

LAMPETER-STRASBURG SCHOOL DISTRICT
Lampeter, Pennsylvania 17537

November 5, 2018

A G E N D A

Meeting Called to Order

Introduction of Guests

Opportunity for Public Comment regarding Agenda Items

Approval of Minutes of Previous Meetings

Communications and Recognition

Treasurer's Report – Mr. Keith A. Stoltzfus

Academic Committee – Mrs. Patricia M. Pontz, Chairperson

Buildings and Grounds Committee – Mr. David J. Beiler, Chairperson

Board of Review Committee – Mrs. Melissa S. Herr, Chairperson

Finance Committee – Mr. Scott J. Kimmel, Chairperson

Personnel Committee – Mr. Scott M. Arnst, Chairperson

Federal Programs – Dr. Andrew M. Godfrey, Representative

Liaison Reports

Student Representatives – Mr. Pierson Castor, Ms. Julia Smecker

Superintendent's Report

Old Business

New Business

Opportunity for Public Comment

Adjournment

LAMPETER-STRASBURG SCHOOL DISTRICT

Lampeter, Pennsylvania 17537

November 5, 2018

LAMPETER-STRASBURG HIGH SCHOOL – Dr. Benjamin J. Feeney, Principal

A. ATHLETICS

Attendance figures and gross income results for fall 2018 home athletic events and spirit pass sales are as follows:

<u>Home Games</u>		<u>Attendance</u>	<u>Income</u>	<u>Notes</u>
West York	Football	1,871	\$5,606	
Garden Spot	Football	1,567	\$4,886	Hall of Fame
Hempfield	Football	1,336	\$4,353	
Elizabethtown	Football	1,522	\$5,150	Homecoming
Cocalico	Football	1,118	\$3,629	Senior Night
Manheim Central	Field Hockey	146	\$ 390	
Elizabethtown	Field Hockey	81	\$ 158	
Garden Spot	Field Hockey	106	\$ 293	
Cocalico	Field Hockey	159	\$ 361	Senior Night
Solanco	Boys Soccer	134	\$ 565	
McCaskey	Boys Soccer	265	\$ 799	Senior Night
Garden Spot	Girls Soccer	214	\$ 619	Senior Night
Ephrata	Girls Soccer	188	\$ 718	
Ephrata	Volleyball	169	\$ 465	
Manheim Central	Volleyball	126	\$ 278	
Lebanon	Volleyball	97	\$ 251	
Garden Spot	Volleyball	157	\$ 421	
Elizabethtown	Volleyball	134	\$ 390	
Solanco	Volleyball	155	\$ 464	Senior Night
Spirit Passes		177	\$5,325	
Totals		9,722	\$35,121	

This is an increase of \$5,747 from fall 2017.

B. ASIAN CLUB

The Asian Culture Club is busy following Grandma's rule, "First you work, and then you play." On Friday, October 5, 2018, we hosted approximately 70 children from Hans Herr and Lampeter Elementary Schools at the high school to play games, exercise, enjoy some snacks, and have fun together. Proceeds from our event are going to support a field trip we are taking on Saturday, November 10, 2018, to Washington, D.C. For the last few years, club members have wanted to be able to experience Asian art, so we are visiting the Freer-Sackler Gallery of Asian Art in the National Mall for a one hour tour followed by visits to the other free museums in the area.

We are also working to coordinate a History of Sushi event on November 1, 2018, to teach the kids about the historical and geographical factors that gave rise to the global popularity of sushi. I am waiting to hear back from the new Wegman's on Harrisburg Pike to see if they will be donating some sushi trays for our event.

Thank you for all of your support!

C. BAND

The fifth season of the Lancaster County Marching Band Coalition was again a great success. Numbers of participants from many of the bands are up, and the students are having a great time. The Pioneer Marching Band performed their final LCMBC show on Saturday, October 27, 2018, again at McCaskey High School. The

band will continue to perform at the football games as long as the season continues. The band also participated in the Strasburg Halloween Parade, homecoming activities, and the annual band buddy night with the middle school band.

D. CULTURE CLUB

The L-S Culture Club recently hosted a fundraiser encouraging each homeroom to raise \$20 to be donated to the Hamels Foundation specifically for their primary school in Malawi, Africa. The participating homerooms raised about \$350, which provided "shoes that grow", solar lanterns, and books for the school.

E. FFA

Throughout the past month, the Garden Spot FFA, participated in the West Lampeter Community Fair, regional contests, and welcoming new members. On September 26, 27, and 28, 2018, our chapter served in our food stand, exhibited animals, competed against other chapters, and assisted the Fair Board and community. Jess Herr, Grace Hess, and Leah Welk exhibited market lambs. Jared Risser, Leah Welk, Gracie Hess, Jordan Martin, Tobias Leaman, Owen Risser, and Jaclyn Martin exhibited market hogs. Leah Welk and Katie Ranck exhibited market goats. Bryce Good and Danae Ranck exhibited dairy beef. Jordan Martin and Jaclyn Martin exhibited steers. The upperclassmen competed against other chapters in livestock judging and games. Over 40 members contributed countless hours to working in the FFA food stand and helping to set up and clean up the fairgrounds.

On October 9, 2018, Bryce Good and Jared Risser competed in the Regional Safe Tractor Driving Career Development Event. Jared received fourth place and Bryce received ninth.

Our officer team is preparing a special night for 25 first year members, also known as Greenhands, on October 29, 2018, and numerous members are preparing to compete in various career development events.

F. GUIDANCE

Guidance had 21 college visits scheduled in October. The PSAT was administered to 176 students on October 13, 2018.

Greta Bennett, Isaac Esh, Caleb Ferrari, David Medlock, Noah Pritchard, Alexander Williams, and Mark Wittemann qualified for the AP Scholar with Distinction Award by earning an average score of at least 3.5 on all AP exams taken and scores of 3.0 or higher on five or more of these exams.

Eight students qualified for the AP Scholar with Honor Award by earning an average score of at least 3.25 on all AP exams taken and scores of 3 or higher on four or more of these exams. They are Nathaniel Brightup, Emma Cohen, Rebecca Cohen, Elizabeth Crumpler, Sarah Gawne, Steven Greenwood, Katrina Herrera, and Cameron Keeler.

Twenty-three L-S students qualified for the AP Scholar Award by completing three or more AP exams with scores of 3 or higher. These AP scholars are Hannah Andersen, Connor Blantz, Megan Breneman, Jarrett Emmerling, Logan Emmert, Sarah Fish, Laura Horner, Paul Keller, Joshua Kirchner, Melissa Long, Joseph Martina, Kristen Mast, Josiah McCarthy, Garen Middleton, Katlyn Miller, Aaron Musser, Dominic Reed, Mark Reed, Thomas Sellers, Jordan Sweger, Michael Tribuzio, Jacob Wiley, and Samantha Williams.

On September 20, 2018, a representative from the Lancaster County Career and Technology Center presented information regarding the 2019-2020 program offerings to the Junior class. Juniors will have the opportunity to tour programs of interest in late October.

On October 4, 2018, a group of seven young women participated in the Young Women's Futures Symposium through Junior Achievement at Elizabethtown College. The students were Abigail Arbolino, Amaya Creekmur, Maya Dixon, Grace Hess, Melissa Perez, Arielis Rivera and Alexandra Rodriguez.

Eight Juniors participated in Lancaster Chamber's Women in Business Mentoring Program's meet and greet on September 5, 2018, at Penn Manor High School and the kick-off event on September 28, 2018, at Pennsylvania College of Health Sciences. Students also attended the business expo at Spooky Nook Sports on October 26, 2018.

G. HOMECOMING WEEK

Homecoming Week took place October 15 through October 20, 2018. Throughout the week, there were several spirit week competitions among the four classes. The Senior Class had the greatest number of participants in the

competitions and, as their reward, won ice cream sundaes for their class. Thank you to the PTO for their donations of ice cream sundae supplies.

Thursday, during school, there was a Homecoming Pep Assembly in the competition gymnasium. During the pep assembly, the band played, fall sport teams were introduced, class competitions were held, the Homecoming Court candidates were introduced, and a basketball contest was conducted between the students and faculty. A special thank you to the high school cafeteria staff for cooking the hamburgers and hot dogs for this year's tailgate. At 7:00 p.m., the Senior girls challenged the Junior girls in the annual Powder Puff game. The Senior girls defeated the Junior girls 42-21. During half time of the Powder Puff game, the King Coronation ceremony took place. The football game took place on Friday. Lampeter-Strasburg football team played against Elizabethtown (score 20-13). During half-time, the Queen Coronation ceremony took place.

The Homecoming King Court members were:

Johnny Franklin	Homecoming King
Thomas Shockey	First Runner-up
Matthew Monroy	Second Runner-up
Nevin Book	Court Member
Jarrett Daveler	Court Member
Noah Patterson	Court Member
Jack Smith	Court Member
Adam Stoltzfus	Court Member

The Homecoming Queen Court members were:

Elli Strauss	Homecoming Queen
Sarah Capoferri	First Runner-up
Payton King	Second Runner-up
Katelyn Smith	Court Member
Xynthie Ortiz	Court Member
Marissa Denlinger	Court Member
Maya Horst	Court Member
Emma Gochenauer	Court Member

The Class of 2020 sponsored this year's Homecoming Dance with the "Dancing in London" theme. Decorations were organized by the Junior Class officers with help from Ms. Emily Neff and Mrs. Christy McCanna. The dance was held on Saturday, October 20, 2018, from 7:00 to 10:00 p.m. in the cafeteria, and 720 students were in attendance.

H. INTERACT CLUB

The Interact Club members helped out at J.Crew at the Tanger Outlets with a back-to-school event. Several members were on hand to help the Lampeter-Strasburg Woman's Club with their first Bingo Fundraiser. They helped prepare food and assist with the raffle prizes. The club is planning on participating in the Strasburg Halloween Parade. The Interact Club also sponsors the Chick-Fil-A Leadership Academy that will have their kick-off event at the end of October. The club consists of 28 members along with their advisor, Mrs. Cathy Lynch. This club gives students the opportunity to learn leadership skills through the Chick-Fil-A Leader labs each month.

I. LAMPETER FAIR

There were 10 clubs represented at the 2018 West Lampeter Fair Queen competition. Senior Katrina Herrera was named Queen and will compete at the State Queen competition in Hershey in January. Senior Morgan Bucher was named alternate. Dr. Michele Westphal acted as emcee. Each candidate with their sponsoring club and escort are listed below:

<u>Candidate</u>	<u>Club</u>	<u>Escort</u>
Alexis Campbell	Asian Culture Club	Jacob Garcia
Abigail Drummond	Cultures Club	Johnny Franklin
Eryn Donelly	FCS	Caleb Bruner
Danae Ranck	FFA	Tyler Stoltzfus
Kymerly Kouterick	Interact	Alex Baker
Katrina Herrera	L-S Thespian Society	Pierson Castor
Skye Reinacher	L-S Bands	Luca Ferretti
Alyssa Long	NHS	Michael Tribuzio
Morgan Bucher	Student Council	Jack Smith
Hayley Phenegar	Varsity Club	Aaron Snyder

J. L-S MODEL UN

The L-S Model UN club hosted the first Susquehanna Valley Model United Nations Conference of the year at L-S on Tuesday, October 9, 2018. Over 350 students from 16 different schools participated in the competition. Senior Eryn Donnelly won an award at the conference. We will be participating in four more conferences this school year.

K. L-S NEWS

In the last 30 days, L-S News has published 12 articles yielding in 12,400 web page hits. The site is just shy of 700,000 page views and probably will be when you read this. L-S News' Facebook page reached 3,000 people this month capitalizing on our 1,495 followers. Our Instagram account now has 1,208 followers which made 4,838 impression in the last seven days. Our Twitter account has over 553 followers and made 4,833 impressions on users this month.

Follow us today:

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Facebook: <https://www.facebook.com/LSPioneerNews>

Twitter: <https://twitter.com/LSPioneerNews>

Instagram: <https://instagram.com/lspioneernews/>

L. L-S THESPIAN SOCIETY

The Lampeter-Strasburg High School Thespian Society applauds the society's representative Katrina Herrera on her election as the 2018 West Lampeter Fair Queen.

LSHS-TS is presenting Agatha Christie's *The Mousetrap* on November 8, 9, and 10, 2018, at 7:00 p.m. in the LSHS Performing Arts Center. Mrs. Susan Rettew is directing the production. Tickets are \$7 for adults and \$5 for students/seniors. The Thespian Society respectfully thanks all School Board members, District employees, L-S families, and members of the community for their support of all LSHS students participating in this production.

M. NATIONAL HONOR SOCIETY

In early June, eleventh and twelfth grade students with an unweighted GPA of 3.7 or higher at the end of last semester were sent letters inviting them to apply to be members of the National Honor Society. The Awards and Honors Committee, made up of five faculty members, met in early October to review the applications for induction.

The Committee is pleased to announce that 57 juniors and 10 seniors, our largest class of new members, will be inducted on November 13, 2018, at 7:00 p.m. in the Performing Arts Center. New members have already been welcomed with a congratulatory breakfast on October 24, 2018, and current members have been in the planning stages for the ceremony. NHS has invited Mr. Jeffrey Swarr, high school learning support teacher, as its guest speaker.

NHS was also represented by Senior Alyssa Long as its Fair Queen Candidate at the Lampeter Fair in late September.

N. PTO REPRESENTATIVES

President:	Carole Reed
Vice President:	TBA
Secretary:	Alison Leaman
Treasurer:	Michelle Miller
Faculty Representatives:	Each department will rotate on a monthly basis.

O. QUIZ BOWL

There are currently 10 students participating in Quiz Bowl. There will be six L-L league matches from October 15, 2018, through January 28, 2019. We received a "bye" in the first round of BrainBusters and will tape our second round show on November 14, 2018. We hope to enter a tournament this year at Manheim Township High School in December, as well as participate in the playoff tournament in early February. Our fundraiser this spring will be a bus trip to Washington, D.C., on April 6, 2019 for a "Do-As-You-Please" Day.

MARTIN MEYLIN MIDDLE SCHOOL - Mr. Jamie P. Raum, Principal

A. STUDENT RECOGNITION

The following students were chosen by their creative arts teachers as Students of the Month for October. Students were selected in the category "Back to School and Ready to Learn."

Family Consumer Science	8Owls	Rowan Kimmel
Technology Education	8Owls	Elly Bruner
German	7Lion	Dylan Knisely
Spanish	7Shark	Lauren Livengood
Art	7Lion	Sarah Zeigler
Health	8Kings	Aidan Wiley
Fitness & Wellness	8Kings	David Weaver
Physical Education	8Kings	Rylie Harsh
Physical Education	8Owls	Luke Brenneman
Music	8Owls	Samantha Ferrari
Band	8Kings	Laura Leaman
Orchestra	8Kings	Noah Sanderson

Pioneer Pride Student of the Month

Jouseph Torres Estremera

B. MARTIN MEYLIN FUNDRAISER AND MAGAZINE CAMPAIGN

Students in sixth, seventh, and eighth grades produced a great effort for the 2018-2019 school year. After our turn-in day on October 18, 2018, over \$18,000 was generated in various items and magazine sales. Martin Meylin Middle School will net approximately 50% of the amount. Profits from this fundraiser will be used for activities, assemblies, field trips, clubs, intramurals, large groups, Drama Department, and other student-related activities. Two Martin Meylin Middle School parent volunteers sorted and counted orders on our turn-in day.

C. SEVENTH AND EIGHTH GRADE STUDENTS PARTICIPATING IN JUNIOR HIGH FALL SPORTS

Cheerleading:	5 girls
Cross Country:	21 boys, 11 girls
Field Hockey:	27 girls
Football:	4 boys
Soccer:	38 boys, 22 girls
Total:	128 students

D. PBIS (POSITIVE BEHAVIOR INTERVENTION AND SUPPORTS) MAKING PLANS FOR THE YEAR

This month the PBIS team has been working on plans for the Martin Meylin Middle School Halloween float, the Pioneer Pride store, the bubblegum prize, and the Frontier Room to support the positive behaviors at the middle school. Students will be competing in the grade level t-shirt design contest to show the importance of teamwork and class pride.

E. BOARD GAME CLUB

The Martin Meylin Middle School Board Game Club is hosted by Mr. Joseph Mencarini Thursdays from 3:00 to 5:00 p.m. Students in sixth, seventh, and eighth grades come to play tabletop games, RPGs, miniature campaigns, and card games. Students can either bring their own games to teach everyone or learn one from Mr. Mencarini's library. Students learn sportsmanship, strategy, higher order thinking skills, and effective planning and resource management. Outside-the-box thinking and creativity are strengthened.

It's also a place to unplug from technology and experience face-to-face social interaction and prosocial skills. This is especially important given that in the past several years many of the attendees have been learning support students, and their parents have reported that this club has helped them make positive progress with socialization and peer interaction.

Several students also design their own games and use the time at Board Game Club to play test, trade ideas, adjust rules, and design gaming components.

Regardless of their previous exposure to tabletop gaming, Board Game Club offers something for everyone.

F. RED RIBBON WEEK

The week of October 22 through the 26, 2018, was Red Ribbon Week. The theme this year was "Your Future Is Key, So Stay Drug Free."

Dress up days for the week were as follows:

Monday:	"Proud to be Drug Free"	Wear red, white, and blue
Tuesday:	"Too Bright for Drugs"	Wear neon
Wednesday:	"From Head to Toe, I'm Drug Free"	Wear crazy hair/mismatch clothes/crazy socks
Thursday:	"Team Up Against Drugs"	Favorite team's jersey or shirt
Friday:	"Our School is Drug Free"	Wear pioneer pride gear

Signs for classrooms were posted, as well as our principal, Mr. Jamie Raum, posting the message on Schoology for the students.

They also viewed several short videos promoting a drug free life in their homeroom classes throughout the week.

G. MARTIN MEYLIN MIDDLE SCHOOL FLOAT IN THE STRASBURG HALLOWEEN PARADE

On Thursday, October 25, 2018, the Martin Meylin Middle School PBIS Team sponsored its second annual float in the Strasburg Halloween parade. This year's theme was "PBIS Team: One Team, One Mission" with participants donning their favorite team apparel. Martin Meylin Middle School staff participating on the float included Mrs. Paula Long, Mr. Jeremy Messinger, Mr. Kevin Franklin, Mr. Edward Leone, Mrs. Debra Savoca, Mr. Gregory Fantazzi, and Mr. Jamie Raum. Eleven Martin Meylin Middle School students participated by distributing candy to spectators.

H. UPCOMING EVENTS

November 5 - 9:	American Education Week and Book Fair (Parent and Book Fair Visitation)
November 15:	Picture Retake Day
December 6 - 8:	Martin Meylin Middle School Play - "Peter Pan Jr." - LSHS Performing Arts Center - 7:00 p.m.

LAMPETER-STRASBURG ELEMENTARY DIVISION – Dr. William M. Bray and Dr. Jeffrey T. Smecker, Principals

A. LIFETOUCH PHOTOS

LifeTouch Studios donated free picture vouchers to Hans Herr and Lampeter Elementary School students who otherwise would not be able to purchase them. Our thanks goes out to LifeTouch for their support to our students and families.

B. HANS HERR ELEMENTARY SCHOOL PTO FUNDRAISER

Students at Hans Herr Elementary School did a great job helping the PTO work toward their fundraising goal by selling KidStuff Coupon Books. The funds raised help to support a variety of student activities throughout the school year, such as educational field trips and assemblies. We are greatly appreciative of the partnership we share with parents and the community! Working together helps create a positive learning environment for Hans Herr Elementary School students!

C. FIRE SAFETY MONTH ACTIVITIES TAKE PLACE AT LAMPETER ELEMENTARY SCHOOL

In observance of Fire Safety Month, the students of Lampeter Elementary School were visited by our volunteer firemen from the Strasburg, Lampeter, Willow Street, and Refton Fire Companies. During grade level assemblies, the firemen helped to reinforce the concepts of fire safety with the students. The students had the opportunity to see the special clothing that firefighters wear to keep them safe. The students also inspected numerous fire trucks. As the students walked around the trucks, the firemen explained the different parts and equipment on the trucks. Our thanks go out to our local firefighters for volunteering their time to this important topic.

D. PARENTS VISIT THE ELEMENTARY SCHOOLS IN OCTOBER

Parents of elementary school students visited their children's classrooms during the annual parent visitation weeks. Lampeter Elementary School held its parent visitation on October 9, 10, and 11, 2018, and Hans Herr

Elementary School hosted parents on October 23, 24, and 25, 2018. During these visits, the parents had an opportunity to see their children working with the classroom teacher and their peers during a typical school day.

PTO volunteers served as hosts at the registration tables in each of the buildings. The parent turnout on these days was outstanding. Total visitors at Hans Herr and Lampeter Elementary Schools were 639 and 701, respectively.

E. SCHOOLWIDE POSITIVE BEHAVIOR ASSEMBLY AT HANS HERR ELEMENTARY SCHOOL

Teachers at Hans Herr Elementary School did an amazing job planning and presenting a fun, upbeat Positive Behavior Assembly for all students in third, fourth, and fifth grades. Mr. Marc Maly, Mr. Daniel Colvin and Mr. William Valenzo emceed the assembly. Their epic one liners were a hit with students. Miss Lydia Benn and Mr. Matthew Hoover helped to get students involved with the assembly in having them answer questions about expected behavior on our new playground. One of the highlights of the assembly was when Mrs. Cynthia Baker taught the whole school our new positive behavior song, which is sung to the beat of the popular Imagine Dragons song, "Believer."

INFORMATION TECHNOLOGY DEPARTMENT – Mr. William E. Griscom, Jr., Technology Director

A. PERFORMING ARTS CENTER STAGE FLOORING

The performing arts center stage flooring RFP was posted and is due to close on October 30, 2018. The initial RFP was posted with material and labor. With little interest so far, the District will likely post the RFP again without the labor component. It appears that most flooring companies that specialize in stage flooring do not offer installation services. At the same time, companies that install this kind of floor are not common and may not be aware of the RFP.

B. WINDOWS 10 UPGRADES

Microsoft has developed a more rapid release schedule for Windows 10 versions, requiring organizations to move to the latest version more rapidly or risk losing access to security updates and patches. Because the District has over 400 deployed Windows devices, it would not be practical to visit each computer. Instead we are developing mechanisms using Microsoft System Center to deploy the latest Windows 10 version in a self-serve manner. Faculty and staff will have the opportunity to choose a time period that best suits their work schedule and kick off the installation remotely.

C. CLASSROOM FURNITURE PROGRAM AND PETE&C

The 2017-2018 classroom furniture program is wrapping up with the final delivery of furniture scheduled on November 9, 2018. The program has been very successful, but has been challenging logistically due to furniture delivery issues and the variety of manufacturers and resellers involved. Moving forward, the District is working with Phillips using the COSTARS contract allowing for great pricing, while also allowing the District to work with one reseller instead of multiple resellers.

In February, Mr. William Griscom and Ms. Elizabeth Toigio will be presenting the classroom design program and the innovation program at the Pennsylvania Educational Technology Expo and Conference (PETE&C). The plan is to share the program goals, demonstrate how the programs are being used in all four buildings, discuss the logistics and financial implications, and to detail how the District is creating a culture of innovation.

D. CLASSLINK DEMO

One of the challenges facing K-12 schools today is the number of cloud-based solutions that are used on a regular basis. Because each one has a unique set of login requirements and because each one needs to have students added to a teacher roster, the District spends a considerable amount of time adding new students to rosters across each system, removing students across each system, and attempting to unify usernames and passwords. In response to this challenge, Mr. William Griscom, Mr. Andrew Hoover, and Ms. Laura Anderson attended a ClassLink demo at IU13. ClassLink is a product that allows districts to auto-roster students in every system and unify the logins. The goal is to lead to a more consistent experience for students and to decrease the time wasted on issues associated with logging into each product.

FOR BOARD ACTION

PERSONNEL COMMITTEE

1. RECOMMENDATION FOR APPROVAL OF RESIGNATIONS

Recommend the approval of resignations from the following individuals:

- a. Victoria D. Grenier, third grade teacher, Hans Herr Elementary School, effective on or about December 14, 2018
- b. Ranita N. Hurst, special education assistant, Lampeter-Strasburg High School, effective November 8, 2018.
- c. Carol S. McComsey, personal care assistant, Martin Meylin Middle School, effective November 5, 2018.
- d. Sherry L. Reidenbaugh, Title I reading assistant, Lampeter Elementary School, retroactively effective to October 16, 2018.

2. RECOMMENDATION FOR APPROVAL OF EMPLOYMENT – SUPPORT

Recommend the approval to employ the following individuals in support or non-permanent positions:

- a. Darcy J. Eddy, van aide, Lampeter-Strasburg School District. Ms. Eddy will be employed as a category E support employee and will be compensated at \$11.75 per hour retroactively effective to October 22, 2018.
- b. Cora R. Minder, swimming assistant, Lampeter Elementary School. Ms. Minder will be employed as a category E support employee and will be compensated at \$13.87 per hour retroactively effective to October 23, 2018.
- c. Janalyn M. Walters Bollow, special education assistant, Lampeter Elementary School. Ms. Walters Bollow will be employed as a category C support employee and will be compensated at \$11.55 retroactively effective to October 22, 2018.

3. RECOMMENDATION FOR APPROVAL OF SUPPLEMENTAL CONTRACTS

Recommend the approval of additions/deletions to 2018-2019 supplemental contracts:

a. Kathleen Heil	Track – Jr. High – 60%	\$3,234.60	Deletion
b. Lauren Menapace	Early Childhood Facilitator – 90%	\$9,716.18	Addition
c. Corey Nehlig	Lacrosse – Boys – 1st Assistant – 70%	\$2,851.24	Deletion
d. Corey Nehlig	Lacrosse – Boys – Varsity	\$4,073.20	Addition

4. RECOMMENDATION FOR APPROVAL OF SUBSTITUTES

Recommend the approval of substitutes, as follows:

Certified Substitute

McComsey, Barbara L.	Elementary
McGrath, Rebecca	Elementary (K-6)

Emergency Certified Substitute

Beach, Mark E.	Secondary Only
Muenstermann, Ralph A.	All Subject Areas
Turek, Michele L.	All Subject Areas

Support Staff Substitute

Chesnet, Andrew C.	
Heil, Kathleen G.	Nurse, Nurse Assistant Only
Khalil, Beshoy S.	
Monk, Jennifer L.	Nurse, Nurse Assistant Only
Newkirk, Amy K.	
Short, Greta R.	

5. RECOMMENDATION FOR APPROVAL OF EVENT WORKER

Recommend the approval of Kelly L. Koutsavlis as an event worker.

6. RECOMMENDATION FOR APPROVAL OF VOLUNTEERS

Recommend the approval of volunteers, as follows:

- a. Koser, Neil D.
- b. Wright, Lisa E.

BUSINESS AND FINANCE COMMITTEE

7. RECOMMENDATION FOR ACCEPTANCE OF 2017-2018 FINANCIAL STATEMENTS AND AUDIT

Recommend the acceptance of the 2017-2018 financial statements and audit as presented by BBD, LLC, at the October 15, 2018, Board Workshop meeting, as posted.

8. RECOMMENDATION FOR APPROVAL OF CONTRACT WITH FRONTIER COMMUNICATIONS

Recommend the approval of a three-year contract for two PRIs and one T1 with Frontier Communications for local and long distance calling, as posted.

Background: While the cost fluctuates on a monthly basis depending on usage, this agreement decreases the set price for the phone lines by approximately \$480 annually, representing a savings of \$1,440 over the life of the agreement. Additional charges for direct dial numbers, caller ID, 911 service, various federal fees, etc. are assessed on a monthly basis and are not part of this contract. Frontier Communications has provided phone service for the District since 1997.

9. RECOMMENDATION FOR APPROVAL OF THREE-YEAR COMMITMENT TO LANCASTER COUNTY ACADEMY

Recommend the approval of a commitment to remain a partner in the Lancaster County Academy consortium of schools for the term of July 1, 2019, until June 30, 2022, as posted.

10. DISCUSSION AND RECOMMENDATION OF FEASIBILITY STUDY PROPOSALS

Dr. Peart and Mr. Stoltzfus will lead a discussion of feasibility study proposals that were recently presented to Board members.

ACADEMIC COMMITTEE

11. RECOMMENDATION FOR APPROVAL OF THE 2018-2019 LOCAL OCCUPATIONAL ADVISORY COMMITTEE

Recommend the approval of the 2018-2019 Local Occupational Advisory Committee members, as follows:

- a. Jeremy Brian – FFA Past President and Former Student
- b. Andrew Godfrey, Ed.D. – Assistant Superintendent
- c. Dana Good – Farmer
- d. Barry Harnish – Farmer
- e. Leah Welk – Senior Student Representative
- f. Adam Leaman – Farmer
- g. Anita Martin – Business Person
- h. Holly Oberholtzer – Agriculture Education Instructor
- i. Patricia Pontz – School Board Member
- j. Kathryn McMichael – Agriculture Education Instructor
- k. Donald Welk, Jr. – Parent and Former Student
- l. Bob Sangrey – Agriculture Equipment Service Manager
- m. Alex Brubaker – Agriculture Banker
- n. Dale Hershey – Agriculture Banker
- o. Christopher Burkhart – Agriculture Supply
- p. Michael Corradino – Academic Affairs Dean, HACC
- q. Scott Sheely – Workforce Development, PA Department of Agriculture

12. RECOMMENDATION FOR APPROVAL OF COMMUNITY BOARD REPRESENTATION

Recommend the approval of Mr. Joseph McCarthy as a Community Board Representative for Academic Committee for the 2018-2019 and 2019-2020 school years, as posted.

MISCELLANEOUS

13. RECOMMENDATION FOR APPROVAL OF NOMINATING COMMITTEE

Recommend the approval of a Nominating Committee to present nominees for the offices of President and Vice President of the Board of School Directors at the December 3, 2018, reorganization meeting.

14. DISTRIBUTION OF THE 2018-2023 GROWTH PROJECTIONS REPORT

Dr. Peart will remark on the 2018-2023 Growth Projections Report, as posted.

15. RECOMMENDATION FOR APPROVAL OF POLICIES (FIRST READING)

Recommend the approval of policies (first reading), as posted:

- a. Policy 4116.55 and 5131.15 Harassment/Discrimination/Hazing/Bullying/Cyber Bulling
- b. New Policy Terroristic Threats

16. RECOMMENDATION FOR APPROVAL OF UPDATED POLICIES (FIRST READING) AS PART OF PSBA POLICY REVIEW

Recommend the approval of updated policies as part of the PSBA policy review (first reading), as posted:

- a. Policy 301 Creating a Position
- b. Policy 302 Employment of Superintendent/Assistant Superintendent
- c. Policy 304 Employment of District Staff
- d. Policy 305 Employment of Substitutes
- e. Policy 306 Employment of Summer School Staff
- f. Policy 307 Student Teachers/Interns
- g. Policy 308 Employment Contract/Board Resolution
- h. Policy 309 Assignment and Transfer
- i. Policy 311 Reduction of Staff
- j. Policy 312 Performance Assessment of Superintendent/Assistant Superintendent
- k. Policy 313 Evaluation of Employees
- l. Policy 314 Physical Examination
- m. Policy 314.1 HIV Infection
- n. Policy 317 Conduct Disciplinary Procedures
- o. Policy 317.1 Educator Misconduct
- p. Policy 317.2 Weapons and Dangerous Instruments
- q. Policy 318 Penalties for Tardiness
- r. Policy 319 Outside Activities
- s. Policy 319.1 Intellectual Property
- t. Policy 320 Freedom of Speech in Nonschool Settings
- u. Policy 321 Political Activities
- v. Policy 322 Gifts
- w. Policy 323 Tobacco
- x. Policy 324 Personnel Files
- y. Policy 325 Dress and Grooming
- z. Policy 326 Complaint Process
- aa. Policy 328 Compensation Plans/Salary Schedules
- bb. Policy 330 Overtime
- cc. Policy 331 Job Related Expenses
- dd. Policy 331.1 Reimbursement for Inservice Expenses
- ee. Policy 332 Working Periods
- ff. Policy 333 Professional Development
- gg. Policy 334 Sick Leave
- hh. Policy 335 Family and Medical Leaves
- ii. Policy 336 Personal and Necessity Leave
- jj. Policy 337 Vacation
- kk. Policy 338 Sabbatical Leave
- ll. Policy 338.1 Compensated Professional Leaves
- mm. Policy 339 Uncompensated Leaves
- nn. Policy 340 Responsibility for Student Welfare
- oo. Policy 341 Benefits for Part-time Employees
- pp. Policy 342 Jury Duty
- qq. Policy 343 Paid Holidays

- rr. Policy 346 Workers' Compensation
- ss. Policy 347 Workers' Compensation Transitional Return-to-Work Program
- tt. Policy 348 Unlawful Harassment
- uu. Policy 351 Drug and Substance Abuse
- vv. Policy 351.1 Pre-employment Drug Testing

17. RECOMMENDATION FOR APPROVAL OF FIELD TRIP

Recommend approval of field trip by Martin Meylin Middle School to Cape Henlopen State Park, Lewes, Delaware, from July 1 to July 4, 2019, as posted.

18. RECOMMENDATION FOR APPROVAL OF SPECIAL EDUCATION CONTRACT

Recommend the approval of a 2018-2019 special education contract with New Story for one student at a daily expense of \$375.

FOR BOARD INFORMATION

1. The Fall Play, *The Mousetrap* by Agatha Christie, will be held on November 8, 9, and 10, 2018, at 7:00 p.m. in the Lampeter-Strasburg High School Performing Arts Center.
2. The Academic Committee will meet at 6:30 p.m. in the Board Meeting Room of the Administration Building on Monday evening, November 12, 2018.
3. The Buildings and Grounds Committee will meet at 6:30 p.m. in the Board Meeting Room of the Administration Building on Monday evening, November 19, 2018.
4. The Board Workshop Meeting will be held at 7:30 p.m. in the Board Meeting Room of the Administration Building on Monday evening, November 19, 2018.
5. The Personnel Committee will meet at a time yet to be determined prior to the annual Reorganization Event on December 3, 2018, in the Conference Room of the Administration Building.
6. The next regularly scheduled Board Meeting will be held at 7:30 p.m. in the Board Meeting Room of the Administration Building on Monday evening, December 3, 2018. Prior to that meeting, the annual Reorganization Event will be held in the Martin Meylin Middle School cafeteria beginning at 6:00 p.m.