months, 10 students participated in the 36th annual MathCounts regional competition. The event was held at Millersville University on Saturday, February 22, 2020. Teams were from York, Adams, Lancaster, and Lebanon counties.

Special recognition and congratulations to Owen Dean who earned second place overall and will represent Martin Meylin Middle School at the state competition in three weeks. The team, comprised of Owen Ames, Owen

Dean, Cole Jenkins, and Peter Mecouch, were ninth place in a field of 29 teams. Individual participants were Alicia Bennethum, Natalie Holland, Truman Horst, Jake Poyer, Alex Weese, and Brynn Young. Also practicing were Liam Grubb, Parker Reinhart, and Ellie Young. Congratulations and thank you for your hard work and dedication.

#### **D. MARTIN MEYLIN MIDDLE SCHOOL STUDENT HEADING TO THE STATE GEOGRAPHY BEE**

Michael Colosi, a sixth grade student, will be participating in the State Geography Bee being held on-line on Friday, March 27, 2020.

#### **E. PTO DODGEBALL TOURNAMENT**

The sixth annual PTO Dodgeball Tournament was held after school on February 22, 2020, in the Martin Meylin Middle School gym. The tournament roster was nearly filled with 24 teams and over 200 players competing for the coveted team trophy. Round robin play occurred from 3:00 p.m. to 5:00 p.m. The top two teams from each of the three pools then played in the playoffs. PTO members were referees and did an excellent job keeping the games on track and in control. Several staff members also joined in the fun by playing on student teams.

#### **F. UPCOMING EVENTS**

April 24	Spring Fling – 6:30 p.m. - 9:00 p.m.
May 4	Sixth Grade Orientation for fifth grade parents – 7:00 p.m.
May 7	Burrowes Scholars Program
May 15	Eighth Grade Social – 5:30 pm. - 8:00 p.m.
TBA	Eighth Grade Hershey Park

### **LAMPETER-STRASBURG ELEMENTARY DIVISION –**

**Dr. William M. Bray and Dr. Jeffrey T. Smecker, Principals**

#### **A. ELEMENTARY STUDENTS CELEBRATE READ ACROSS AMERICA**

March 2, 2020, marked the birthday of the beloved children’s author and illustrator Dr. Seuss. Staff and students at Lampeter Elementary School celebrated with a week of reading and literacy-related activities. Students and teachers also celebrated by dressing in their best Dr. Seuss themed clothing and participating in numerous theme-related classroom activities. Special thanks go out to our PTO volunteers for their hard work in making this such a successful learning experience.

Hans Herr Elementary School students celebrated Read Across America from March 2 to March 6, 2020, with many different activities. Students had a blast participating in three spirit days in honor of Dr. Seuss’s books. Monday was Hat Day in honor of *The Cat in the Hat*. Wednesday was Wacky Wednesday. The most popular was PJ Friday in honor of *I Am NOT Going to Get Up Today*.

Book-themed trivia questions were posted on the digital signs throughout the building. During the lunch periods, students answered the trivia questions which focused on famous authors and book series. Trivia winners won free ice cream coupons and extra Pioneer Gold to help their classes in the Hans Herr March Madness contest. Each day winners were chosen from each grade level. There were 12 winners in all!

The library also brought back the Design a Bookmark Challenge. Hundreds of students participated by submitting their wonderfully creative designs. The entries have been narrowed down to 5 book marks for each grade level. When we return to school, Penny Wars will begin to determine a winner at each grade level. Winners will be awarded a Barnes and Noble gift card.

#### **B. LISA MURRAY FEATURED SPEAKER FOR PARENTS**

On Monday, March 2, 2020, renowned child behavioral specialist, Lisa Murray spoke to an audience of approximately seventy-five parents who were seeking parenting tips on raising children who are socially and emotionally resilient. Ms. Murray asserted that students’ social/ emotional IQ’s are a more important determining factor in students’ success rates in schools than academic IQ. It was a thought provoking and informative night for all in attendance.

#### **C. KIDS HEART CHALLENGE**

During the month of February (American Heart Month), the third, fourth and fifth grade students at Hans Herr Elementary School had the opportunity to participate in the American Heart Association’s Kids Heart Challenge event by jumping rope in their Physical Education classes.

This gave our students the chance to perform an outstanding community service as they raised funds for potentially lifesaving research in the fight against our nation's No. 1 and No. 3 killers, cardiovascular diseases and stroke. Many of our students were jumping rope in honor of a relative or friend. The students exceeded the expectations of our Hans Herr physical education teacher, Mr. William Valenzo, in raising \$4,149.84. Alaina Strange, a fourth grade student, was the top fundraiser in the entire school.

A special thank you to all our students who helped to make our event such a huge success!

**D. DONUTS FOR DADS OR SPECIAL SOMEONE HELD AT HANS HERR ELEMENTARY SCHOOL**

During the month of March, Hans Herr Elementary School opened it's doors to students' dads and other special persons. The morning events were extremely well attended and enjoyed by all. Thanks to the PTO, our cafeteria staff, and custodial crew for making these days possible!

**E. THIRD GRADE HEROES**

The Lampeter-Strasburg High School Heroes visited Hans Herr Elementary School again this month. They taught a lesson about how to make good choices. Students role-played situations and completed a comic strip demonstrating the steps taught. Thanks to all the Heroes for being great role models.

**F. ELEMENTARY STEM BOWL**

This year, Hans Herr Elementary School sent a third grade team and fourth/fifth grade team to the Stem Bowl at IU13. Both of the Hans Herr Elementary School teams had a blast competing with 12 other teams from Lancaster and Lebanon Counties! We are extremely proud of both of our teams and greatly appreciative of the efforts of Mrs. Lecinda Baker, Mrs. Kristen Greenwood, Mrs. Beth Hendrix, and Mr. Eric Balak in leading our Stem Bowl teams!

**G. HANS HERR ELEMENTARY SCHOOL SPRING SHOWCASE POSTPONED**

Hans Herr Elementary School was extremely disappointed to have to postpone its first ever Spring Showcase. This new event was planned to provide Hans Herr Elementary School families an opportunity to spend an evening together learning about all of the amazing learning that happens here every day. Each grade level designed a building map/passport to help families navigate through a variety of family learning stations such as: Trout in the Classroom, Green Screen Technology, Mindfulness for Families, Student Musical Performances, Framed Art Show, ST Math Chats, and much, much more! We remain hopeful that this event will be able to be rescheduled for later in the school year!

**FOR BOARD ACTION**

**PERSONNEL COMMITTEE**

**1. RECOMMENDATION FOR APPROVAL OF RESIGNATIONS**

Recommend the approval of a resignation from Kelly A. Burrows, first grade teacher, Lampeter Elementary School, effective August 20, 2020.

**2. RECOMMENDATION FOR APPROVAL OF LEAVES OF ABSENCE**

Recommend the approval of a leave of absence for Charlene Hartman, kitchen helper, Lampeter-Strasburg High School, retroactively effective to March 18, 2020, through on or about April 1, 2020.

**3. RECOMMENDATION FOR APPROVAL OF SUBSTITUTES**

Recommend that the following individuals be approved as 2019-2020 substitutes in their respective capacities:

Certified Substitute

Bauer, Lauren E.  
Grandfield, Anne P.

Mathematics (7-12), Special Education (7-12) – Millersville Student  
Biology (7-12) – Millersville Student

Support Substitute

Noel, Rebekah S.  
Risser, Christine A.

**4. RECOMMENDATION FOR APPROVAL OF VOLUNTEERS**

Recommend the approval of the following individuals as 2019-2020 volunteers:

Fawber, Karly M.  
Motta, Fernando E.  
Whitaker, Michael W.

**5. RECOMMENDATION FOR APPROVAL OF EVENT WORKERS**

Recommend the approval of 2019-2020 event workers, as follows:

Puleo, Richard J.

**BUSINESS AND FINANCE COMMITTEE**

**6. RECOMMENDATION FOR APPOINTMENT OF LOCAL AUDITOR**

Recommend the appointment of BBD, LLP, to perform the audit of District financial records for the fiscal year concluding June 30, 2020. The fixed fee of \$22,000 is outlined in the engagement letter from BBD, LLP, as posted.

**7. RECOMMENDATION FOR APPROVAL OF 1:1 DEVICE LEASE**

Recommend the approval of a four year lease agreement with Fulton Bank for the purchase of Dell Chromebooks and Chrome OS licenses, as posted.

Background: This agreement covers the purchase of 475 Chromebooks for incoming fifth and ninth grade students to support the District's 1:1 program for the 2020-2021 school year.

**ACADEMIC COMMITTEE**

**8. RECOMMENDATION FOR APPROVAL OF THE FOLLOWING TEXTBOOK**

Recommend the approval of the following textbook: Calculus for the AP Course, Third Edition.

**9. REVIEW AND RECOMMENDATION FOR APPROVAL OF A CONTINUOUS EDUCATION PLAN DURING THE MANDATED SCHOOL CLOSURE**

Overview of Continuous Education Plan and recommended approval of the District's Plan.

**FOR BOARD INFORMATION**

1. The Academic Committee will meet in the Conference Room of the Administration Building at 6:30 p.m. on Tuesday, April 14, 2020.
2. The Finance Committee will meet in the Board Room of the Administration Building at 6:00 p.m. on Wednesday, April 15, 2020.
3. The Buildings and Grounds will meet in the Board Room of the Administration Building at 6:30 p.m. on Monday, April 20, 2020.
4. The Board Workshop Meeting will be held in the Board Room of the Administration Building at 7:30 p.m. on Monday, April 20, 2020.
5. The Board Recognition Banquet will be held on Friday, May 1, 2020, with a social gathering at 6:00 p.m. and dinner served at 6:30 p.m. in the Martin Meylin Middle School Cafeteria.
6. The Personnel Committee will meet in the Conference Room of the Administration Building at 6:30 p.m. on Monday, May 4, 2020.
7. The next meeting of the Board of School Directors will be held in the Board Room of the Administration Building at 7:30 p.m. on Monday, May 4, 2020.



8. The Burrowes Scholars program will be held in the Martin Meylin Middle School Cafeteria at 7:00 p.m. on Thursday, May 7, 2020.
9. The Senior Awards Recognition Ceremony will be held on Thursday evening, May 14, 2020, with refreshments served at 6:30 p.m. in the Lampeter-Strasburg High School Cafeteria and the program to be presented in the Performing Arts Center at 7:00 p.m.

MINUTES OF THE BOARD OF SCHOOL DIRECTORS  
LAMPETER-STRASBURG SCHOOL DISTRICT  
Administration Building  
1600 Book Road  
Lancaster, Pennsylvania 17602  
March 2, 2020

Vice President Patricia M. Pontz called the meeting to order at 7:32 p.m. Dr. Kevin S. Peart opened the meeting with the Pledge of Allegiance.

PRESENT: Board Members, Mr. David J. Beiler, Mr. James H. Byrnes, Mr. Dustin D. Knarr, Mr. Matthew E. Parido, Mrs. Patricia M. Pontz, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Administrators, Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Dr. Michele B. Westphal, Mr. Jamie P. Raum, Mr. Mrs. Alicia C. Kowitz, Dr. William M. Bray, Dr. Jeffrey T. Smecker; Athletic Director, Dr. Branden M. Lippy; Administrative Assistant, Mrs. Mary E. Williams; Student Representatives Miss Julia Smecker and Miss Liana Howe; LSEA Representative, Mr. Matthew D. Shockey; News Reporter, Mrs. Donna Walker; and visitors.

ABSENT: Board Members, Mr. Scott M. Arnst, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Beiler moved and Mrs. Spahn seconded the motion to approve the Minutes of the regularly scheduled meetings of February 3 and February 18, 2020.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Mr. Knarr and Dr. Feeney recognized February Pioneer Superlative and Students of the Month from Lampeter-Strasburg High School.

Mr. Knarr and Mrs. Kowitz recognized February Students of the Month from Martin Meylin Middle School.

Dr. Godfrey presented a video highlighting the Lampeter-Strasburg School District Classroom Design Challenge.

Dr. Peart shared the following communications:

1. Balak, Eric A. – a letter requesting a leave of absence.
2. Beiler, Barbara A. – a letter of resignation.
3. Bohanan, Christine S. – a letter requesting a leave of absence.
4. Bray, William M. – a letter of resignation.
5. Devlin, Betty U. – a letter of resignation.
6. Figurelli, Melisa G. – a letter of resignation.
7. Fehrenbacher, Laura A. – a letter requesting a leave of absence.
8. Hendrix, Beth H. – a letter of resignation.
9. Henry, Rae Ann M. – a letter of resignation.
10. Kress, Tiffany M. – a letter of resignation.
11. Meyer, Michele L. – a letter of resignation.
12. Peiffer, Richard A. – a letter of resignation.
13. Petersen, James C. – a letter requesting a leave of absence.
14. Stauffer, Tina M. – a letter requesting a change in hours.
15. Winters, Patricia A. – a letter of resignation.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Byrnes moved and Mr. Knarr seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$8,044,162.47 (with the exception of check

113994), Cafeteria Fund checks in the amount of \$31,664.00, High School Athletic Fund checks in the amount of \$4,757.50, Athletic Account Officials in the amount of \$2,602.40, and Capital Reserve Fund checks in the amount of \$81,822.18.

A voice vote was unanimous in favor of the motion.

Mr. Beiler moved and Mr. Byrnes seconded the motion to approve General Fund check 113994.

A voice vote was 5:0:1 in favor of the motion. Mrs. Pontz abstained from the vote.

#### ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

Mrs. Pontz reported that the Committee met on February 10, 2020. During that meeting, Dr. Godfrey shared a course proposal update to Spanish HACC 201. This course was changed from Spanish 4 to Spanish 5. Dr. Godfrey also shared with the Committee that a grant was received to support computer Science and STEM programming. Mr. Raum provided an update on Martin Meylin Middle School's improvement goals. Also discussed was an opportunity for a possible Pre-K class.

#### BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Beiler reported that the Committee met on February 18, 2020. The Committee reviewed two facility rental requests, received an update on the lead testing results from Mr. Davis, and reviewed solutions for the Lampeter-Strasburg High School Media Center skylight. Mr. Stoltzfus reported on the final closeout for the athletic field project.

#### BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

#### FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

Mr. Stoltzfus reported that the Committee met on February 24, 2020. The Committee reviewed the School Age Child Care tuition and recommended a rate increase for the 2020-2021 school year and will monitor going forward. The Committee also received an update on the 2019-2020 projected budget outcome and reviewed the 2020-2021 general fund budget projections.

#### PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Mr. Byrnes reported that the Committee met this evening and recommended all personnel agenda items for approval.

#### CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that the rescheduled Title I parent night with Lisa Murray took place on March 2, 2020, at Lampeter Elementary School. Dr. Godfrey also shared that with major funding adjustments, there have been no impacts on the budget.

#### STUDENT REPRESENTATIVES - Ms. Julia Smecker, Ms. Liana Howe

Ms. Howe reported on Lampeter Elementary School's skating party, 100<sup>th</sup> day of school activities, Girls Gala dance, annual book swap, and Super Doper Bully Looper Assembly. Hans Herr Elementary happenings included Donuts for Dads and the STEM team preparing for the upcoming STEM bowl. For Martin Meylin Middle School, Ms. Howe reported on the annual King and Queen of Hearts dance, annual PTO Dodgeball Tournament, Spring Book Fair, beginning of spring sports and preparation for district wide concerts.

Ms. Smecker reported that the Lampeter-Strasburg High School hosted a back to school night open house. Other happenings included the NCAA athletic commitment ceremony, Hoops for Heroes game, L-S vaping awareness night, and National FFA week with daily events. Ms. Smecker also shared on the success of the grand opening of the student-run Lampeter-Strasburg Coffee Company, the wrestling team's donation to Ann B. Barshinger Cancer Institute, the L-S Mini-THON, start of spring sports, and the upcoming spring musical.

#### APPROVAL OF RESIGNATIONS

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve resignations from the following individuals:

- a. Barbara A. Beiler, guidance secretary, Martin Meylin Middle School, effective on or about October 9, 2020.
- b. William M. Bray, principal, Lampeter Elementary School, effective June 30, 2020.

- c. Betty U. Devlin, kitchen manager, Lampeter Elementary School, effective two days after the last day of the 2019-2020 school year.
- d. Melisa G. Figurelli, elementary mathematics program specialist, Hans Herr Elementary School, effective on the last contracted day of the 2019-2020 school year.
- e. Beth H. Hendrix, fourth grade teacher, Hans Herr Elementary School, effective on the last contracted day of the 2019-2020 school year.
- f. Rae Ann M. Henry, library assistant, Martin Meylin Middle School, effective the day after the last day of the 2019-2020 school year.
- g. Tiffany M. Kress, personal care assistant, Martin Meylin Middle School, retroactively effective to January 31, 2020.
- h. Michele L. Meyer, business education teacher, Lampeter-Strasburg High School, effective on the last contracted day of the 2019-2020 school year.
- i. Richard A. Peiffer, custodian, Lampeter Elementary School, effective June 30, 2020.
- j. Patricia A. Winters, SACC assistant director, Lampeter Elementary School, effective on January 22, 2021.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve the employment of the following individuals in support or temporary positions:

- a. Craig T. Fish, as an extended substitute science teacher for sixth and seventh grade at Martin Meylin Middle School. His daily compensation will be \$260.85 based upon Step 1, Level B, of the District compensation agreement retroactively effective on February 10, 2020, to on or about March 23, 2020.
- b. Cheryl R. Weaver, as an extended substitute assigned as a learning support teacher at Hans Herr Elementary School. Her daily compensation will be \$260.85 based upon Step 1 Level B, of the District compensation agreement retroactively effective to March 2, 2020, through the end of the 2019-2020 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF ADDITIONAL ASSIGNMENT

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve an additional assignment for James L. Clark, cafeteria assistant, Lampeter Elementary School. Mr. Clark will assume the additional responsibility as special education teaching assistant at Lampeter Elementary School retroactively effective to February 3, 2020. Mr. Clark will become a category D support employee and will be compensated at \$11.89 per hour.

APPROVAL OF CHANGE OF STATUS

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve a change of employment status for the following individuals:

- a. Lynn D. Shoffler, part-time (50%) special education teacher, Hans Herr Elementary School. Ms. Shoffler will become a fulltime (100%), special education teacher at Hans Herr Elementary School effective March 3, 2020, through the end of the 2019-2020 school year. Her daily compensation will be \$407.49 based upon Step 15, Level M, of the District compensation agreement.
- b. Tina M. Stauffer, SACC group supervisor, Lampeter Elementary School. Ms. Stauffer will become an assistant group supervisor at Hans Herr Elementary School. She will have a decrease in annual hours from 1200 to 500, retroactively effective to January 31, 2020. She will become a category E support employee and will remain compensated at \$13.00 per hour.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LEAVES OF ABSENCE

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve leaves of absence for the following individuals:

- a. Eric A. Balak, fifth grade teacher, Hans Herr Elementary School, effective on or about May 5, 2020, to May 22, 2020.
- b. Christine S. Bohanan, learning support teacher, Hans Herr Elementary School, retroactively effective to February 26, 2020, through the end of the 2019-2020 school year.
- c. Laura A. Fehrenbacher, sixth/seventh grade science teacher, Martin Meylin Middle School, retroactively effective from February 10, 2020, to on or about March 23, 2020.
- d. James C. Petersen, custodian, Martin Meylin Middle School, effective May 4, 2020, to on or about August 3, 2020.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUPPLEMENTAL CONTRACTS

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve changes to 2019-2020 supplemental contracts for the following individuals:

a. Gemma Bruner	Track – JH Assistant – 45%	\$2,560.73	Addition
b. John Steven McTaggart	Track – Assistant – 60%	\$3,414.30	Addition
c. Anthony Pepe	Track – JH Assistant – 45%	\$2,560.73	Deletion
d. Anthony Pepe	Track – JH Head Coach – 60%	\$3,414.30	Addition
e. Joellen Rowe	Department Head – MM Mathematics	\$ 534.15	Deletion
f. Kylie Turner	Swimming	\$ 898.50	Addition
g. Austyn Chivington	Lacrosse – Girls – Assistant – 70%	\$2,851.24	Addition
h. Allysa Tantala	Softball – 2nd Assistant – 60%	\$3,018.96	Deletion
i. Richard Boroughs	Softball – Assistant – 50%	\$2,515.80	Deletion
j. Richard Boroughs	Softball – 2 <sup>nd</sup> Assistant – 60%	\$3,018.96	Addition
k. John Manion	Softball – Assistant – 50%	\$2,515.80	Addition

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve substitutes, as follows:

Certified Substitutes

White, Chelsea E. Elementary K-4

Support Staff Substitutes

Raymond, Linda M.  
White, Linda D.

A voice vote was unanimous in favor of the motion.

APPROVAL OF VOLUNTEERS

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve the following individuals as 2019-2020 volunteers:

McDowell, David P.  
Pantano, Kimberly A.  
Risser, Melody S.  
Schaeffer, Ezekial X.  
Skrodinsky, Mark A.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A MEMORANDUM OF UNDERSTANDING

Mr. Beiler moved and Mrs. Spahn seconded the motion to approve a memorandum of understanding with Lancaster Lebanon IU13 for assistance processing PIMS submissions.

A voice vote was unanimous in favor of the motion.

APPROVAL OF THE SCHOOL AGE CHILD CARE (SACC) HOURLY TUITION RATE FOR THE 2020-2021 SCHOOL YEAR

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve \$4.50 as the School Age Child Care (SACC) hourly rate for the 2020-2021 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2020 GRADUATION DATE

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve Friday, May 29, 2020, as the graduation date for the Class of 2020.

A voice vote was unanimous in favor of the motion.

OPPORTUNITY FOR PUBLIC COMMENT

Mr. Damond Holsinger, inquired about STEM activities in the district.

ADJOURNMENT

The meeting was properly adjourned at 8:10 p.m.

Mary E. Williams  
Secretary

MINUTES OF THE BOARD OF SCHOOL DIRECTORS  
LAMPETER-STRASBURG SCHOOL DISTRICT  
Administration Building  
1600 Book Road  
Lancaster, Pennsylvania 17602  
March 16, 2020

President Melissa S. Herr called the meeting to order at 7:30 p.m.

PRESENT: Board Members, Mr. Scott M. Arnst (remotely), Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Dustin D. Knarr (remotely), Mr. Matthew E. Parido, Mrs. Patricia M. Pontz; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Administrative Assistant, Mrs. Mary E. Williams; News Reporter, Mrs. Donna Walker.

ABSENT: Board Member, Mrs. Audra R. Spahn.

PRESENTATION ON LAMPETER ELEMENTARY SCHOOL INITIATIVES TABLED

The presentation on Lampeter Elementary School Initiatives by Dr. Bray was tabled to a future meeting.

DISCUSSION OF LAMPETER-STRASBURG SCHOOL DISTRICT'S DEBT SERVICE LEVELS TABLED

The presentation of current debt levels and future opportunities and discussion to be led by representatives from RBC Capital Markets was tabled to a future meeting.

RECOMMENDATION OF DISTRICT RESOLUTION APPROVING LANCASTER COUNTY CAREER AND TECHNOLOGY CENTER FINANCING

Mr. Beiler moved and Mr. Byrnes seconded the motion to approve the LCCTC Refinancing Resolution.

A voice vote was unanimous in favor of the motion.

RECOMMENDATION OF UNIVEST BANK CORPORATE AUTHORIZATION RESOLUTION

Mr. Byrnes moved and Mr. Belier seconded the motion to approve the Corporate Authorization Resolution.

A voice vote was unanimous in favor of the motion.

RECOMMENDATION OF RESTATED 403(b) PLAN DOCUMENT

Mr. Byrnes moved and Mr. Kimmel seconded the motion to approve the Restated 403(b) Plan Document and Resolution per IRS Regulations.

A voice vote was unanimous in favor of the motion.

LANCASTER LEBANON INTERMEDIATE UNIT (IU13) GENERAL OPERATING BUDGET

Mr. Byrnes moved and Mr. Parido seconded the motion to approve the Lancaster Lebanon IU13 General Operating budget for the 2020-2021 school year, as presented.

A voice vote was 7:0:1 in favor of the motion. Mrs. Pontz abstained from the vote.

DISCUSSION ON PURCHASE OF CHROMEBOOKS

Mr. Stoltzfus led a discussion on the possibility of purchasing new Chromebooks due to the potential delay in securing equipment. Board agreed that the Administration should move forward and process lease paperwork as necessary.

REVIEW OF ACHIEVEMENT DATA TABLED

The presentation on a review of achievement data to be led by Dr. Godfrey was tabled to a future meeting.

#### DISCUSSION OF COMMUNITY ENGAGEMENT MEETINGS

Dr. Peart led a discussion on changing the Community Engagement Meetings to an electronic Community Engagement Presentation, in light of the current circumstances. The presentation would communicate the information to the community and gather feedback and questions electronically.

Mrs. Pontz asked to have a sheet of the executive summary.

Mr. Beiler asked if we can measure how many views the presentation receives.

#### ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to Executive Session at 8:07 p.m. The purpose of the executive session was to hold an information session involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency.

#### MEETING RECONVENED AND ADJOURNED

The meeting reconvened and properly adjourned at 9:00 p.m.

Mary E. Williams  
Secretary



LAMPETER-STRASBURG SCHOOL DISTRICT  
Lampeter, Pennsylvania 17537  
April 6, 2020

Communications

1. Burrows, Kelly A. – a letter of resignation
2. Hartman, Charlene – a letter requesting a leave of absence

LAMPETER-STRASBURG SCHOOL DISTRICT

Monthly Board Balance Sheet Report

April 6, 2020

	<b>Year-To-Date Balance</b>
<b>Assets</b>	
Cash and Investments	17,511,538.21
Petty Cash	495.00
Interest Receivable	0.00
Taxes Receivable	286,802.91
Uncollectable Taxes	0.00
Interfund Accounts Receivable	355,502.98
Intergovernmental Accounts Receivable	0.00
State Subsidies Receivable	0.00
Federal Subsidies Receivable	13,138.21
Prepaid Expenses	0.00
Other Accounts Receivable	464.73
Inventories	58,595.80
<b>Total Assets:</b>	<u><u>18,226,537.84</u></u>
<b>Liabilities</b>	
Interfund Accounts Payable	0.00
Other Accounts Payable	-26,121.30
Accounts Payable - Scholarships	-203.36
Intergovernmental Accounts Payable	0.00
Accrued Salaries and Benefits	-2,174,552.99
Payroll Payables	-683,431.20
Deferred Revenue	-286,802.91
Prepaid Revenue	-93,719.80
<b>Total Liabilities:</b>	<u><u>-3,264,831.56</u></u>
<b>Net Assets</b>	
Assigned Fund Balance	-1,729,710.00
Reserve for Inventories	-58,595.80
Unassigned Fund Balance	-6,022,341.79
Reserve for Encumbrances	-109,835.61
Encumbered for Appropriated Expenses	-7,041,223.08
<b>Total Net Assets:</b>	<u><u>-14,961,706.28</u></u>
<b>Total Liabilities and Net Assets:</b>	<u><u>-18,226,537.84</u></u>

Lampeter-Strasburg School District  
 Financial Comparison Report  
 April 6, 2020

	<u>Revenue</u>	<u>Expenditures</u>	<u>Surplus/Loss</u>
Year 2019-20 Budget	54,387 =====	55,164 =====	(777) =====
Year-to-Date Actual (281 Days)	46,863	39,712	7,151
Prior Year-to-Date Actual (275 Days)	45,208	36,031	9,177
Year-to-Date Increase/(Decrease)	1,655	3,681	(2,026)
% Change - Current vs. Prior Y-T-D Over (under)	3.7%	10.2%	(22.1%)
Year-to-Date Actual as % of 2019-20 Budget	86.2%	72.0%	-----
Prior Year-to-Date Actual as % of 2018-19 Budget	85.5%	67.5%	-----

(\$ in Thousands)

LAMPETER-STRASBURG SCHOOL DISTRICT  
 INVESTMENTS - General Fund  
 As of March 31, 2020

Description	Est. % Yield	Date of Purchase	Date of Maturity	Amount	Income Year-to-Date	Investment Closed
BB&T Bank	0.25	n/a	n/a	2,855,921.35	16,039.21	
PSD MAX account	0.50	n/a	n/a	7,495,866.81	30,688.40	
BB&T Securities	0.25	n/a	n/a	298,862.49	2,716.42	
Univest	0.75	1/15/2020	n/a	2,004,648.87	4,648.87	
<u>PSDLAF Investments:</u>						
Full Flex CD	2.30	6/11/2019	7/9/2019	4,000,000.00	7,362.48	x
Full Flex CD	2.30	6/11/2019	7/9/2019	900,000.00	1,616.15	x
Full Flex CD	2.20	7/28/2019	8/1/2019	4,000,000.00	8,065.75	x
Full Flex CD	2.20	7/28/2019	8/1/2019	900,000.00	1,701.37	x
Full Flex CD	2.00	8/1/2019	9/20/2019	4,000,000.00	10,465.76	x
Full Flex CD	2.00	8/1/2019	9/20/2019	900,000.00	2,342.46	x
Full Flex CD	2.10	8/23/2019	9/20/2019	5,000,000.00	7,652.05	x
Full Flex CD	1.50	9/20/2019	12/13/2019	4,000,000.00	17,183.34	x
Full Flex CD	1.50	9/20/2019	12/13/2019	10,900,000.00	47,272.54	x
Full Flex CD	1.50	12/19/2019	1/31/2020	4,000,000.00	7,068.49	x
Full Flex CD	1.50	12/19/2019	1/31/2020	10,900,000.00	19,261.64	x
Full Flex CD	1.50	2/1/2020	2/25/2020	4,000,000.00	4,373.88	x
Full Flex CD	1.50	2/1/2020	3/31/2020	6,800,000.00	16,755.66	x
Full Flex CD	1.50	2/25/2020	3/31/2020	1,000,000.00	4,438.36	x
<u>BB&amp;T Securities:</u>						
FHLMC Medium Term	2.424	7/31/2018	7/19/2019	231,529.79	5,443.93	x
FNMA Note	2.455	8/3/2018	8/2/2019	246,120.46	6,046.96	x
US Treasury Bill	2.118	6/17/2019	9/5/2019	597,176.66	2,823.34	x
US Treasury Bill	2.055	7/25/2019	10/3/2019	218,756.73	1,243.27	x
US Treasury Bill	2.584	1/22/2019	2/15/2020	543,074.55	7,418.66	x
US Treasury Bill	1.930	6/17/2019	1/2/2020	1,586,754.63	13,245.37	x
US Treasury Bill	1.920	6/26/2019	12/12/2019	854,857.95	5,142.05	x
US Treasury Note	1.984	6/26/2019	3/31/2020	220,242.64	4,707.36	x
US Treasury Bill	2.055	7/2/2019	2/27/2020	774,952.00	10,048.00	x
US Treasury Note	1.956	7/23/2019	6/30/2020	249,233.25	2,031.25	
US Treasury Bill	1.994	8/9/2019	11/7/2019	258,727.82	1,272.18	x
US Treasury Bill	1.939	8/26/2019	11/21/2019	995,398.00	4,602.00	x
US Treasury Bill	1.802	8/26/2019	12/26/2019	993,891.53	6,421.33	x
US Treasury Bill	1.678	8/26/2019	3/26/2020	990,074.79	9,925.21	x
US Treasury Bill	1.682	8/26/2019	4/23/2020	988,739.94		
US Treasury Bill	1.545	10/11/2019	7/16/2020	227,246.04		
US Treasury Bill	1.500	11/13/2019	8/13/2020	257,031.67		
US Treasury Bill	1.522	11/27/2019	7/16/2020	495,137.50		
US Treasury Bill	1.539	11/27/2019	5/14/2020	496,429.86		
US Treasury Bill	1.520	12/30/2019	6/11/2020	1,857,051.29		
US Treasury Bill	1.463	1/7/2020	9/10/2020	791,971.33		
US Treasury Bill	1.458	1/7/2020	10/8/2020	791,087.22		
Total					290,023.74	
Less: 2018-19 Received					(2,019.26)	
Less: 2018-19 Accrued Interest					<u>(5,916.12)</u>	
Total 2019-20					282,088.36	

# BOARD SUMMARY

**Fund: 10 - General Fund    Encumbrances Included**

**As of: 04/07/2020**

**Funding Source:**

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>1100 REG PROG ELEMEN/SECOND</b>						
100 PERSONNEL SERV-SALARIES	13,162,840.00	13,162,840.00	0.00	8,268,069.19	4,894,770.81	62.81
200 PERSONNEL EMPL BENEFITS	8,993,530.00	8,993,530.00	0.00	3,955,975.14	5,037,554.86	43.99
300 PURCH PROF & TECH SERVICES	11,400.00	11,400.00	0.00	93,940.14	(82,540.14)	824.04
400 PURCHASED PROPERTY SVC	121,300.00	121,300.00	0.00	94,391.10	26,908.90	77.82
500 OTHER PURCHASED SERVICE	518,490.00	518,490.00	4,855.02	323,199.16	190,435.82	63.27
600 SUPPLIES	405,990.00	405,990.00	2,079.67	283,776.93	120,133.40	70.41
700 PROPERTY	95,610.00	95,610.00	69,840.00	26,056.50	(286.50)	100.30
800 OTHER OBJECTS	250.00	250.00	0.00	1,239.00	(989.00)	495.60
<b>Totals for 1100s</b>	<b>23,309,410.00</b>	<b>23,309,410.00</b>	<b>76,774.69</b>	<b>13,046,647.16</b>	<b>10,185,988.15</b>	<b>56.30</b>
<b>1200 SPEC PROG ELEMEN/SECOND</b>						
100 PERSONNEL SERV-SALARIES	3,151,570.00	3,151,570.00	0.00	2,018,752.75	1,132,817.25	64.06
200 PERSONNEL EMPL BENEFITS	2,165,520.00	2,165,520.00	0.00	913,133.05	1,252,386.95	42.17
300 PURCH PROF & TECH SERVICES	2,457,350.00	2,457,350.00	0.00	1,044,799.58	1,412,550.42	42.52
400 PURCHASED PROPERTY SVC	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
500 OTHER PURCHASED SERVICE	341,330.00	341,330.00	0.00	677,016.05	(335,686.05)	198.35
600 SUPPLIES	7,230.00	7,230.00	1,663.53	4,959.18	607.29	91.60
800 OTHER OBJECTS	2,900.00	2,900.00	0.00	3,080.00	(180.00)	106.21
<b>Totals for 1200s</b>	<b>8,127,900.00</b>	<b>8,127,900.00</b>	<b>1,663.53</b>	<b>4,661,740.61</b>	<b>3,464,495.86</b>	<b>57.38</b>
<b>1300 VOCATIONAL EDUCATION</b>						
100 PERSONNEL SERV-SALARIES	125,870.00	125,870.00	0.00	78,040.50	47,829.50	62.00
200 PERSONNEL EMPL BENEFITS	86,710.00	86,710.00	0.00	33,177.89	53,532.11	38.26
400 PURCHASED PROPERTY SVC	70,040.00	70,040.00	0.00	69,301.27	738.73	98.95
500 OTHER PURCHASED SERVICE	560,080.00	560,080.00	0.00	474,840.97	85,239.03	84.78
600 SUPPLIES	7,000.00	7,000.00	0.00	4,703.86	2,296.14	67.20
<b>Totals for 1300s</b>	<b>849,700.00</b>	<b>849,700.00</b>	<b>0.00</b>	<b>660,064.49</b>	<b>189,635.51</b>	<b>77.68</b>
<b>1400 OTHER INSTRUCTION PROG</b>						

# BOARD SUMMARY

**Fund: Encumbrances Included**

**As of: 04/07/2020**

**Funding Source:**

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
100 PERSONNEL SERV-SALARIES	133,860.00	133,860.00	0.00	89,859.07	44,000.93	67.13
200 PERSONNEL EMPL BENEFITS	88,600.00	88,600.00	0.00	39,057.95	49,542.05	44.08
300 PURCH PROF & TECH SERVICES	41,280.00	41,280.00	0.00	78,953.31	(37,673.31)	191.26
500 OTHER PURCHASED SERVICE	79,800.00	79,800.00	0.00	24,594.34	55,205.66	30.82
600 SUPPLIES	1,600.00	1,600.00	0.00	132.90	1,467.10	8.31
700 PROPERTY	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
<b>Totals for 1400s</b>	<b>347,140.00</b>	<b>347,140.00</b>	<b>0.00</b>	<b>232,597.57</b>	<b>114,542.43</b>	<b>67.00</b>
<b>2100 SUPPORT SERV-PUPIL PERS</b>						
100 PERSONNEL SERV-SALARIES	1,308,990.00	1,308,990.00	0.00	858,433.71	450,556.29	65.58
200 PERSONNEL EMPL BENEFITS	901,540.00	901,540.00	0.00	407,535.57	494,004.43	45.20
300 PURCH PROF & TECH SERVICES	25,540.00	25,540.00	0.00	19,049.80	6,490.20	74.59
500 OTHER PURCHASED SERVICE	12,600.00	12,600.00	0.00	6,267.43	6,332.57	49.74
600 SUPPLIES	11,640.00	11,640.00	0.00	(2,288.83)	13,928.83	(19.66)
700 PROPERTY	0.00	0.00	475.00	0.00	(475.00)	0.00
800 OTHER OBJECTS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
<b>Totals for 2100s</b>	<b>2,261,310.00</b>	<b>2,261,310.00</b>	<b>475.00</b>	<b>1,288,997.68</b>	<b>971,837.32</b>	<b>57.02</b>
<b>2200 SUPPORT SERVICES-INSTRU</b>						
100 PERSONNEL SERV-SALARIES	369,280.00	369,280.00	0.00	253,490.66	115,789.34	68.64
200 PERSONNEL EMPL BENEFITS	482,770.00	482,770.00	0.00	247,207.24	235,562.76	51.21
300 PURCH PROF & TECH SERVICES	70,700.00	70,700.00	4,750.00	38,677.34	27,272.66	61.42
500 OTHER PURCHASED SERVICE	3,300.00	3,300.00	0.00	8,199.91	(4,899.91)	248.48
600 SUPPLIES	39,810.00	39,810.00	2,818.16	21,260.83	15,731.01	60.48
700 PROPERTY	20,000.00	20,000.00	0.00	3,570.00	16,430.00	17.85
800 OTHER OBJECTS	1,200.00	1,200.00	0.00	1,314.00	(114.00)	109.50
<b>Totals for 2200s</b>	<b>987,060.00</b>	<b>987,060.00</b>	<b>7,568.16</b>	<b>573,719.98</b>	<b>405,771.86</b>	<b>58.89</b>
<b>2300 SUPPORT SERVICES-ADMIN</b>						
100 PERSONNEL SERV-SALARIES	1,649,750.00	1,649,750.00	0.00	1,221,534.05	428,215.95	74.04
200 PERSONNEL EMPL BENEFITS	1,140,570.00	1,140,570.00	0.00	596,907.80	543,662.20	52.33

# BOARD SUMMARY

**Fund: Encumbrances Included**

**As of: 04/07/2020**

**Funding Source:**

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
300 PURCH PROF & TECH SERVICES	252,450.00	252,450.00	0.00	110,228.16	142,221.84	43.66
500 OTHER PURCHASED SERVICE	49,910.00	49,910.00	0.00	24,565.05	25,344.95	49.22
600 SUPPLIES	32,760.00	32,760.00	3.76	14,137.85	18,618.39	43.17
800 OTHER OBJECTS	18,300.00	18,300.00	0.00	22,027.57	(3,727.57)	120.37
<b>Totals for 2300s</b>	<b>3,143,740.00</b>	<b>3,143,740.00</b>	<b>3.76</b>	<b>1,989,400.48</b>	<b>1,154,335.76</b>	<b>63.28</b>
<b>2400 SUPP SVC-PUBLIC HEALTH</b>						
100 PERSONNEL SERV-SALARIES	321,970.00	321,970.00	0.00	212,187.84	109,782.16	65.90
200 PERSONNEL EMPL BENEFITS	220,720.00	220,720.00	0.00	97,392.13	123,327.87	44.12
300 PURCH PROF & TECH SERVICES	6,380.00	6,380.00	0.00	7,912.04	(1,532.04)	124.01
500 OTHER PURCHASED SERVICE	320.00	320.00	0.00	0.00	320.00	0.00
600 SUPPLIES	15,260.00	15,260.00	106.60	9,470.76	5,682.64	62.76
<b>Totals for 2400s</b>	<b>564,650.00</b>	<b>564,650.00</b>	<b>106.60</b>	<b>326,962.77</b>	<b>237,580.63</b>	<b>57.92</b>
<b>2500 SUPP SERVICES-BUSINESS</b>						
100 PERSONNEL SERV-SALARIES	299,140.00	299,140.00	0.00	227,056.40	72,083.60	75.90
200 PERSONNEL EMPL BENEFITS	206,350.00	206,350.00	0.00	108,308.89	98,041.11	52.49
300 PURCH PROF & TECH SERVICES	42,000.00	42,000.00	0.00	35,359.93	6,640.07	84.19
400 PURCHASED PROPERTY SVC	5,000.00	5,000.00	1,728.00	4,581.89	(1,309.89)	126.20
500 OTHER PURCHASED SERVICE	4,600.00	4,600.00	0.00	1,364.61	3,235.39	29.67
600 SUPPLIES	5,470.00	5,470.00	0.00	3,093.94	2,376.06	56.56
700 PROPERTY	0.00	0.00	0.00	3,657.00	(3,657.00)	0.00
800 OTHER OBJECTS	900.00	900.00	0.00	121.50	778.50	13.50
<b>Totals for 2500s</b>	<b>563,460.00</b>	<b>563,460.00</b>	<b>1,728.00</b>	<b>383,544.16</b>	<b>178,187.84</b>	<b>68.38</b>
<b>2600 OP/MAINT PLANT SVCS</b>						
100 PERSONNEL SERV-SALARIES	1,399,090.00	1,399,090.00	0.00	971,260.56	427,829.44	69.42
200 PERSONNEL EMPL BENEFITS	909,940.00	909,940.00	0.00	423,144.55	486,795.45	46.50
300 PURCH PROF & TECH SERVICES	126,120.00	126,120.00	0.00	54,412.06	71,707.94	43.14
400 PURCHASED PROPERTY SVC	440,770.00	440,770.00	0.00	399,574.13	41,195.87	90.65
500 OTHER PURCHASED SERVICE	220,050.00	220,050.00	0.00	204,482.04	15,567.96	92.93

# BOARD SUMMARY

**Fund: Encumbrances Included**

**As of: 04/07/2020**

**Funding Source:**

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
600 SUPPLIES	751,250.00	751,250.00	0.00	570,983.83	180,266.17	76.00
700 PROPERTY	12,410.00	12,410.00	0.00	25,999.61	(13,589.61)	209.51
800 OTHER OBJECTS	400.00	400.00	0.00	95.00	305.00	23.75
<b>Totals for 2600s</b>	<b>3,860,030.00</b>	<b>3,860,030.00</b>	<b>0.00</b>	<b>2,649,951.78</b>	<b>1,210,078.22</b>	<b>68.65</b>
<b>2700 STUDENT TRANSPORTATION</b>						
100 PERSONNEL SERV-SALARIES	244,520.00	244,520.00	0.00	184,966.85	59,553.15	75.64
200 PERSONNEL EMPL BENEFITS	162,060.00	162,060.00	0.00	73,924.52	88,135.48	45.62
300 PURCH PROF & TECH SERVICES	4,500.00	4,500.00	0.00	3,072.70	1,427.30	68.28
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	10,297.36	(10,297.36)	0.00
500 OTHER PURCHASED SERVICE	1,373,550.00	1,373,550.00	0.00	1,032,075.37	341,474.63	75.14
600 SUPPLIES	6,800.00	6,800.00	0.00	8,713.58	(1,913.58)	128.14
800 OTHER OBJECTS	110.00	110.00	0.00	0.00	110.00	0.00
<b>Totals for 2700s</b>	<b>1,791,540.00</b>	<b>1,791,540.00</b>	<b>0.00</b>	<b>1,313,050.38</b>	<b>478,489.62</b>	<b>73.29</b>
<b>2800 SUPPORT SVCS-CENTRAL</b>						
100 PERSONNEL SERV-SALARIES	509,540.00	509,540.00	0.00	365,498.78	144,041.22	71.73
200 PERSONNEL EMPL BENEFITS	352,770.00	352,770.00	0.00	190,524.12	162,245.88	54.01
300 PURCH PROF & TECH SERVICES	50,050.00	50,050.00	9,000.00	54,765.67	(13,715.67)	127.40
400 PURCHASED PROPERTY SVC	35,000.00	35,000.00	0.00	33,405.57	1,594.43	95.44
500 OTHER PURCHASED SERVICE	7,500.00	7,500.00	0.00	2,569.02	4,930.98	34.25
600 SUPPLIES	235,450.00	235,450.00	10,193.08	204,314.12	20,942.80	91.11
700 PROPERTY	634,000.00	634,000.00	0.00	486,465.70	147,534.30	76.73
800 OTHER OBJECTS	530.00	530.00	0.00	75.00	455.00	14.15
<b>Totals for 2800s</b>	<b>1,824,840.00</b>	<b>1,824,840.00</b>	<b>19,193.08</b>	<b>1,337,617.98</b>	<b>468,028.94</b>	<b>74.35</b>
<b>2900 OTHER SUPPORT SERVICES</b>						
500 OTHER PURCHASED SERVICE	27,400.00	27,400.00	0.00	0.00	27,400.00	0.00
800 OTHER OBJECTS	5,590.00	5,590.00	0.00	5,730.77	(140.77)	102.52
<b>Totals for 2900s</b>	<b>32,990.00</b>	<b>32,990.00</b>	<b>0.00</b>	<b>5,730.77</b>	<b>27,259.23</b>	<b>17.37</b>
<b>3100 Food Service</b>						



# BOARD SUMMARY

**Fund: Encumbrances Included**

**As of: 04/07/2020**

**Funding Source:**

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	25,370.89	(25,370.89)	0.00
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	11,620.73	(11,620.73)	0.00
<b>Totals for 3100s</b>	0.00	0.00	0.00	36,991.62	(36,991.62)	0.00
<b>3200 STUDENT ACTIVITIES</b>						
100 PERSONNEL SERV-SALARIES	548,320.00	548,320.00	0.00	452,346.39	95,973.61	82.50
200 PERSONNEL EMPL BENEFITS	270,660.00	270,660.00	0.00	160,046.38	110,613.62	59.13
300 PURCH PROF & TECH SERVICES	83,800.00	83,800.00	0.00	48,786.50	35,013.50	58.22
400 PURCHASED PROPERTY SVC	25,000.00	25,000.00	0.00	16,794.91	8,205.09	67.18
500 OTHER PURCHASED SERVICE	73,210.00	73,210.00	160.79	52,670.21	20,379.00	72.16
600 SUPPLIES	58,500.00	58,500.00	2,162.00	71,235.69	(14,897.69)	125.47
700 PROPERTY	41,000.00	41,000.00	0.00	34,274.90	6,725.10	83.60
800 OTHER OBJECTS	9,120.00	9,120.00	0.00	10,035.48	(915.48)	110.04
<b>Totals for 3200s</b>	1,109,610.00	1,109,610.00	2,322.79	846,190.46	261,096.75	76.47
<b>3300 COMMUNITY SERVICES</b>						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	13,342.68	(13,342.68)	0.00
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	5,719.07	(5,719.07)	0.00
800 OTHER OBJECTS	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
<b>Totals for 3300s</b>	6,500.00	6,500.00	0.00	19,061.75	(12,561.75)	293.26
<b>3400 SCHOLARSHIPS &amp; AWARDS</b>						
800 OTHER OBJECTS	1,750.00	1,750.00	0.00	0.00	1,750.00	0.00
<b>Totals for 3400s</b>	1,750.00	1,750.00	0.00	0.00	1,750.00	0.00
<b>5100 OTHER EXPEND &amp; FINANCE</b>						
800 OTHER OBJECTS	419,380.00	419,380.00	0.00	403,217.55	16,162.45	96.15
900 OTHER USES OF FUNDS	5,563,000.00	5,563,000.00	0.00	5,563,000.00	0.00	100.00
<b>Totals for 5100s</b>	5,982,380.00	5,982,380.00	0.00	5,966,217.55	16,162.45	99.73
<b>5800 SUSPENSE ACCOUNT</b>						
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	4,373,670.55	(4,373,670.55)	0.00
<b>Totals for 5800s</b>	0.00	0.00	0.00	4,373,670.55	(4,373,670.55)	0.00

# BOARD SUMMARY

**Fund: Encumbrances Included**

**As of: 04/07/2020**

**Funding Source:**

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>5900 BUDGETARY RESERVE</b>						
900 OTHER USES OF FUNDS	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00
<b>Totals for 5900s</b>	<b>400,000.00</b>	<b>400,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400,000.00</b>	<b>0.00</b>
<b>Expenditure Totals</b>	<b>55,164,010.00</b>	<b>55,164,010.00</b>	<b>109,835.61</b>	<b>39,712,157.74</b>	<b>15,342,016.65</b>	<b>72.19</b>
<b>6100 TAXES LEVIED BY THE LEA</b>						
000 000	(3,799,200.00)	(3,799,200.00)	0.00	(2,152,123.41)	(1,647,076.59)	56.65
100 PERSONNEL SERV-SALARIES	(35,419,820.00)	(35,419,820.00)	0.00	(35,609,977.27)	190,157.27	100.54
<b>Totals for 6100s</b>	<b>(39,219,020.00)</b>	<b>(39,219,020.00)</b>	<b>0.00</b>	<b>(37,762,100.68)</b>	<b>(1,456,919.32)</b>	<b>96.29</b>
<b>6400 DELINQUENCIES TAXES LEV</b>						
000 000	(510,000.00)	(510,000.00)	0.00	(209,337.41)	(300,662.59)	41.05
<b>Totals for 6400s</b>	<b>(510,000.00)</b>	<b>(510,000.00)</b>	<b>0.00</b>	<b>(209,337.41)</b>	<b>(300,662.59)</b>	<b>41.05</b>
<b>6500 EARNINGS ON INVESTMENTS</b>						
000 000	(400,000.00)	(400,000.00)	0.00	(320,925.49)	(79,074.51)	80.23
<b>Totals for 6500s</b>	<b>(400,000.00)</b>	<b>(400,000.00)</b>	<b>0.00</b>	<b>(320,925.49)</b>	<b>(79,074.51)</b>	<b>80.23</b>
<b>6700 REV FROM STUDENT ACT</b>						
000 000	(107,000.00)	(107,000.00)	0.00	(105,839.98)	(1,160.02)	98.92
<b>Totals for 6700s</b>	<b>(107,000.00)</b>	<b>(107,000.00)</b>	<b>0.00</b>	<b>(105,839.98)</b>	<b>(1,160.02)</b>	<b>98.92</b>
<b>6800 REV FROM INTERMEDIATE</b>						
000 000	(484,550.00)	(484,550.00)	0.00	(438,742.35)	(45,807.65)	90.55
<b>Totals for 6800s</b>	<b>(484,550.00)</b>	<b>(484,550.00)</b>	<b>0.00</b>	<b>(438,742.35)</b>	<b>(45,807.65)</b>	<b>90.55</b>
<b>6900 OTHER REV FROM LOCAL</b>						
000 000	(258,000.00)	(258,000.00)	0.00	(129,368.48)	(128,631.52)	50.14
<b>Totals for 6900s</b>	<b>(258,000.00)</b>	<b>(258,000.00)</b>	<b>0.00</b>	<b>(129,368.48)</b>	<b>(128,631.52)</b>	<b>50.14</b>
<b>7100 BASIC INSTRUCT &amp; OPER</b>						
000 000	(5,318,250.00)	(5,318,250.00)	0.00	(2,861,988.87)	(2,456,261.13)	53.81
<b>Totals for 7100s</b>	<b>(5,318,250.00)</b>	<b>(5,318,250.00)</b>	<b>0.00</b>	<b>(2,861,988.87)</b>	<b>(2,456,261.13)</b>	<b>53.81</b>

# BOARD SUMMARY

**Fund: Encumbrances Included**

**As of: 04/07/2020**

**Funding Source:**

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>7200 SUBSIDIES SPECIFIC ED PROGS</b>						
000 000	(1,509,470.00)	(1,509,470.00)	0.00	(1,168,041.00)	(341,429.00)	77.38
<b>Totals for 7200s</b>	<b>(1,509,470.00)</b>	<b>(1,509,470.00)</b>	<b>0.00</b>	<b>(1,168,041.00)</b>	<b>(341,429.00)</b>	<b>77.38</b>
<b>7300 SUBSIDIES NON-ED PGMS</b>						
000 000	(1,869,740.00)	(1,869,740.00)	0.00	(1,583,867.46)	(285,872.54)	84.71
<b>Totals for 7300s</b>	<b>(1,869,740.00)</b>	<b>(1,869,740.00)</b>	<b>0.00</b>	<b>(1,583,867.46)</b>	<b>(285,872.54)</b>	<b>84.71</b>
<b>7500 EXTRA GRANTS</b>						
000 000	(281,120.00)	(281,120.00)	0.00	(292,878.98)	11,758.98	104.18
<b>Totals for 7500s</b>	<b>(281,120.00)</b>	<b>(281,120.00)</b>	<b>0.00</b>	<b>(292,878.98)</b>	<b>11,758.98</b>	<b>104.18</b>
<b>7800 STATE SHARE FICA/PSERS</b>						
000 000	(3,966,830.00)	(3,966,830.00)	0.00	(1,625,906.48)	(2,340,923.52)	40.99
<b>Totals for 7800s</b>	<b>(3,966,830.00)</b>	<b>(3,966,830.00)</b>	<b>0.00</b>	<b>(1,625,906.48)</b>	<b>(2,340,923.52)</b>	<b>40.99</b>
<b>8500 RESTRICT GRANTS-IN-AID</b>						
000 000	(462,650.00)	(462,650.00)	0.00	(362,917.29)	(99,732.71)	78.44
<b>Totals for 8500s</b>	<b>(462,650.00)</b>	<b>(462,650.00)</b>	<b>0.00</b>	<b>(362,917.29)</b>	<b>(99,732.71)</b>	<b>78.44</b>
<b>9900 OTHER FINANCING SOURCES</b>						
000 000	0.00	0.00	0.00	(1,301.96)	1,301.96	0.00
<b>Totals for 9900s</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,301.96)</b>	<b>1,301.96</b>	<b>0.00</b>
<b>Revenue Totals</b>	<b>(54,386,630.00)</b>	<b>(54,386,630.00)</b>	<b>0.00</b>	<b>(46,863,216.43)</b>	<b>(7,523,413.57)</b>	<b>86.17</b>
<b>Fund 10 Totals</b>						
<b>Total Expenditure</b>	<b>48,781,630.00</b>	<b>48,781,630.00</b>	<b>109,835.61</b>	<b>29,372,269.64</b>	<b>19,299,524.75</b>	<b>60.44</b>
<b>Total Other Expenditure</b>	<b>6,382,380.00</b>	<b>6,382,380.00</b>	<b>0.00</b>	<b>10,339,888.10</b>	<b>(3,957,508.10)</b>	<b>162.01</b>
<b>Total Revenue</b>	<b>(54,386,630.00)</b>	<b>(54,386,630.00)</b>	<b>0.00</b>	<b>(46,861,914.47)</b>	<b>(7,524,715.53)</b>	<b>86.16</b>
<b>Total Other Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,301.96)</b>	<b>1,301.96</b>	<b>0.00</b>

# BOARD SUMMARY

Fund: Encumbrances Included

As of: 04/07/2020

## Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Total Expenditure	48,781,630.00	48,781,630.00	109,835.61	29,372,269.64	19,299,524.75	60.44
Total Other Expenditure	6,382,380.00	6,382,380.00	0.00	10,339,888.10	(3,957,508.10)	162.01
Total Revenue	(54,386,630.00)	(54,386,630.00)	0.00	(46,861,914.47)	(7,524,715.53)	86.16
Total Other Revenue	0.00	0.00	0.00	(1,301.96)	1,301.96	0.00

## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 03/04/2020 - 04/07/2020

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

**Sort: Payment Number**

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000114043	AT&T MOBILITY	district cell phone charges		134.99
0000114044	CAPP INC	HVAC supplies		1,350.67
0000114045	CDW GOVERNMENT INC	projector - tech		1,234.00
0000114046	COLLEGE ENTRANCE EXAMINATION BOARD	PSAT tests		2,694.00
0000114047	COMCAST CABLE	additional outlets - HS		37.10
0000114048	CUMMINS SALES AND SERVICE	MM generator repair	generator repair - SE - Credit	2,938.48
0000114049	DAUPHIN ELECTRIC SUPPLY	lighting supplies		84.96
0000114050	DELL MARKETING L.P.	chromebook repair parts		1,530.00
0000114051	DIRECT ENERGY BUSINESS	ntl gas - fieldhouse	ntl gas - HH water heater	457.61
0000114052	ENGLE PUBLISHING COMPANY	help wanted ad		232.50
0000114053	ETRON CIRCUIT LABS	Instr - Supplies - Tech Lab -		108.75
0000114054	GDC IT SOLUTIONS	chromebook		579.00
0000114055	H & F TIRE SERVICE	van 309 flat repair		28.30
0000114056	HERRING DAWN	HS piano tuning		210.00
0000114057	HOLLISTER MICHAEL S	roof repairs - admin bldg	roof repairs - HS	798.00
0000114058	LNP MEDIA GROUP INC.	legal notice		50.72
0000114059	MESSICK'S LANCASTER TRACTOR	parts		138.96
0000114060	PPL ELECTRIC UTILITIES	electric transp - SE		246.65
0000114061	SAWSTOP LLC	Instr - Supplies - Wood Tech -		175.00
0000114062	SCOTT'S HAULING & TOWING	van 302 towing		90.00
0000114063	THYSSENKRUPP ELEVATOR	maintenance contract - elevators		3,149.16
0000114064	UGI UTILITIES INC.	ntl gas - admin bldg	ntl gas transp - fieldhouse	1,398.06

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 03/04/2020 - 04/07/2020

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
**Sort: Payment Number**

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000114065	AHOLD FINANCIAL SERVICES	HS home ec groceries		200.47
0000114066	CITY OF LANCASTER PA	water usage - campus		1,634.87
0000114067	COURTNEY, STEVEN	preschool program - Morning Out		0.00
0000114068	DIRECT ENERGY BUSINESS	electric - SE		1,067.01
0000114069	DIRECT ENERGY BUSINESS	HS water heater	ntl gas - HH	10,030.09
0000114070	DIXIE LAND ENERGY	gas at WLT for vans		5,949.97
0000114071	HAJOCA CORPORATION	vo ag supplies		319.54
0000114072	MAZZITTI & SULLIVAN EAP SERVICES	qtrly employee assistance program		1,800.00
0000114073	ROBERTS OXYGEN COMPANY INC	vo ag supplies		186.35
0000114074	SUBURBAN LANC. SEWER AUTHORITY	sewer usage - campus	sewer usage - admin bldg	2,841.68
0000114075	U.S. BANK EQUIPMENT FINANCE	HS copier lease	MM copier lease	5,190.00
0000114076	UGI UTILITIES INC.	ntl gas transp - HS water heater	ntl gas transp - MM water heater	10,461.51
0000114077	YEAGER SUPPLY INC	maint parts		205.80
0000114078	AHOLD FINANCIAL SERVICES	LE teaching supplies		43.11
0000114079	CAPP INC	HVAC parts	HVAC supplies	882.01
0000114080	CAROLINA BIOLOGICAL SUPPLY CO.	MM science supplies		29.69
0000114081	CREST/GOOD MFG. CO.	plumbing supplies		50.76
0000114082	FRONTIER	district phone charges		1,322.19
0000114083	GRAINGER	maint parts		143.40
0000114084	GUARDIAN CSC	water treatment - quarterly		1,935.50
0000114085	HASSINGER & COMPANY INC	custodial supplies		1,285.92
0000114086	LANCASTER GENERAL HEALTH	drug testing - employees and random		907.50
0000114087	PETALS WITH STYLE	graduation flowers		210.00

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## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 03/04/2020 - 04/07/2020

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
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Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000114088	PPL ELECTRIC UTILITIES	electric transp - campus	electric transp - Walnut Run	3,967.55
0000114089	RESOURCE RENTALS AND SALES	trash pump	maint supplies	1,199.09
0000114090	RHOADS ENERGY CORP	to be reimb - diesel fuel	to be reimb - unleaded gas	25,202.27
0000114091	VERITIV OPERATING COMPANY	custodial equipment repair		711.64
0000114092	AHOLD FINANCIAL SERVICES	HS life skills groceries		34.40
0000114093	CAPITAL ELECTRIC	electrical supplies		123.86
0000114094	CREST/GOOD MFG. CO.	maint parts		277.28
0000114095	DIRECT ENERGY BUSINESS	electric - campus	electric - Walnut Run	25,012.23
0000114096	DISPLAYS2GO	Athletics - Supplies		983.80
0000114097	EAGLE DISPOSAL OF PA, INC.	district trash removal		7,708.32
0000114098	G.R. MITCHELL INC.	maint supplies		42.94
0000114099	PENN VALLEY CHEMICAL CO INC	custodial supplies		286.00
0000114100	WEINSTEIN SUPPLY CORPORATION	plumbing supplies	plumbing parts	1,381.38
0000114101	ANTHEM SPORTS LLC	Athletics - Supplies		205.32
0000114102	AUSTILL'S EDUCATIONAL THERAPY SERVICES	rehab services		86.41
0000114103	AVANTE LANGUAGE SERVICES INC..	ESL - translation services		1,665.00
0000114104	BARBEY ELECTRONICS CORP.	tech equipment		307.04
0000114105	BARLEY SNYDER LLP	legal fees - February		4,281.32
0000114106	CAROLINA BIOLOGICAL SUPPLY CO.	Instr - Supplies - Science - 7		44.46
0000114107	CARON TREATMENT CENTERS	rehab program		300.00
0000114108	CAVENDISH SQUARE	Library - Books - 6th Grade -		124.04
0000114109	CCIU	Career Academy, learning support, speech - 2 students	Devereux tuition	31,262.43

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**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 03/04/2020 - 04/07/2020

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

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Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000114110	CDW GOVERNMENT INC	HDMI adapters - tech equip		13,080.00
0000114111	CM REGENT LLC	April life ins premium	April LTD insurance premium	3,020.64
0000114112	COLLEGIATE FFA	vo ag supplies		45.00
0000114113	COOPER PRINTING INC.	asst supt supplies - flyers		139.88
0000114114	DELL MARKETING L.P.	room monitors - tech equip	chromebook parts	36,809.60
0000114115	DHF ASSOCIATES	census production		5,682.00
0000114116	DIRECT ENERGY BUSINESS	ntl gas - HH water heater	ntl gas - LE kitchen	180.73
0000114117	E.M. HERR FARM & HOME SUPPLY	HS vo ag supplies	maint supplies	150.26
0000114118	EBERSOLE'S VACUUM CLEANER	HH vac repair	HH custodial supplies	371.30
0000114119	EPLUS TECHNOLOGY OF PA	software - tech		499.74
0000114120	ERIC ARMIN INC	Instr - Supplies - Math - 7-8t		2,127.80
0000114121	EVERYDAY SPEECH LLC	MM spec ed supplies		299.99
0000114122	FRY, KELLI	student transportation		284.05
0000114123	GRAINGER	maint supplies		351.00
0000114124	GRIZZLY INDUSTRIAL	Instr - Supplies - Wood Tech -		74.69
0000114125	H & F TIRE SERVICE	van 306 tires		300.88
0000114126	HEMPFIELD SCHOOL DISTRICT	rehab program		1,029.56
0000114127	HOFFMAN HOMES FOR YOUTH	tuition		2,251.50
0000114128	IDENT-A-KID SERVICES OF AMERICA INC.	Instr. - Gen. Supplies -Lamp..		180.00
0000114129	INGRAM LIBRARY SRVICES INC.	Library - Books - 6th Grade -		69.11
0000114130	JOHN E LANDIS INC	vo ag supplies		53.67
0000114131	JW PEPPER & SON INC.	HS Vocal Music Supplies		1,604.92

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Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000114132	KEENAN ASSOCIATES	express scripts - March		2,558.95
0000114133	LANCASTER STARTER & ALT SVC	van 302 parts		139.00
0000114134	LANCASTER-LEBANON INT. UNIT 13	supplemental spec ed contract	speech, language, occup & physical therapy services	55,244.93
0000114135	LOWE'S COMPANIES INC	HS tech lab supplies	MM wood tech supplies	75.44
0000114136	LSEA	DED: Union Dues - Full Payroll Pay Date: 3/6/2020	DED: Union Dues - Full Payroll Pay Date: 3/20/2020	28,971.95
0000114137	LSSD - CAFETERIA ACCOUNT	HH nursing supplies		12.00
0000114138	M J EARL	LE custodial supplies		110.85
0000114139	MARCO TECHNOLOGIES, LLC	LE shredding bin	HH shredding bin	95.00
0000114140	MARTINS USED TRUCK & EQUIP INC	van 316 inspection	van 312 inspection	566.00
0000114141	MENCHEY MUSIC SERVICE INC.	MM Music Repairs		166.70
0000114142	MHS	pupil personnel supplies		212.50
0000114143	MODERNFOLD OF READING INC	Board Room - wall repair		825.00
0000114144	MONTOUR SCHOOL DISTRICT	tuition - Bradley School Day		3,105.17
0000114145	NEW STORY LLC	tuition		43,280.00
0000114146	NOLT'S AUTO PARTS INC	auto parts - stock		229.76
0000114147	NUTRIEN AG SOLUTIONS	lawn treatment supplies		408.00
0000114148	OFFICE BASICS INC.	Instr. - Gen. Supplies -Lamp..	Instr - Supplies - 7-8th Grade	3,310.78
0000114149	PA DEPT OF LABOR & INDUSTRY-B	vessel certificate		74.61
0000114150	PENN VALLEY CHEMICAL CO INC	custodial supplies		130.00
0000114151	PENNSYLVANIA COUNSELING SV INC	MM student assistance program	HS student assistance program	710.00
0000114152	PENNSYLVANIA EQUIPMENT SALES	maint supplies		289.45
0000114153	PHEAA	DED: Student Loan - Full Payroll Pay Date: 3/6/2020	DED: Student Loan - Full Payroll Pay Date: 3/20/2020	425.34

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Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000114154	PPL ELECTRIC UTILITIES	electric transp - SE		237.10
0000114155	RESOURCE RENTALS AND SALES	maint parts		56.18
0000114156	RIVER ROCK ACADEMY	2 slots at River Rock	daily charge for 1 student	8,865.80
0000114157	ROBERTS OXYGEN COMPANY INC	annual tank rental renewal		1,285.48
0000114158	ROCKLER WOODWORKING &	Instr - Supplies - Wood Tech -		119.94
0000114159	RODRIGUEZ THANNIA E.	ESL - translation services		145.50
0000114160	ROSEN PUBLISHING	Library - Books - 6th Grade -		176.95
0000114161	RUSSELL LOCKSMITH-SAFES. INC.	keys - maint		87.57
0000114162	SAFELITE	Student Trans		317.97
0000114163	SCHOLASTIC INC	Other Instr. - Supplies - Titl		14.00
0000114164	SCHOOL MART	Instr - Supplies - HH Interm		355.31
0000114165	SCHOOL NURSE SUPPLY INC.	Nursing - Supplies - 7-8th Gra		33.20
0000114166	SCHOOL SPECIALTY INC	MM teaching supplies		794.58
0000114167	SCHOOL SPECIALTY INC	Instr - Supplies - HH Interm		93.17
0000114168	SCHUYLKILL VALLEY SPORTS	Athletics - Supplies		688.04
0000114169	SHULTZ TRANSPORTATION COMPANY	contracted bus service - March	athletics - transp - boys varsity basketball	132,586.20
0000114170	SID-HARVEY'S	maint supplies		30.26
0000114171	SMUCKER WELDING SHOP	HS vo ag supplies		84.40
0000114172	STEWART BUSINESS SYSTEMS, LLC	copiers - tech	HS copier fee	13,402.99
0000114173	STS INC	homebound tutoring		2,381.40
0000114174	TEAMCARE BEHAVIORAL HEALTH, LLC	initial assessment		30.00
0000114175	TELE-PEST INC.	LE pest control		52.00
0000114176	THE ART STORE INC	Instr - Supplies - Tech Lab -		41.78

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**Bank Account:** GF - L-S GENERAL FUND    **Payment Dates:** 03/04/2020 - 04/07/2020

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Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000114177	THE VISTA SCHOOL	tuition		11,440.40
0000114178	TRUSTMARK HEALTH BENEFITS, INC.	insurance mgmt fee - April		13,738.60
0000114179	U.S. POSTMASTER	postage stamps - HS	postage stamps - LE	508.00
0000114180	UGI UTILITIES INC.	ntl gas - admin bldg	ntl gas transp - fieldhouse	928.60
0000114181	UNITED WAY OF LANCASTER COUNTY	DED: United Way - Full Payroll Pay Date: 3/6/2020	DED: United Way - Full Payroll Pay Date: 3/20/2020	322.68
0000114182	WEAVER TURF POWER INC	Ferris 3200 parts		58.43
0000114183	WENDY STOLTZFUS - PETTY CASH	postage	HH teaching supplies	76.69
0000114184	WILLIAM V. MACGILL & CO.	custodial supplies - hand sanitizer		119.95
0000114185	WILSON LANGUAGE TRAINING	Pupil Personnel - Supplies		117.72
0000114186	WOLF BRIAN J.	MM drywall repair		515.00
0000114187	ZIMMERMAN'S HARDWARE	LE teaching supplies		48.95
* 0000WF0325	WELLS FARGO BANK	2002 Debt Interest		4,271.03
* 000BBT0317	BB&T ITEM PROCESSING CENTER	Medical claims & fees - 2/26 thru 2/28		46,518.81
* 000BBT0331	BB&T ITEM PROCESSING CENTER	Medical claims & fees - March		442,328.03
* 00BBTC0310	BB & T COMMERCIAL EQUIPMENT CAPITAL CORP.	2016 Chevy van & mower lease		755.85
* 00BBTC0316	BB & T COMMERCIAL EQUIPMENT CAPITAL CORP.	chevy van & F350 truck lease	2018 Ford van lease	2,062.10
* 00BBTC0319	BB & T COMMERCIAL EQUIPMENT CAPITAL CORP.	2019 Ford Van lease		545.89
* 00VOYA0306	VOYA - PSERS	PSERS DC contributions - 3/6 Pay - Employee	PSERS DC contributions - 3/6 Pay - Employer	649.89
* 00VOYA0320	VOYA - PSERS	PSERS DC contributions - 3/20 Pay - Employee	PSERS DC contributions - 3/20 Pay - Employer	700.18
* 0BBTC00308	BB & T COMMERCIAL EQUIPMENT CAPITAL CORP.	2019 Ford Van lease		545.89

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Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* OPSERS0323	PUB SCH EMPLOYES RETIREMENT	Employer Share retirement- 4th qtr 2019		2,127,725.26
D000264677	ALLEN LISA	dental reimb		127.00 <i>D</i>
D000264678	BAYLOR TIMOTHY	vision reimb		326.00 <i>D</i>
D000264679	BERNHARDT TIMOTHY	dental reimb		267.00 <i>D</i>
D000264680	BLEDSON, JESSICA M	tuition reimb		1,500.00 <i>D</i>
D000264681	BOONE LISA A	dental reimb		148.00 <i>D</i>
D000264682	BOYCE KATHLEEN	vision reimb		653.94 <i>D</i>
D000264683	BRAAS JENNIFER	vision reimb		164.00 <i>D</i>
D000264684	BRENEMAN KERRY M	dental reimb		266.00 <i>D</i>
D000264685	BRUBAKER, MICHELLE T	vision reimb		276.60 <i>D</i>
D000264686	BUCKIUS KIMBERLY	tuition reimb		3,282.60 <i>D</i>
D000264687	BURNS LAUREN	dental reimb		105.00 <i>D</i>
D000264688	BURROWS KELLY A	vision reimb		27.00 <i>D</i>
D000264689	BYRNES JARED M	dental reimb		127.00 <i>D</i>
D000264690	CAREATC INC	wellness center billing - March and health passports	health coach salary & expenses - January	19,118.29 <i>D</i>
D000264691	CARTER CHELSEA	vision reimb		214.98 <i>D</i>
D000264692	COWELL FAITH S.	vision reimb		390.76 <i>D</i>
D000264693	DODSON JO CAROLE	dental reimb		1,021.00 <i>D</i>
D000264694	EBERLY KERRI	dental reimb		329.00 <i>D</i>
D000264695	FIGURELLI MELISA G.	dental reimb		395.00 <i>D</i>
D000264696	GILGER MICHELLE L	tuition reimb		1,500.00 <i>D</i>
D000264697	GRIMM JENNIFER L.	dental reimb		139.50 <i>D</i>

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Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000264698	GRISCOM JR WILLIAM E.	vision reimb		471.00 <i>D</i>
D000264699	HEETER BRADLEY	dental reimb		658.95 <i>D</i>
D000264700	HENDRIX BETH H	vision reimb		299.98 <i>D</i>
D000264701	HESS ALLISON	vision reimb	dental reimb	293.01 <i>D</i>
D000264702	HEYSER HOLLY A	tuition reimb		1,500.00 <i>D</i>
D000264703	HEYSER WILLIAM T.	dental reimb		132.00 <i>D</i>
D000264704	HINKLE CHRISTINA	dental reimb		913.00 <i>D</i>
D000264705	HOLLERN FAITH A	dental reimb		196.00 <i>D</i>
D000264706	HOOVER ANDREW R.	dental reimb		277.00 <i>D</i>
D000264707	HOOVER MATTHEW	dental reimb		275.00 <i>D</i>
D000264708	HOUCK JEFFREY S	vision reimb		120.00 <i>D</i>
D000264709	HOUSE, KENNA M	tuition reimb		500.00 <i>D</i>
D000264710	JAMIESON AMY A	dental reimb		255.00 <i>D</i>
D000264711	JENKINS HEIDI L	dental reimb		17.40 <i>D</i>
D000264712	JOHNSON JOAN	tuition reimb	dental reimb	1,699.00 <i>D</i>
D000264713	KAUFFMAN LINDA	vision reimb		431.50 <i>D</i>
D000264714	KAUFFMAN SUZANNE	dental reimb		579.00 <i>D</i>
D000264715	KAUFHOLD GERARD	tuition reimb		1,875.00 <i>D</i>
D000264716	KEEFER JUSTIN E	dental reimb		753.00 <i>D</i>
D000264717	KIRKWOOD, SAMANTHA	tuition reimb		900.00 <i>D</i>
D000264718	KOCHEL PAMELA	reimb - field trip tolls		12.00 <i>D</i>
D000264719	KOWITZ, ALICIA C	vision reimb		275.75 <i>D</i>
D000264720	LUCARINO MARY L	dental reimb		131.00 <i>D</i>

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Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000264721	MASER KRISTIN W.	vision reimb		260.02 <i>D</i>
D000264722	MCCANNA CHRISTY	vision reimb		80.00 <i>D</i>
D000264723	MCCONNELL BECKY	dental reimb		235.00 <i>D</i>
D000264724	MCMICHAEL KATHRYN JANAE	dental reimb		141.00 <i>D</i>
D000264725	MENCARINI JOSEPH M	vision reimb		310.00 <i>D</i>
D000264726	MENDENHALL CORINE	tuition reimb		2,180.00 <i>D</i>
D000264727	MEYER MICHELE L.	vision reimb		420.00 <i>D</i>
D000264728	MILLER MELISSA	dental reimb	vision reimb	1,062.24 <i>D</i>
D000264729	MOORE VANESSA JEAN	vision reimb		380.02 <i>D</i>
D000264730	MUSSER ERICA	dental reimb		315.00 <i>D</i>
D000264731	NEFF EMILY J	dental reimb		398.00 <i>D</i>
D000264732	OBERHOLTZER HOLLY	HS vo ag supplies		72.56 <i>D</i>
D000264733	PAULINELLIE HEIDI	vision reimb		130.00 <i>D</i>
D000264734	PULEO LORRAINE B	dental reimb		173.00 <i>D</i>
D000264735	REHM ALLISON	dental reimb		238.00 <i>D</i>
D000264736	RIDENOUR VICTOR J	vision reimb		160.12 <i>D</i>
D000264737	RIMMER SCOTT K	dental reimb		445.00 <i>D</i>
D000264738	RISSER JENNIFER L.	tuition reimb		4,397.64 <i>D</i>
D000264739	ROWE JOELLEN R.	vision reimb		340.00 <i>D</i>
D000264740	ROYER LARRY	dental reimb		372.00 <i>D</i>
D000264741	SAVOCA DEBRA A.	dental reimb		141.00 <i>D</i>
D000264742	SCHATZMANN MICHELLE L	dental reimb		232.38 <i>D</i>
D000264743	SHEHAN LINDSAY	dental reimb		82.83 <i>D</i>

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Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000264744	SHOCKEY TINA	tuition reimb		1,350.00 <i>D</i>
D000264745	SIDOROV ABBEY E.	dental reimb		216.00 <i>D</i>
D000264746	SLADE, MARY K	dental reimb		321.00 <i>D</i>
D000264747	SPEALMAN AMANDA	dental reimb		1,517.00 <i>D</i>
D000264748	SPEALMAN STEPHEN A	dental reimb		1,403.00 <i>D</i>
D000264749	STAUB KAREN	vision reimb		840.00 <i>D</i>
D000264750	STAUFFER LAURI LOAR	tuition reimb		1,500.00 <i>D</i>
D000264751	STUART SARAH E.	Dental		127.00 <i>D</i>
D000264752	STUTZMAN JAMES A	dental reimb	vision reimb	222.00 <i>D</i>
D000264753	VESTERMARK MARY	vision reimb		500.00 <i>D</i>
D000264754	WATSON STEPHANIE	Dental - Elem		134.20 <i>D</i>
D000264755	WEISS H DUSTIN	dental reimb		652.00 <i>D</i>
D000264756	WELCHANS ERIK C	tuition reimb	dental reimb	1,942.00 <i>D</i>
D000264757	WESTPHAL MICHELE B	dental reimb		144.00 <i>D</i>
D000264758	WILHELM JUDITH A	dental reimb		198.00 <i>D</i>
D000264759	WOLGEMUTH LEANNE	dental reimb		223.00 <i>D</i>
* FED0000306	FEDERAL TAX PAYMENT SYSTEM	Federal W/H Tax - 3/6	Employer share FICA - 3/6 Pay	200,755.57
* FED0000320	FEDERAL TAX PAYMENT SYSTEM	Federal Payroll Taxes - 3/20	Employer share FICA - 3/20 Pay	218,439.66
* FED0000403	FEDERAL TAX PAYMENT SYSTEM	Purpose: EE FED Full Payroll Pay Date: 4/3/2020	Purpose: ER FICA Full Payroll Pay Date: 4/3/2020	203,232.97
* HSA0000306	HEALTH EQUITY	DED: HSA Contr - Full Payroll Pay Date: 3/6/2020		9,315.39
* HSA0000320	HEALTH EQUITY	DED: HSA Contr - Full Payroll Pay Date: 3/20/2020		9,530.57

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Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* HSA0000403	HEALTH EQUITY	DED: HSA Contr - Full Payroll Pay Date: 4/3/2020		9,530.57
* LOC0000331	LANC CO TAX COLLECTION BUREAU	Purpose: EE EIT Full Payroll Pay Date: 3/20/2020	Purpose: EE EIT Full Payroll Pay Date: 2/21/2020	54,640.94
* OPT0000331	LANC CO TAX COLLECTION BUREAU	Purpose: EE LST Full Payroll Pay Date: 3/20/2020	Purpose: EE LST Full Payroll Pay Date: 2/21/2020	5,964.00
* PAT0000306	PA DEPARTMENT OF REVENUE	PA State Income Tax - 3/6 Pay		26,031.92
* PAT0000320	PA DEPARTMENT OF REVENUE	PA State Income Tax - 3/20 Pay		28,283.69
* PAT0000403	PA DEPARTMENT OF REVENUE	Purpose: EE STPA Full Payroll Pay Date: 4/3/2020		26,352.83
* PENS000306	PENSERV PLAN SERVICES INC.	DED: 403B Opp - Full Payroll Pay Date: 3/6/2020	DED: 403B AXA - Full Payroll Pay Date: 3/6/2020	11,996.51
* PENS000320	PENSERV PLAN SERVICES INC.	DED: 403B Opp - Full Payroll Pay Date: 3/20/2020	DED: 403B AXA - Full Payroll Pay Date: 3/20/2020	12,041.21
* PENS000403	PENSERV PLAN SERVICES INC.	DED: 403B Opp - Full Payroll Pay Date: 4/3/2020	DED: 403B AXA - Full Payroll Pay Date: 4/3/2020	11,949.01
* PSER000310	PUB SCH EMPLOYES RETIREMENT	Employee PSERS contributions - Feb	Employee POS contributions - Feb	135,587.60
* SCD0000306	PA SCDU	DED: Child Support - Full Payroll Pay Date: 3/6/2020		1,182.37
* SCD0000320	PA SCDU	DED: Child Support - Full Payroll Pay Date: 3/20/2020		1,182.37
* SCD0000403	PA SCDU	DED: Child Support - Full Payroll Pay Date: 4/3/2020		1,182.37
* UIC0000331	PENNSYLVANIA UC FUND	Purpose: EE UNEM Full Payroll Pay Date: 3/20/2020	Purpose: EE UNEM Full Payroll Pay Date: 2/21/2020	3,272.54

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card





## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** CF - CAFETERIA ACCOUNT    **Payment Dates:** 02/26/2020 - 04/07/2020

**Payment Categories:** Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
**Sort: Payment Number**

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006768	CHERYL SCHMIDT - PETTY CASH	2/26 Petty Cash		192.31
0000006769	FEESERS INC.	HS Food 2/6-20	MM Food 2/6-20	20,744.81
0000006770	HERSHEY CREAMERY CO.	HH Ice Cream	MM Ice Cream	1,003.56
0000006771	HOBART	Dishwasher part HH		136.19
0000006772	K & D FACTORY SERVICE INC.	HH Steamer Hose	HH Steamer repair	662.65
0000006773	LAWSON LISA B.	PMEA Food		85.51
0000006774	MORIBITO BAKING CO INC	MM Bread 2/5-21	HS Bread 2/5-19	910.46
0000006775	NARDONE BROS BAKING CO INC	HS Pizza	MM Pizza	918.94
0000006776	REINHART FOODSERVICE	Govt Food		243.04
0000006777	RIOS, DEANNE	Quiles Refund		7.80
0000006778	SCHEID PRODUCE INC.	HS Produce 2/3-18	HH Produce 2/3-24	3,493.60
0000006779	SERENA A. KIRCHNER INC	HS Sparkling Ice		705.00
0000006780	SINGER EQUIPMENT COMPANY	Paper Supplies	Kitchen Supplies	2,083.52
0000006781	STAY, JESSICA	Ruhl Refund		16.30
0000006782	SWISS DAIRY	HH Milk 2/4-27	LE Milk 2/4-20	4,601.87
0000006783	TURKEY HILL DAIRY INC.	HH TH Drinks		138.93
0000006784	US FOODSERVICE	HS Food 2/5-19	HH Food 2/5-26	7,560.92
0000006785	WILSON, BRITTANY	Wagner Refund		22.30
0000006786	ECOLAB INC.	LS Dish curtains		447.64
0000006787	FEESERS INC.	HS Food		20,817.92
0000006788	HERSHEY CREAMERY CO.	MM Ice Cream	LE Milk	774.72
0000006789	LAWSON LISA B.	SNA Membership		55.50
0000006790	Leitch, Cassandra	#112204 Refund		118.85

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CF - CAFETERIA ACCOUNT    Payment Dates: 02/26/2020 - 04/07/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006791	MORIBITO BAKING CO INC	MM Bread 2/26-3/11	HS Bread 2/26-3/11	1,308.72
0000006792	NARDONE BROS BAKING CO INC	MM Pizza	HH Pizza	651.44
0000006793	OFFICE BASICS INC.	Office supplies		164.04
0000006794	REINHART FOODSERVICE	Govt Food		394.32
0000006795	SCHEID PRODUCE INC.	HS Produce 2/24-3/9	HH Produce 2/28-3/16	3,214.25
0000006796	SERENA A. KIRCHNER INC	HS Sparkling Ice		920.00
0000006797	SINGER EQUIPMENT COMPANY	Paper Supplies		3,136.65
0000006798	SWISS DAIRY	3/5 Milk	3/3 Milk	4,139.57
0000006799	TELE-PEST INC.	HS Pest Control	HH Pest control	196.00
0000006800	TURKEY HILL DAIRY INC.	TH Drinks HH		208.20
0000006801	US FOODSERVICE	HS Food	HH Food	8,970.64
<b>51 - FOOD SERVICE/CAFETERIA</b>				<b>89,046.17</b>
<b>Grand Total All Funds</b>				<b>89,046.17</b>
<b>Grand Total Credit Cards</b>				<b>0.00</b>
<b>Grand Total Direct Deposits</b>				<b>0.00</b>
<b>Grand Total Manual Checks</b>				<b>0.00</b>
<b>Grand Total Other Disbursement Non-negotiables</b>				<b>0.00</b>
<b>Grand Total Procurement Card Other Disbursement Non-negotiables</b>				<b>0.00</b>
<b>Grand Total Regular Checks</b>				<b>89,046.17</b>
<b>Grand Total All Payments</b>				<b>89,046.17</b>

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card



## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CR - CAPITAL RESERVE ACCT    Payment Dates: 03/04/2020 - 04/07/2020

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards  
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000004425	SINGER EQUIPMENT COMPANY	cafeteria steamer - cap reserve		27,433.61
0000004426	HOMETOWN PROVISIONS	MM ice machine - cap reserve		2,410.00
0000004427	K & D FACTORY SERVICE INC.	install new ice machine - MM - cap reserve		552.65
0000004428	SIEMENS INDUSTRY INC.	panel migration - HS- cap reserve		17,380.00
<b>32 - Capital Projects</b>				<b>47,776.26</b>
<b>Grand Total All Funds</b>				<b>47,776.26</b>
<b>Grand Total Credit Cards</b>				<b>0.00</b>
<b>Grand Total Direct Deposits</b>				<b>0.00</b>
<b>Grand Total Manual Checks</b>				<b>0.00</b>
<b>Grand Total Other Disbursement Non-negotiables</b>				<b>0.00</b>
<b>Grand Total Procurement Card Other Disbursement Non-negotiables</b>				<b>0.00</b>
<b>Grand Total Regular Checks</b>				<b>47,776.26</b>
<b>Grand Total All Payments</b>				<b>47,776.26</b>

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

Date	Transaction Description	Debit	Credit	Balance
<b>Balance in ArbiterPay Account - February 29, 2020</b>				<b>8,119.10</b>
03/12/2020	Lampeter-Strasburg High School, 3/11/2020, Group 105178, Game 667839, 4:00 PM, Game Fee \$44.50, Christopher Moritzer	44.50		
03/12/2020	Lampeter-Strasburg High School, 3/11/2020, Group 105178, Game 667839, 4:00 PM, Game Fee \$44.50, Dan Mentzer	44.50		
03/12/2020	Lampeter-Strasburg High School, 3/11/2020, Group 105178, Game 667839, 4:00 PM, Game Fee \$44.50, Michael Weiler	44.50		
03/12/2020	Lampeter-Strasburg High School, 3/11/2020, Group 105178, Game 667839, 4:00 PM, Game Fee \$44.50, Richard Corroon	44.50		
	Total Payments to Officials - March 12, 2020	178.00		
	Processing Fees	6.80		
	Total Paid from ArbiterPay Account	184.80		
<b>Balance in ArbiterPay Account - March 31, 2020</b>				<b>7,934.30</b>



March 11, 2020

Ms. Melissa Herr  
President, Board of School Directors  
Mr. Keith Stoltzfus  
Business Manager  
Lampeter-Strasburg School District  
1600 Book Road  
Lampeter, Pennsylvania 17537

Dear Ms. Herr and Mr. Stoltzfus:

We are pleased to confirm our understanding of the services we are to provide Lampeter-Strasburg School District (the "**District**") for the year ended June 30, 2020. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the District as of and for the year ended June 30, 2020. Accounting standards generally accepted in the United States of America provide for certain required supplementary information ("**RSI**"), such as management's discussion and analysis ("**MD&A**"), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Budgetary Comparison Schedule – General Fund
3. Schedules of the District's Proportionate Share of the Net Pension Liability and Pension Plan Contributions – PSERS
4. Schedule of Changes in OPEB Liability – Single Employer Plan
5. Schedules of the District's Proportionate Share of the Net OPEB Liability and OPEB Plan Contributions – PSERS

**BBD, LLP**

Certified Public Accountants

Accounting | Audit | Tax | Business Advisory

1835 Market Street, 26th Floor | Philadelphia, PA 19103 | T: 215 / 567 - 7770 | F: 215 / 567 - 6081 | bbdcpa.com

We have also been engaged to report on supplementary information other than RSI that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1. Schedule of Expenditures of Federal Awards

### **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to Board of School Directors of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the Single Audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.



### **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

### **Audit Procedures—Internal Controls**

Our audit will include obtaining an understanding of the District and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with provisions of applicable laws, regulations, contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Lampeter-Strasburg School District's major programs. The purpose of these procedures will be to express an opinion on Lampeter-Strasburg School District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

### **Other Services**

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the District in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

### **Management Responsibilities**

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the District involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the District complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Ms. Melissa Herr  
Mr. Keith Stoltzfus  
March 11, 2020  
Page Six

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of BBD, LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a third party agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you any such request. If requested, access to such audit documentation will be provided under the supervision of BBD, LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by a third party agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Carl E. Hogan is the engagement contact and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services, including expenses, will not exceed \$22,000. Our invoices for these fees will be rendered as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account become overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Ms. Melissa Herr  
Mr. Keith Stoltzfus  
March 11, 2020  
Page Seven

By signing this letter, you agree to allow BBD, LLP to inform other parties that Lampeter-Strasburg School District is a client of the firm.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2016 peer review report accompanies this letter.

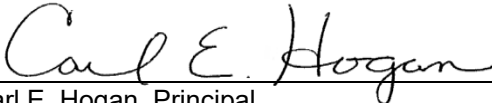
In the interest of facilitating our services to the District, we may communicate by facsimile transmission or send electronic mail over the Internet. Such communications may include information that is confidential to the District. Our firm employs measures in the use of facsimile machines and computer technology designed to maintain data security. While we use our best efforts to keep such communications secure in accordance with our obligations under applicable laws and professional standards, you recognize and accept that we have no control over the unauthorized interception of these communications once they have been sent and consent to our use of these electronic devices during this engagement.

Because of our need to remain independent during the course of our engagements, professional standards require our employees and partners to notify our Firm if offered employment by, or seeking employment with, any client while participating on our engagements. Because of our increased costs to hire replacement employees and related staff training, we have a policy that requires clients to remit to us 35 percent of gross first year compensation for any BBD, LLP employee or partner participating in this engagement who you may hire or retain in any capacity within one year from the completion of this engagement. This payment is to be remitted to us within 30 days of the date of hire or retention. Your signature on this document confirms your agreement with this policy.

We appreciate the opportunity to be of service to Lampeter-Strasburg School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

BBD, LLP

  
\_\_\_\_\_  
Carl E. Hogan, Principal

This letter correctly sets forth the understanding of Lampeter-Strasburg School District.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Melissa Herr  
President, Board of School Directors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Keith Stoltzfus  
Business Manager



## Report on the Firm's System of Quality Control

January 10, 2017

To the Partners of BBD, LLP  
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of BBD, LLP (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended August 31, 2016. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluation actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weakness in its system of quality control, if any.

### Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

### Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act; an audit of an employee benefit plan and an examination of a service organization [SOC 1 engagement].

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

### Opinion

In our opinion, the system of quality control for the accounting and auditing practice of BBD, LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended August 31, 2016, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. BBD, LLP has received a peer review rating of *pass*.

*Faw, Casson & Co., LLP*

**RESOLUTION NO. 4000-31001**

**REGARDING MASTER LEASE WITH FULTON BANK, N.A.**

WHEREAS, **Lampeter-Strasburg School District** (the “**Lessee**”) is a Public School District of the Commonwealth of Pennsylvania (the “**Commonwealth**”) and is duly organized and existing under the laws of the Commonwealth; and

WHEREAS, pursuant to applicable law, the governing body of the Lessee (the “**Governing Body**”) is authorized to acquire, dispose of and encumber real and personal property, including, without limitation, rights and interests in property, leases and easements necessary to the functions or operations of the Lessee; and

WHEREAS, the Governing Body of the Lessee has determined that it is necessary and advisable to lease the following property: **(475) Dell 3100 Chromebooks** (the “**Leased Property**”); and

WHEREAS, the Governing Body of the Lessee has determined that the costs of the Leased Property to be **\$104,025.00**; and

WHEREAS, the Lessee desires to enter into a tax-exempt Master Lease Purchase Agreement (the “**Lease Agreement**”) with FULTON BANK, N.A., as lessor (the “**Lessor**”) to finance the costs of the Leased Property.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of **Lampeter-Strasburg School District** as follows:

1. The Leased Property. The Lessee hereby authorizes and approves the acquisition of the Leased Property and does hereby ratify and confirm all action heretofore taken by officers and officials of the Lessee and others pursuant to direction of the Lessee in proceeding with the acquisition of the Leased Property. The Lessee shall proceed with the acquisition of the Leased Property and the necessary financing to fund the Leased Property and related costs and expenses.

2. Authorization and Approval of the Lease Agreement. The Lease Agreement, hereafter, including in such defined term all related documents therewith, each document substantially in the form presented at this meeting, are approved together with such changes as may be approved by the officers and officials of the Lessee executing the same, their execution to be deemed conclusive evidence of such approval.

Proper officers of the Lessee are authorized and directed, as applicable, to execute and acknowledge the Lease Agreement and to deliver the same to the Lessor for execution, in the form approved by this Section.

3. Annual Appropriations. The Lessee’s payment obligations under the Lease Agreement shall constitute a current expense of Lessee subject to annual appropriation or renewal by the Governing Body and shall not in any way be construed to be a debt of Lessee in contravention of any applicable constitutional, statutory or charter limitation or requirement concerning the creation of indebtedness by Lessee, nor shall anything contained herein constitute a pledge of the full faith and credit of Lessee.

4. Designation as “Qualified Tax-Exempt Obligations”. The Lessee hereby designates the principal component of its payment obligations under the Lease Agreement in the amount of **\$104,025.00** as Qualified Tax-Exempt Obligations pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, and the applicable regulations and rulings thereunder. The Lessee represents and expects that the total amount of its obligations so designated and to be designated during the current calendar year does not and will not exceed \$10,000,000.

5. General Authorization. Proper officers and officials of the Lessee are authorized and directed to execute and deliver such documents (in addition to documents hereinbefore mentioned) and do such things as are required in connection with undertaking of the acquisition of the Leased Property, including payment of costs and

expenses incurred in connection therewith, and as otherwise may be required to carry out the intent and purpose of this Resolution.

6. Effective Date. This Resolution shall become effective immediately.

7. Severability. In the event any provisions, section, sentence, clause or part of this Resolution shall be held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of this Resolution, it being the intent of **Lampeter-Strasburg School District** that such remainder shall be and shall remain in force and effect.

8. Repealer. All resolutions or parts of resolutions inconsistent herewith are expressly repealed to the extent of such inconsistencies.

**DULY ADOPTED**, by the Governing Body of **Lampeter-Strasburg School District**, this **6th** day of **April**, **2020**.

**ATTEST:**

**Lampeter-Strasburg School District**

\_\_\_\_\_  
Name: Mary E. Williams  
Title: Board Secretary

By: \_\_\_\_\_  
Name: Melissa S. Herr  
Title: Board President

[SEAL]

By: \_\_\_\_\_  
Name: Kevin S. Peart, Ed. D  
Title: Superintendant



**RESOLUTION NO. 4000-31002**

**REGARDING MASTER LEASE WITH FULTON BANK, N.A.**

WHEREAS, **Lampeter-Strasburg School District** (the “**Lessee**”) is a Public School District of the Commonwealth of Pennsylvania (the “**Commonwealth**”) and is duly organized and existing under the laws of the Commonwealth; and

WHEREAS, pursuant to applicable law, the governing body of the Lessee (the “**Governing Body**”) is authorized to acquire, dispose of and encumber real and personal property, including, without limitation, rights and interests in property, leases and easements necessary to the functions or operations of the Lessee; and

WHEREAS, the Governing Body of the Lessee has determined that it is necessary and advisable to lease the following property: **(475) CROSSWDISEDU Google Chrome OS Management Console License** (the “**Leased Property**”); and

WHEREAS, the Governing Body of the Lessee has determined that the costs of the Leased Property to be **\$11,756.25**; and

WHEREAS, the Lessee desires to enter into a tax-exempt Master Lease Purchase Agreement (the “**Lease Agreement**”) with FULTON BANK, N.A., as lessor (the “**Lessor**”) to finance the costs of the Leased Property.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of **Lampeter-Strasburg School District** as follows:

1. The Leased Property. The Lessee hereby authorizes and approves the acquisition of the Leased Property and does hereby ratify and confirm all action heretofore taken by officers and officials of the Lessee and others pursuant to direction of the Lessee in proceeding with the acquisition of the Leased Property. The Lessee shall proceed with the acquisition of the Leased Property and the necessary financing to fund the Leased Property and related costs and expenses.

2. Authorization and Approval of the Lease Agreement. The Lease Agreement, hereafter, including in such defined term all related documents therewith, each document substantially in the form presented at this meeting, are approved together with such changes as may be approved by the officers and officials of the Lessee executing the same, their execution to be deemed conclusive evidence of such approval.

Proper officers of the Lessee are authorized and directed, as applicable, to execute and acknowledge the Lease Agreement and to deliver the same to the Lessor for execution, in the form approved by this Section.

3. Annual Appropriations. The Lessee’s payment obligations under the Lease Agreement shall constitute a current expense of Lessee subject to annual appropriation or renewal by the Governing Body and shall not in any way be construed to be a debt of Lessee in contravention of any applicable constitutional, statutory or charter limitation or requirement concerning the creation of indebtedness by Lessee, nor shall anything contained herein constitute a pledge of the full faith and credit of Lessee.

4. Designation as “Qualified Tax-Exempt Obligations”. The Lessee hereby designates the principal component of its payment obligations under the Lease Agreement in the amount of **\$11,756.25** as Qualified Tax-Exempt Obligations pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, and the applicable regulations and rulings thereunder. The Lessee represents and expects that the total amount of its obligations so designated and to be designated during the current calendar year does not and will not exceed \$10,000,000.

5. General Authorization. Proper officers and officials of the Lessee are authorized and directed to execute and deliver such documents (in addition to documents hereinbefore mentioned) and do such things as are

required in connection with undertaking of the acquisition of the Leased Property, including payment of costs and expenses incurred in connection therewith, and as otherwise may be required to carry out the intent and purpose of this Resolution.

6. Effective Date. This Resolution shall become effective immediately.

7. Severability. In the event any provisions, section, sentence, clause or part of this Resolution shall be held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of this Resolution, it being the intent of **Lampeter-Strasburg School District** that such remainder shall be and shall remain in force and effect.

8. Repealer. All resolutions or parts of resolutions inconsistent herewith are expressly repealed to the extent of such inconsistencies.

**DULY ADOPTED**, by the Governing Body of **Lampeter-Strasburg School District**, this **6th** day of **April**, **2020**.

ATTEST:

**Lampeter-Strasburg School District**

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Name: Mary E. Williams  
Title: Board Secretary

By: \_\_\_\_\_  
Name: Melissa S. Herr  
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[SEAL]

By: \_\_\_\_\_  
Name: Kevin S. Peart, Ed. D  
Title: Superintendant