

LAMPETER-STRASBURG SCHOOL DISTRICT  
Lampeter, Pennsylvania 17537

March 4, 2019

A G E N D A

Meeting Called to Order

Introduction of Guests

Opportunity for Public Comment regarding Agenda Items

Approval of Minutes of Previous Meetings

Communications and Recognition

Treasurer's Report – Mr. Keith A. Stoltzfus

Academic Committee – Mrs. Patricia M. Pontz, Chairperson

Buildings and Grounds Committee – Mr. David J. Beiler, Chairperson

Board of Review Committee – Mrs. Melissa S. Herr, Chairperson

Finance Committee – Mr. Scott J. Kimmel, Chairperson

Personnel Committee – Mr. Scott M. Arnst, Chairperson

Federal Programs – Dr. Andrew M. Godfrey, Representative

Liaison Reports

Student Representatives – Mr. Pierson Castor, Ms. Julia Smecker

Superintendent's Report

Old Business

New Business

Opportunity for Public Comment

Adjournment

# LAMPETER-STRASBURG SCHOOL DISTRICT

Lampeter, Pennsylvania 17537

March 4, 2019

## LAMPETER-STRASBURG HIGH SCHOOL – Dr. Benjamin J. Feeney, Principal

### A. ACADEMIC STUDENT HONORS – MARKING PERIOD II

|                                    | <u>Distinguished Honors</u> | <u>Honor Roll</u> |
|------------------------------------|-----------------------------|-------------------|
| Grade 9 (246)                      | 17% (42)                    | 21% (52)          |
| Grade 10 (260)                     | 15% (40)                    | 30% (77)          |
| Grade 11 (251)                     | 12% (29)                    | 24% (61)          |
| Grade 12 (257)                     | 20% (51)                    | 33% (84)          |
| (Total Student Population = 1,014) |                             |                   |

### B. ASIAN CULTURE CLUB

The Asian Culture Club met at the beginning of February to celebrate Chinese New Year with noodles and egg rolls. We are gathering again on February 26, 2019, for a self-defense lesson taught by Officer Covey. In March, we plan to help at the Lampeter Elementary International Festival by providing a henna tattoo station, face-painting, crafts, and other activities.

### C. AEVIDUM CLUB

On Thursday, February 28, 2019, The Aavidum Club welcomed Kelly Moriarty from Minding Your Mind (MYM) for a presentation to students and staff at the high school. Through MYM's educational programs, their speakers deliver a powerful and effective message of inspiration and hope based on their shared journeys in coping with a mental health issue. Additionally, Aavidum placed positive quotes and candy for students on lunch tables on Thursday, February 28, 2019.

### D. FINE ARTS

Congratulations, Lampeter-Strasburg High School 2018-2019

Lancaster Young Artist and Scholastic Art Award Winners!

The Scholastic Art Awards will take place at the Demuth Museum, and the LCYA exhibition will take place at the Lancaster Museum of Art. The exhibits will run from March 1 to April 14, 2019. The opening reception at both museums is on Friday, March 1, 2019, from 5:00 to 8:00 p.m. See the Lancaster Museum of Art and the Demuth Museum Websites for hours of operation. Both shows are juried shows, which means there is a panel of judges who use specific criteria to accept pieces into the show. This exhibit showcases the most talented junior high and high school art students in the county!

#### LANCASTER COUNTY YOUNG ARTIST AWARD WINNERS

##### Gold

Ivy McComsey - Ceramics  
Josie Lau - Jewelry/Metals  
Ezra Mellinger - Jewelry/Metals  
Donald Sweigart - Jewelry/Metals

Ansley Yost - Sculpture  
Mackenzie Lefever - Jewelry/Metals  
Taya Puffenberger - Jewelry/Metals  
Amaya Creekmur - Painting

##### Silver

Isabella Beiler - Jewelry/Metals  
Katrina Kreider - 2 in Ceramics  
Ansley Yost - 2 in Ceramics

Sarah Doutrich - Coiled Ceramic Vessel  
Ivy McComsey - Ceramics

##### Honorable Mention

Lindsay Szymanski - Jewelry/Metals

#### SCHOLASTIC ART AWARD WINNERS

Gold Key recipient work in the Local Scholastic Awards Show advances to the National Scholastic Art Awards competition.

##### Gold Key

Emma Houck - Sculpture  
Ivy McComsey - Ceramics  
Lindsay Szymanski - Jewelry/Metals  
Wren Mille - Apparel  
Kaitlyn Tordoff - Sculpture

Ellie Knowles - Ceramics  
Mackenzie Lefever - Jewelry/Metals  
Isabella Dicamillo - 3 in Architecture  
Elli Strauss - Painting

|  |                   |                                |
|--|-------------------|--------------------------------|
|  | Silver            |                                |
| Ivy McComsey - Ceramics<br>Hannah Shaub - Painting       |                   | Isabella Dicamillo - Portfolio |
|  | Honorable Mention |                                |
| Hannah Shaub - Photography<br>Josie Lau - Jewelry/Metals |                   | Anastasia Curran - Ceramics    |

SPECIAL SCHOLARSHIP AWARDS

Mitch Lyons Clay Scholarship - Ivy McComsey

Ivy's art portfolio was awarded the first Mitch Lyons Clay Scholarship established by The Red Raven Art Company in memory of local ceramic artist Mitch Lyons. This scholarship fund will annually grant a promising clay student monies for art education and will pass the torch of creative curiosity to young emerging artists. Ivy has been accepted into both the art and music program at Indiana University of Pennsylvania.

Anonymous Giver Scholarship - Elli Strauss

Elli has been awarded the 2018 Anonymous \$1,000 Art Scholarship. This scholarship is one of three awarded to the best high school senior art portfolio in Lancaster County. Elli will attend Tyler School of Art and Design at Temple University.

Both of the above scholarships have been endowed by The Red Raven Art Company and include a showing of the students' artwork in June.

**E. INTERACT**

March has been filled with selling Evan's chocolate candy for their Outreach 360 Mission trip to the Dominican Republic in April. The students have also helped with Martin Meylin Middle School PTO's dodgeball game. Interact Students will be helping with ushering at the Lampeter-Strasburg High School musical.

Chick-Fil-A Leader Academy: Chick-Fil-A Leadership is busy planning their big service event for the end of the year.

**F. L-S NEWS**

In the past 30 days, LS News logged almost 3,787 views to the Website from the addition of 21 published articles. We continue to grow our social media accounts in order to reach a larger audience.

Follow us today.  
 LS News home page: [www.lsnews.org](http://www.lsnews.org)  
 Facebook: <https://www.facebook.com/LSPioneerNews>  
 Twitter: <https://twitter.com/LSPioneerNews>  
 Instagram: <https://instagram.com/lspioneernews/>

**G. MUSIC DEPARTMENT**

The Lampeter-Strasburg High School band had two students, Jillian Pontz and Olivia Chartreau, represent Lampeter-Strasburg School District at the annual PMEA District 7 Band Festival, which was held at Lancaster Mennonite High School on January 25 and 26, 2019. They were part of a 120 member ensemble comprised of the top high school musicians from Lancaster, York, and Adam's counties.

Select students from the high school and middle schools were chosen to participate in the annual LLMEA County Band Festival on January 19, 2019, at Lampeter-Strasburg High School. Selected from the middle school were Olivia Zaepfel, Hailey Weaver, Chloe Jennings, Krista Lambert, Katie Ranck, Maya Carl, Justin Gouger, Noah Sanderson, Bennet Wehibe, Gavin Denlinger, Luke Smith and Josiah Shimp. From the high school, Jillian Pontz, Olivia Chartreau, Amy Vidal, Luke Brodersen, Allyson Deihl, Delaney McCormick, Logan Emmert, Ivy McComsey, Josh Kirchner, Skye Reinacher, Jansen Miller, Gabe Sanderson, Dominic Brazzle, Andrew Witteman, Luca Ferretti and Caroline McEligot. Unfortunately, the festival had to be cancelled due to the weather, but these students deserve mention regardless.

The bands of the entire L-S School District will perform for our annual district-wide band fest on Tuesday, March 12, 2019. All the bands (fourth grade, fifth grade, the middle school band, and the high school concert band and jazz band) will perform a wide variety of music.

## H. STEM GOVERNOR'S COMPETITION

Lampeter-Strasburg High School sent five students to the Regional competition on February 14, 2019. They were Kyle Velez, Anthony Milazzo, Thomas Sellers, Sean Gundersen, and Jacob Visniski. They were advised by Mrs. Pamela Kochel. They were to create a prototype of a product that would make the lives of Pennsylvanians better. They created a way to recycle paper into OSB (like particle board) using a resin. They earned a third place finish for their presentation. They also competed in a "Project in a Box" event and took first place. This event was judged on the 4 C's (collaboration, critical thinking, communication, and creativity). Another event that was not scored was a breakout activity, and they had the fastest time of any group.

## I. TEAMS COMPETITION

A group of science students travelled to Penn Manor to compete in the TSA TEAMS competition on February 22, 2019. This consisted of a 90 minute examination on topics connected with artificial intelligence and engineering. There was a "Design and Build" event in the afternoon where they had to make an invention that would perform a particular task. This competition also included a pre-submitted essay, which has yet to be scored. The score on the exam was 44, and the winning score was 48. The invention was said to have a very good design, but has not been scored yet either. Members of the team included Alyssa Long, Amelia Cope, Andrew Wittemann, Andrew Davis, Kyle Velez, Luke Brodersen, and Jarrett Emmerling. The team was coached by Mrs. Pamela Kochel.

## J. QUIZ BOWL

The Quiz Bowl team finished their season on January 28, 2019, with a 13th place ranking (out of 23 teams). They travelled to compete in the Anne Clouser Tournament (playoffs) on February 25, 2019, and maintained their placement in the league. The varsity team is coached by Mrs. Pamela Kochel and consists of Jarrett Emmerling (12), Joshua Ressler and Andrew Wittemann (11), and John Blochberger (10).

## K. VARSITY CLUB

This year, the Varsity Club sponsored the winter dance, Snowcoming, on Saturday February 9, 2019. Over 250 students participated in the dance from 7:00 p.m. to 10:00 p.m. in the high school cafeteria. The organization will now switch to the organization of the Ryan's Race event, which is scheduled for Saturday, May 11, 2019. We are hoping to involve all levels of the district in the event.

## MARTIN MEYLIN MIDDLE SCHOOL - Mr. Jamie P. Raum, Principal

### A. STUDENTS OF THE MONTH

During the month of February, Students of the Month were announced for Martin Meylin Middle School. Students were selected in the category "responsibility":

|                         |               |          |                 |
|-------------------------|---------------|----------|-----------------|
| Family Consumer Science | Mrs. Irwin    | 8Owls    | Kathryn Berry   |
| Technology Education    | Mr. Neumann   | 8Owls    | Karli Brenneman |
| Foreign Language        | Mr. Mencarini | 7Lion    | Dylan Funk      |
| Foreign Language        | Mrs. Mier     | 7Lion    | Emma Landis     |
| Art                     | Mr. Leone     | 6Bears   | Brady Manning   |
| Health                  | Mrs. Bianchi  | 8Owls    | Alexis Rohrer   |
| Fitness/Wellness        | Mr. Heeter    | 6Bears   | Cayden See      |
| Physical Education      | Mrs. Buch     | 7Shark   | Isabella Lewis  |
| Physical Education      | Mr. Weiss     | 6Falcons | Van Dietrich    |
| Music                   | Mr. Gibson    | 6Bears   | Abigail Stevens |
| Band                    | Mr. Royer     | 7Shark   | Eric Doutrich   |
| Orchestra               | Mr. Shaubach  | 6Falcons | Ryann Logan     |

### B. SECOND MARKING PERIOD HONOR ROLL

After the second marking period, 452 students (63%) were named to the Martin Meylin Middle School Honor Roll from sixth, seventh, and eighth grades. Placement on the Martin Meylin Middle School Honor Roll is based on three academic achievements, 3.0 – Honor Roll, 3.5 – High Honor Roll, and 4.0 – Distinguished Honor Roll.

### C. VALENTINE EVENTS

The Student Council once again celebrated its annual King and Queen of Hearts dance on Friday, February 8, 2019. All Martin Meylin Middle School students were able to vote for the king and queen on Friday. Karli

Brenneman and Tre Spahr were then crowned at the dance. There were over 450 sixth, seventh, and eighth grade students that attended the dance, which took place from 7:00 until 9:00 p.m. in the gymnasium. Mr. Kenneth Neumann was the DJ, and the following faculty members were chaperones: Mr. Jamie Raum, Mr. Gregory Fantazzi, Mr. Edward Leone, Mrs. Jennifer Grimm, Mrs. Debra Savoca, Mr. Joseph Mencarini, Ms. Sherry Hummer, Ms. Samantha Ragghianti.

**D. SPELLING BEE**

Students in sixth, seventh, and eighth grades had the opportunity to participate in this year's school spelling bee. Team competitions were held during large group instruction periods to determine the 30 representatives who competed in the school spelling bee on January 30, 2019. The winner was Bethany Barrall, eighth grade. Ricky Gibson, eighth grade, Leo Faust, eighth grade, and Grace Burdge, eighth grade will also represent Martin Meylin Middle School at the Lancaster County Spelling Bee Semi-Final. Preston Schonour, sixth grade, will be the alternate. The top four spellers moved on to the Lancaster County Spelling Bee Semi-Final. Dr. Kevin Peart was the pronouncer, and Mrs. Jennifer Risser and Mrs. Memory D'Agostino were judges. The Martin Meylin Middle School ELA Department organized this year's spelling bee.

| <u>Sixth Grade</u>   | <u>Seventh Grade</u> | <u>Eighth Grade</u> |
|----------------------|----------------------|---------------------|
| Jeremiah Cornelius   | Ethan Coasey         | Bethany Barrall     |
| Alexandria Fernandez | Bethany Helms        | Grace Burdge        |
| Gavin Haynes         | Ryan Heiser          | Rocco Coates        |
| Kyleigh Herr         | Cole Jenkins         | Erika Dugan         |
| Noelle Hess          | Ava Lopez            | Leo Faust           |
| Jeffrey Keller       | Eve Miller           | Zachary Mulron      |
| Addison Rothfus      | Julian Torres        | Victoria Heiserman  |
| Preston Schonour     | Givenchy Warren      | Catherine Wolgemuth |
| Carson Zook          |                      |                     |

**E. EIGHTH GRADE COURSE SELECTION TIMELINE AND HIGH SCHOOL ORIENTATION**

A program for eighth grade parents was held on January 24, 2019, in the Performing Arts Center to discuss the upcoming course selection process. Mr. Jamie Raum, Martin Meylin Middle School principal, began the night reminding the parents that the current eighth grade students still have obligations such as grades and state tests to complete before going to the high school. Dr. Benjamin Feeney, Lampeter-Strasburg High School principal, welcomed parents to the high school and discussed future Keystone Exam requirements. Mrs. Keri Eberly, Martin Meylin Middle School counselor, informed the parents that the students experienced a similar presentation during LGI and provided the timeline for the entire course selection process. Mr. Edward Krasnai, Lampeter-Strasburg High School counselor, presented information about graduation requirements, the steps to register for courses, and offered an open question and answer forum.

|              |  |
|--------------|--|
| January 22:  | Lampeter-Strasburg High School Staff Presents to Students during ELA Class |
| January 24:  | Eighth Grade Parents Course Selection Night, 7:00 p.m., High School PAC    |
| February 7:  | Course Selection Sheets Distributed to Students during ELA                 |
| February 14: | Completed Course Selection Sheets Due to Homeroom Teacher                  |
| February 27: | Students Input Course Selections during ELA Class                          |

**F. UPCOMING EVENTS**

|              |                              |
|--------------|------------------------------|
| March 1:     | Early Dismissal - 12:15 p.m. |
| March 4 - 8: | PTO Spring Book Fair         |

**LAMPETER-STRASBURG ELEMENTARY DIVISION –  
Dr. William M. Bray and Dr. Jeffrey T. Smecker, Principals**

**A. 100TH DAY ACTIVITIES AT LAMPETER ELEMENTARY SCHOOL**

To celebrate the 100th day of school, which took place on Friday, February 1, 2019, Lampeter Elementary School students participated in various activities. Kindergarten and first grade students created collections of 100 items, and some even wore shirts with 100 things on them that they produced. Some students did 10 sets of 10 different exercises in the Lampeter Elementary School gymnasium. A fun and educational 100th day was enjoyed by all!

## **B. SWIMMING PROGRAM WITH SECOND GRADE STUDENTS**

The Learn-to-Swim program is a major component of the second grade physical education curriculum at L-S. All second grade students learn skills according to their ability level after a skills test during the first lesson. The students are divided into three small groups by our elementary physical education teacher, Mrs. Melissa Weaver.

## **C. PTO SPONSORS DANCES AT LAMPETER ELEMENTARY SCHOOL**

To reward students and parents for their participation and hard work with our very successful fundraiser, the Lampeter Parent Teacher Organization hosted two evening dances from which students and their parents could choose. The first dance took place on Friday, January 11, 2019, and the second dance took place on Friday, February 8, 2019. The evenings included light snacks and beverages while students danced the night away to music played by a real live DJ! Both events were extremely well attended. Thanks to the PTO Treasurer and parent, Tiffany Heil, for coordinating these events.

## **D. SWEETHEART DANCE FOR HANS HERR ELEMENTARY SCHOOL STUDENTS**

On the evening of February 9, 2019, girls in third, fourth, and fifth grades and their significant male adult role models attended the eighth successful Hans Herr Sweetheart Dance held at The Willows at Fireside Tavern. Organized by a Martin Meylin Middle School teacher, Mrs. Debra Savoca, the dance provided an opportunity for the girls of Hans Herr Elementary School to spend a special night with someone they love. Fathers, stepfathers, grandfathers, brothers, uncles, and friends accompanied the young ladies to the dance. This year, the buffet dinner served over 125 guests before the dance. The girls looked beautiful! Hans Herr Elementary School PTO volunteers donated refreshments for the evening, and a Martin Meylin Middle School teacher, Mr. Kenneth Neumann, acted as the evening's disc jockey. A donation of \$1,300 was made to Santa's Helpers as a result of the event's proceeds. Over 300 guests packed the ballroom, and not an empty space was found on the dance floor. Supporters of the event are already looking forward to next year's dance.

## **E. THIRD GRADE GRANDPARENTS DAY**

Hans Herr Elementary School welcomed third grade grandparents for a visit on February 25, 2019. Grandparents had the opportunity to spend a morning at school with their grandchildren. We are grateful to the Hans Herr Elementary School PTO for their support in helping continue this program. We look forward to welcoming fourth and fifth grade grandparents in March.

## **INFORMATION TECHNOLOGY DEPARTMENT – Mr. William E. Griscom, Jr., Technology Director**

### **A. SECURITY TESTING**

As more digital services are embraced across the District, security is becoming an area into which the District would like to invest more time and resources. There are several important aspects to consider, such as login security, education on ways to avoid phishing attacks, two factor authentication, and weaknesses in servers and firewalls. To be proactive, the District is seeking outside firms to provide security audits, including pen testing (which tests security from outside of the District walls), internal server permissions and security, and a review of policies and procedures related to account creation, password length, etc. The following article explains some of the issues found in K-12 related to security breaches and related cyber security threats.

[http://blogs.edweek.org/edweek/DigitalEducation/2019/02/schools\\_cybersecurity\\_incidents\\_2018.html](http://blogs.edweek.org/edweek/DigitalEducation/2019/02/schools_cybersecurity_incidents_2018.html)

### **B. ADOBE LICENSING**

Adobe has moved to a new licensing model, which allows staff members to access Adobe products from a home computer, but also makes it more challenging to set up in lab environments in the District. Mr. William Griscom attended an Adobe session to learn more about how the District will roll out the updates and take advantage of the new features, while also allowing labs to run smoothly and without interruption. The new model also leverages Adobe cloud services, expanding the opportunities for use with Chromebooks, iPads, etc. in the future.

### **C. PETE&C**

Mr. William Griscom and Ms. Elizabeth Toigo presented "Creating a Culture of Innovation" at the Pennsylvania Educational Technology Expo and Conference (PETE&C) in Hershey. Despite the snowy weather, the room was full of teachers, technology directors, technology coaches, and various administrators. The presentation was also streamed live via YouTube. After the sessions, many audience members reached out to pursue networking opportunities, as well as to collaborate on projects in the future.

## **D. CLASSROOM DESIGN CHALLENGE**

Mr. William Griscom and Ms. Elizabeth Toigo completed evaluations of the 2018-2019 applications for the classroom design challenge. There were over 30 applications this year, up significantly from previous years. While there were many excellent applications, only nine were offered the opportunity to move to the second step. Those nine have met with the furniture representative from Marco (previously Phillips) to discuss furniture selections and refine the design of each classroom. Mr. Griscom and Ms. Toigo are excited to see the final product, which will be rolled out in July of 2019.

## **FOR BOARD ACTION**

### **PERSONNEL COMMITTEE**

#### **1. RECOMMENDATION FOR APPROVAL OF RESIGNATIONS**

Recommend the approval of resignations from the following individuals:

- a. Denise K. Buch, health/physical education teacher, Martin Meylin Middle School, effective on July 1, 2019.
- b. Denise M. Calhoun, fifth grade teacher, Hans Herr Elementary School, effective on the last contracted day of the 2018-2019 school year.
- c. Anna H. Donato, food service director, Lampeter-Strasburg School District, effective on June 30, 2019.
- d. Calvin E. Esh, language arts teacher, Lampeter-Strasburg High School, effective on the last contracted day of the 2018-2019 school year.
- e. John T. Grabowski, kitchen helper, Hans Herr Elementary School, effective on the last student day of the 2018-2019 school year.
- f. Jeanne L. Hoffard, administrative assistant to the superintendent, Lampeter-Strasburg School District, effective on October 31, 2019.
- g. Linda M. McCullough, SACC Director, Lampeter Elementary School, effective on June 30, 2019.
- h. Brittany N. Snyder, first grade teacher, Lampeter Elementary School, effective on the last contracted day of the 2018-2019 school year.
- i. Linda A. Young, Ed.D., reading supervisor, Lampeter-Strasburg School District, effective on the last contracted day of the 2018-2019 school year.

#### **2. RECOMMENDATION FOR APPROVAL OF EMPLOYMENT – SUPPORT**

Recommend the approval of the employment of the following individuals in support or temporary positions:

- a. Kenna M. House, as a personal care assistant at Martin Meylin Middle School. Ms. House will become a category C support employee and will be compensated at \$11.50 per hour retroactively effective on February 19, 2019.
- b. Lauren J. Maffett, as a Title I mathematics assistant at Hans Herr Elementary School. Ms. Maffett will become a category E support employee and will be compensated at \$14.79 per hour retroactively effective on February 14, 2019.
- c. Cheryl L. Marcroft, as a personal care assistant at Martin Meylin Middle School. Ms. Marcroft will become a category D support employee and will be compensated at \$11.90 retroactively effective on February 25, 2019.
- d. Angela J. Minney, as a receptionist/secretary at Martin Meylin Middle School. Ms. Minney will become a category C support employee and will be compensated at \$12.50 per hour retroactively effective on February 25, 2019.
- e. Greta R. Short, as a swimming assistant at Lampeter Elementary School. Ms. Short will become a category E support employee and will be compensated at \$13 per hour retroactively effective to February 22, 2019.

**3. RECOMMENDATION FOR APPROVAL OF CHANGE OF STATUS**

Recommend the approval of a change of employment status for the following individuals:

- a. Mary K. Batdorf, custodian, Hans Herr Elementary School. Ms. Batdorf will act as the second shift lead custodian at Hans Herr Elementary School on a temporary basis retroactively effective to February 11, 2019, until a date to be determined. Ms. Batdorf will remain a category A1 support employee and will be compensated at \$12.08 per hour will acting in this capacity.
- b. Julie P. Garcia, SACC assistant group supervisor, Hans Herr Elementary School. Ms. Garcia has accepted an increase in annual hours from 800 to 1,000, effective on March 4, 2019. She will remain a category D support employee and will continue to be compensated at \$14.30 per hour.
- c. Yashira Marti-Quinones, SACC assistant group supervisor, Lampeter Elementary School. Ms. Marti-Quinones has accepted an increase in annual hours from 600 to 800. She will become a category D support employee effective on March 4, 2019, and will continue to be compensated at \$11.50 per hour.
- d. Kristine M. Smokowicz, SACC group supervisor, Lampeter Elementary School. Ms. Smokowicz has accepted an increase in annual hours from 800 to 1,000, effective March 4, 2019. She will remain a category D support employee and will continue to be compensated at \$11.30 per hour.

**4. RECOMMENDATION FOR APPROVAL OF LEAVES OF ABSENCE**

Recommend the approval of leaves of absence for the following individuals:

- a. Matthew T. Hoover, fifth grade teacher, Hans Herr Elementary School, effective from on or about May 6, 2019, to on or about May 27, 2019.
- b. Erin R. Landis, custodian, Administration Building, effective from March 6, 2019, to about March 25, 2019.
- c. Elisabeth D. Lau, special education teacher, Martin Meylin Middle School, effective from March 15, 2019, to on or about April 8, 2019.
- d. Amber J. Scharoun, emotional support assistant, Martin Meylin Middle School, retroactively effective from February 13, 2019, to on or about April 1, 2019.
- e. Cheryl L. Stoltzfus, van driver, Lampeter-Strasburg School District, retroactively effective from February 1, 2019, to February 22, 2019.

**5. RECOMMENDATION FOR APPROVAL OF SABBATICAL LEAVE OF ABSENCE**

Recommend the approval of a half-year, half-pay sabbatical leave of absence for Maya E. Bard, for the first semester of the 2019-2020 school year.

**6. RECOMMEND THE APPROVAL OF SUPPLEMENTAL CONTRACTS**

Recommend the approval of a 2018-2019 supplemental contract to be awarded to Michael McConomy – Lacrosse – Boys – 1st Assistant – 70% - \$2,851.24.

**7. RECOMMENDATION FOR APPROVAL OF SUBSTITUTES**

Recommend the approval of substitutes in their respective capacities, as follows:

Certified Substitutes

Donall, Laura R. Music (PK-12)

Emergency Certified Substitutes

Brown, Ronald J. Secondary  
 Minder, Cora R. All Subject Areas  
 Witwer, Laura K. All Subject Areas



Support Staff Substitutes

Benner, Elaine T.  
Horner, Tara E.  
Mutombo, Antoinette K.  
Schoff, Kimberly A.

**8. RECOMMENDATION FOR APPROVAL OF VOLUNTEERS**

Recommend the approval of the following individuals as 2018-2019 volunteers:

Delaney, K. Chantelle  
Ferretti, Jill M.  
Hostetler, Douglas W.  
Newell, Jennifer R.  
Sellers, Mark A.  
Weaver, Barbara E.

**ACADEMIC COMMITTEE**

**9. RECOMMENDATION FOR APPROVAL OF POLICIES (SECOND READING)**

Recommend the approval of policies (second reading), as follows and as posted:

- a. Policy 5127 Graduation Requirements
- b. Policy 5127.1 Lampeter-Strasburg High School Graduation Requirements via IU13 Lancaster-Lebanon Virtual Solutions

**MISCELLANEOUS**

**10. RECOMMENDATION FOR APPROVAL OF UPDATED POLICIES (SECOND READING) AS PART OF PSBA POLICY REVIEW**

Recommend the approval of updated policies (second reading) as part of the PSBA policy review, as follows and as posted:

- a. Policy 000 Board Policy/Procedures/Administrative Regulations
- b. Policy 001 Name and Classification
- c. Policy 002 Authority and Powers
- d. Policy 003 Functions
- e. Policy 004 Membership
- f. Policy 005 Organization
- g. Policy 006 Meetings
- h. Policy 006.1 Attendance at Meetings via Electronic Communications
- i. Policy 007 Policy Manual Access
- j. Policy 011 Board Governance Standards/Code of Conduct

**11. DISCUSSION OF AND RECOMMENDATION FOR APPROVAL OF POLICY (SECOND READING)**

Following discussion, recommend the approval of a revised policy, Policy 4116.24, Child Abuse (second reading), as posted.

**12. RECOMMENDATION FOR APPROVAL OF UPDATED POLICIES (FIRST READING) AS PART OF PSBA POLICY REVIEW**

Recommend the approval of updated policies (first reading) as part of the PSBA policy review, as follows and as posted:

- a. Policy 601 Fiscal Objectives
- b. Policy 602 Budget Planning
- c. Policy 603 Budget Preparation
- d. Policy 604 Budget Adoption
- e. Policy 605 Tax Levy
- f. Policy 606 Tax Collection

|     |              |   |
|-----|--------------|---|
| g.  | Policy 607   | Tuition Income                          |
| h.  | Policy 608   | Bank Accounts                           |
| i.  | Policy 609   | Investment of District Funds            |
| j.  | Policy 610   | Purchases Subject to Bid/Quotation      |
| k.  | Policy 611   | Purchases Budgeted                      |
| l.  | Policy 612   | Purchases Not Budgeted                  |
| m.  | Policy 613   | Cooperative Purchasing                  |
| n.  | Policy 614   | Payroll Authorization                   |
| o.  | Policy 615   | Payroll Deductions                      |
| p.  | Policy 616   | Payment of Bills                        |
| q.  | Policy 617   | Petty Cash                              |
| r.  | Policy 618   | Student Activity Funds                  |
| s.  | Policy 619   | District Audit                          |
| t.  | Policy 620   | Fund Balance                            |
| u.  | Policy 621   | Local Taxpayer Bill of Rights           |
| v.  | Policy 622   | GASB Statement 34                       |
| w.  | Policy 624   | Taxable Fringe Benefits                 |
| x.  | Policy 625   | Procurement Cards                       |
| y.  | Policy 626   | Federal Fiscal Compliance               |
| z.  | Policy 626   | Procurement Procedure Attachment        |
| aa. | Policy 626.1 | Travel Reimbursement – Federal Programs |

**13. RECOMMENDATION FOR APPROVAL OF POLICY (FIRST READING)**

Recommend the approval of a revised policy, Policy 5140, Wellness Policy, to be renamed School Wellness, (first reading), as posted.

**14. RECOMMENDATION FOR APPROVAL OF 2019-2020 SCHOOL CALENDAR**

Recommend the approval of the 2019-2020 school calendar, as posted.

**15. RECOMMENDATION FOR APPROVAL OF 2019 GRADUATION DATE**

Recommend the approval of Friday, May 31, 2019, as the graduation date for the Class of 2019.

**16. ADJOURNMENT TO EXECUTIVE SESSION**

The Board will adjourn to Executive Session for discussion of a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency.

**FOR BOARD INFORMATION**

1. The Academic Committee will meet in the Conference Room of the Administration Building at 6:30 p.m. on Monday evening, March 11, 2019.
2. The Buildings and Grounds Committee will meet in the Board Room of the Administration Building at 6:00 p.m. on Monday evening, March 18, 2019.
3. The Board Workshop will be held in the Board Room of the Administration Building at 7:30 p.m. on Monday evening, March 18, 2019.
4. The Personnel Committee will meet in the Conference Room of the Administration Building at 6:30 p.m. on Monday evening, April 1, 2019.
5. The next meeting of the Board will be held in the Board Room of the Administration Building at 7:30 p.m. on Monday evening, April 1, 2019.
6. The Finance Committee will meet in the Board Room of the Administration building at 6:30 p.m. on Tuesday evening, April 23, 2019.