

LAMPETER-STRASBURG SCHOOL DISTRICT
Lampeter, Pennsylvania 17537

June 10, 2019

A G E N D A

Meeting Called to Order

Introduction of Guests

Opportunity for Public Comment regarding Agenda Items

Approval of Minutes of Previous Meetings

Communications and Recognition

Treasurer's Report – Mr. Keith A. Stoltzfus

Academic Committee – Mrs. Patricia M. Pontz, Chairperson

Buildings and Grounds Committee – Mr. David J. Beiler, Chairperson

Board of Review Committee – Mrs. Melissa S. Herr, Chairperson

Finance Committee – Mr. Scott J. Kimmel, Chairperson

Personnel Committee – Mr. Scott M. Arnst, Chairperson

Federal Programs – Dr. Andrew M. Godfrey, Representative

Liaison Reports

Student Representatives – Mr. Pierson Castor, Ms. Julia Smecker

Superintendent's Report

Old Business

New Business

Opportunity for Public Comment

Adjournment

LAMPETER-STRASBURG SCHOOL DISTRICT

Lampeter, Pennsylvania 17537

June 10, 2019

FOR BOARD ACTION

PERSONNEL COMMITTEE

1. RECOMMENDATION FOR APPROVAL OF RESIGNATIONS

Recommend the approval of resignations from the following individuals:

- a. Martha J. Kopp, educational assistant, Hans Herr Elementary School, effective December 31, 2019.
- b. Amber J. Scharoun, special education assistant, Martin Meylin Middle School, retroactively effective to June 1, 2019.
- c. Richard G. Walton, van driver, Lampeter-Strasburg School District, retroactively effective to June 7, 2019.

2. RECOMMENDATION FOR APPROVAL OF EMPLOYMENT – PROFESSIONAL

Recommend the approval of the employment of the following professional individuals:

- a. Elizabeth A. Ebert, a long-term substitute employee assigned as a third grade teacher. Ms. Ebert is a graduate of Millersville University with a Bachelor of Science degree in Special Education (PK-8) and Early Childhood (PK-4) and is certified in Elementary (PK-4) and Special Education (PK-8). Her daily compensation will be \$260.84 based upon Step 1, Level B, of the District compensation agreement. Ms. Ebert will be assigned to Hans Herr Elementary School effective August 7, 2019, for the duration of the 2019-2020 school year.
- b. Caitlin M. Gilbert, a professional employee assigned as an elementary program specialist. Ms. Gilbert is a graduate of Kutztown University with a Bachelor of Science degree in Education and from Arcadia University with a Master's degree in Education. She is certified in Elementary (K-6), Reading Specialist (K-12), Middle Level Mathematics, and English as a Second Language. Her annual compensation will be \$63,746 based upon Step 5, Level M15 of the District compensation agreement, pending receipt of her updated Pennsylvania teaching certificate. Ms. Gilbert will be assigned to Hans Herr Elementary School effective August 7, 2019.
- c. Ariel F. Nguyen, a professional employee assigned as a third grade teacher. Ms. Nguyen is a graduate of Millersville University with a Bachelor's degree in Early Childhood Education and is certified in Elementary (PK-4). Her annual compensation will be \$56,544 based upon Step 4, Level B24, of the District compensation agreement. Ms. Nguyen will be assigned to Hans Herr Elementary School effective August 7, 2019.

3. RECOMMENDATION FOR APPROVAL OF EMPLOYMENT – SALARY EXEMPT

Recommend the approval of the employment of Cheryl A. Schmidt to serve as the District Food Service Director. Ms. Schmidt will become a 10-month salary exempt employee effective on August 1, 2019. She will be assigned to Hans Herr Elementary School and will be compensated at \$60,099 annually.

4. RECOMMENDATION FOR APPROVAL OF EMPLOYMENT – SUPPORT

Recommend the approval of Maureen M. Veety to be employed as a SACC group supervisor at Lampeter Elementary School. Ms. Veety will become a category E support employee and will be compensated at \$14 per hour effective on or about August 12, 2019.

5. RECOMMENDATION FOR APPROVAL OF CHANGE OF STATUS

Recommend the approval of a change of employment status for Amy A. Rice, fulltime, long-term substitute first grade teacher at Lampeter Elementary School during the 2018-2019 school year. Ms. Rice will continue as a fulltime, long-term substitute first grade teacher at Lampeter Elementary School for the duration of the 2019-2020 school year. Her daily compensation will be \$332.45 based upon Step 6, Level M, of the District compensation agreement.

6. RECOMMENDATION FOR APPROVAL OF EARLY CHILDHOOD READING CAMP KINDERGARTEN TEACHER ASSISTANT

Recommend the approval of Lena E. Ritter as an Early Childhood Reading Camp Kindergarten teacher assistant at \$17 per hour effective from July 15 to July 25, 2019.

7. RECOMMENDATION FOR APPROVAL OF CHANGES TO SUMMER EMPLOYEES

Recommend the approval of additions/deletions to summer custodial employees at the hourly compensation indicated, as follows:

Lampeter-Strasburg High School

Danielle C. Byers	\$10.50	Deletion
Mae E. Gunderson	\$ 9.50	Addition
Michael J. Kuhns	\$10.50	Deletion
Hunter A. Perozich	\$ 9.50	Addition
Rebecca A. Shelley	\$ 9.50	Addition

Substitute

Maddy S. Galarza-Rios	\$ 9.50	Addition
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8. RECOMMENDATION FOR APPROVAL OF SUBSTITUTE

Recommend the approval of a 2018-2019 substitute, as follows:

Support Staff Substitutes

Walton, Richard G.

9. RECOMMENDATION FOR APPROVAL OF VOLUNTEERS

Recommendation for approval of 2018-2019 volunteers, as follows:

Daniel P. Brooks
Isabella G. DiCamillo
Shannon M. Sloss

BUSINESS AND FINANCE COMMITTEE

10. RECOMMENDATION FOR APPROVAL OF RESOLUTION IMPLEMENTING HOMESTEAD AND FARMSTEAD EXCLUSION FOR THE 2019-2020 FISCAL YEAR

Recommend the approval of a resolution implementing the Homestead and Farmstead exclusion for the 2019-2020 fiscal year, as posted.

11. RECOMMENDATION FOR ADOPTION OF BUDGET AND APPROVAL OF TAXES

Recommend adoption as follows and as posted:

BE IT RESOLVED that the budget of the Lampeter-Strasburg School District as accepted at the Board Meeting of said district held on May 6, 2019, is the same as hereby adopted as the budget for the fiscal year beginning July 1, 2019.

BE IT RESOLVED that the Board of Lampeter-Strasburg School Directors hereby ratifies the action taken at previous meetings levying a wage tax of one (1%) percent with municipalities taking 50 percent of the one (1%) percent, and real estate transfer tax of one (1%) percent with municipalities taking 50 percent of the one (1%) percent.

BE IT RESOLVED that the Board of Lampeter-Strasburg School Directors hereby levies a tax on real estate property at the rate of 16.9269 mills at \$16.9269 for each \$1,000 of the total assessed valuation of property taxable for school purposes in the school district.

12. RECOMMENDATION FOR ADOPTION OF RESOLUTION TO IMPLEMENT GASB 54 FUND BALANCES AS OF JUNE 30, 2019

Recommend the approval of a resolution implementing June 30, 2019, GASB 54 Fund Balances, as posted.

13. RECOMMENDATION FOR APPROVAL OF 2019-2020 SUPPLY BIDS

Recommend the approval of 2019-2020 supply bids, as posted.

14. RECOMMENDATION FOR APPROVAL OF CONTRACT WITH PA-EDUCATOR.NET

Recommend the approval of a one-year renewal contract with PA-Educator.Net from July 1, 2019, to June 30, 2020, in the amount of \$2,137.50, as posted.

15. RECOMMENDATION FOR APPROVAL OF SPECIAL EDUCATION CONTRACT WITH LANCASTER-LEBANON IU13

Recommend the approval of a 2019-2020 special education contract with Lancaster-Lebanon IU13, as posted.

16. RECOMMENDATION FOR APPROVAL OF EXTENDED SCHOOL YEAR (ESY) SPECIAL EDUCATION CONTRACTS

Recommend the approval of 2018-2019 extended school year (ESY) special education contracts, as follows:

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|-----------------|------------|----------------------------|
| a. New Story | 3 students | \$375 daily each – expense |
| b. Vista School | 1 student | \$7,535 annual – expense |

17. RECOMMENDATION FOR APPROVAL OF 2019-2020 SPECIAL EDUCATION CONTRACTS

Recommend the approval of 2019-2020 special education contracts, as follows:

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|--------------------------------------|-----------|---------------------------|
| a. Valley Forge Educational Services | 1 student | \$64,625 annual – expense |
| b. Vista School | 1 student | \$54,524 annual – expense |

18. RECOMMENDATION FOR APPROVAL OF CONTRACT WITH CENTRAL SUSQUEHANNA INTERMEDIATE UNIT (CSIU)

Recommend the approval of a renewal contract for financial software in the estimated annual amount of \$17,398 with CSIU, as included in Board folders.

ACADEMIC COMMITTEE

19. RECOMMENDATION FOR APPROVAL OF A CONTRACT RENEWAL FOR SCHOOLGY LMS

Recommend the approval of a contract renewal with Lancaster-Lebanon IU13 for the Schoology Learning Management System (LMS), as posted.

MISCELLANEOUS

20. RECOMMENDATION FOR APPROVAL OF PSBA VOTING DELEGATE

Recommend the approval of Audra R. Spahn as the PSBA Voting Delegate from Lampeter-Strasburg School District at the Delegate Assembly, which will be held on Friday, October 18, 2019, in conjunction with the PSBA School Leadership Conference.

21. RECOMMENDATION FOR APPROVAL OF UPDATED POLICE MEMORANDUM OF UNDERSTANDING

Recommend the approval of an updated Memorandum of Understanding (MOU) with West Lampeter Township Police Department. The MOU will be finalized following the review of the updated template provided by the Pennsylvania Department of Education by West Lampeter Township Police and the District solicitor, as posted.

22. RECOMMENDATION FOR APPROVAL OF UPDATED POLICIES (SECOND READING) AS PART OF PSBA POLICY REVIEW

Recommend the approval of updated policies (second reading) as part of PSBA policy review, as posted:

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|---------------|-------------------------------------|
| a. Policy 200 | Enrollment of Students |
| b. Policy 201 | Admission of Students |
| c. Policy 202 | Eligibility of Nonresident Students |

d.	Policy 203	Immunization and Communicable Diseases
e.	Policy 203.1	HIV Infection
f.	Policy 204	Attendance
g.	Policy 205	Postgraduate Students
h.	Policy 206	Assignment Within District
i.	Policy 207	Confidential Communications of Students
j.	Policy 208	Withdrawal from School
k.	Policy 209	Health Examinations/Screenings
l.	Policy 209.1	Food Allergy Management
m.	Policy 210	Medications
n.	Policy 210.1	Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors
o.	Policy 211	Student Accident Insurance
p.	Policy 212	Reporting Student Progress
q.	Policy 214	Class Rank
r.	Policy 215	Promotion and Retention
s.	Policy 216	Student Records
t.	Policy 217	Graduation
u.	Policy 218	Student Discipline
v.	Policy 218.1	Weapons
w.	Policy 218.2	Terroristic Threats
x.	Policy 219	Student Complaint Process
y.	Policy 220	Student Expression/Distribution of Materials
z.	Policy 221	Dress and Grooming
aa.	Policy 222	Tobacco
bb.	Policy 223	Use of Motor Vehicles
cc.	Policy 224	Care of School Property
dd.	Policy 226	Searches
ee.	Policy 227	Controlled Substance/Paraphernalia
ff.	Policy 227.1	Drug Screening
gg.	Policy 228	Student Government
hh.	Policy 229	Student Fundraising
ii.	Policy 230	Public Performances by Students
jj.	Policy 231	Social Events and Class Trips
kk.	Policy 232	Student Involvement in Decision-Making
ll.	Policy 233	Suspension and Expulsion
mm.	Policy 234	Pregnant/Parenting/Married Students
nn.	Policy 235	Student Rights and Responsibilities
oo.	Policy 235.1	Surveys
pp.	Policy 236	Student Assistance Program
qq.	Policy 237	Electronic Devices
rr.	Policy 239	Foreign Exchange Students
ss.	Policy 246	School Wellness
tt.	Policy 247	Hazing
uu.	Policy 248	Unlawful Harassment
vv.	Policy 249	Bullying/Cyberbullying
ww.	Policy 250	Student Recruitment
xx.	Policy 251	Homeless Students

23. ADJOURNMENT TO EXECUTIVE SESSION

The Board will adjourn to Executive Session to plan, review or discuss matters related to school safety, the disclosure of which, if conducted in public, would be reasonably likely to impair the effectiveness of such measures; or create a reasonable likelihood of jeopardizing the safety or security of an individual or school, including a building, public utility, resource, infrastructure, facility or information storage system.

FOR BOARD INFORMATION

1. The Personnel Committee will meet in the Conference Room of the Administration Building at 6:30 p.m. on Monday evening, August 5, 2019.
2. The next regularly scheduled meeting of the Board of School Directors will be held in the Board Room of the Administration Building at 7:30 p.m. on Monday evening, August 5, 2019.
3. The New Teacher Luncheon will be held at 12:00 p.m. in the cafeteria of Hans Herr Elementary School, on August 8, 2019.

4. The Buildings and Grounds Committee will meet in the Board Room of the Administration Building at 6:30 p.m. on Monday evening, August 19, 2019.
5. The Board Workshop meeting will be held at 7:30 p.m. in the Board Room of the Administration Building on Monday evening, August 19, 2019.
6. The District Opening Meeting for all employees will begin at 8:00 a.m. on August 20, 2019, in the Lampeter-Strasburg High School performing arts center. Coffee and pastry will be served in the Lampeter-Strasburg High School cafeteria immediately following the ceremony.