LAMPETER-STRASBURG SCHOOL DISTRICT

Lampeter, Pennsylvania 17537

BOARD WORKSHOP MEETING AGENDA May 18, 2020

FOR BOARD WORKSHOP ACTION

PERSONNEL COMMITTEE

1. RECOMMENDATION FOR APPROVAL OF RESIGNATION

Recommend the approval of a resignation from Tess Miller, title I reading assistant, Lampeter Elementary School, effective at the end of the 2019-2020 school year.

2. RECOMMENDATION FOR APPROVAL OF EMPLOYMENT - PROFESSIONAL

Recommend the approval of employment for the following individuals:

- a. Emilie Blair to be employed as elementary math program specialist effective August 12, 2020. Ms. Blair is a graduate of California State University Long Beach with a Bachelor's degree in Education and is certified in Grades PK-4 and 5-6. Her annual compensation will be \$57,828 based off of Step 5, Level B, of the district compensation agreement.
- b. Emilee Miller to be employed as a long-term substitute Spanish teacher at Martin Meylin Middle school, effective at the beginning of the 2020-2021 school year and will be employed for the duration of the 2020-2021 school year. Ms. Miller is a graduate of California University of Pennsylvania with a Bachelor's degree in Education and Spanish and is certified in Spanish Instruction (K-12). Her daily compensation will be \$276.88 based upon Step 1, Level B, of the district compensation agreement.

3. RECOMMENDATION FOR APPROVAL OF CHANGE OF STATUS

Recommend the approval of a change of status for Michele Westphal, assistant principal, Lampeter-Strasburg High School. Dr. Westphal will become the Principal at Lampeter Elementary School, effective July 1, 2020. Dr. Westphal will be compensated in the amount of \$101,667 annually.

4. RECOMMENDATION FOR APPROVAL OF ADDITIONAL ASSIGNMENT

Recommend the approval of an additional assignment for Lynn Shoffler, part-time (50%) learning support teacher, Hans Herr Elementary and Lampeter Elementary Schools. Ms. Shoffler will become a fulltime (100%), learning support teacher at Hans Herr and Lampeter Elementary Schools effective August 12, 2020. Her compensation will be \$77,990 based upon Step 15, Level M, of the district compensation agreement.

5. RECOMMENDATION FOR APPROVAL OF TEACHERS FOR EXTENDED SCHOOL YEAR (ESY) SPECIAL EDUCATION SERVICES

Recommend the approval of the following teachers to provide special education extended year services virtually at \$28.72 per hour effective from June, 2020, through August 2020, as needed:

- a. Christina M. Alagona
- b. Nora Frick
- c. Kimberly Ingram
- d. Alicia Miller

BUSINESS AND FINANCE COMMITTEE

6. RECOMMENDATION FOR APPROVAL OF EXTENDED SCHOOL YEAR (ESY) SPECIAL EDUCATION CONTRACT

Recommend the approval of 2019-2020 extended school year (ESY) special education contract with New Story for three students at a daily expense of \$375 per student.

7. RECOMMENDATION OF AMENDMENT 5 TO THE DEPENDENT CARE FLEXIBLE SPENDING ACCOUNT PLAN

Recommend the approval of Amendment 5 to the District's Dependent Care Flexible Spending Account Plan, as posted.

8. DISCUSSION OF 2020-2021 PROPOSED FINAL BUDGET

Mr. Stoltzfus will lead a discussion of the 2020-2021 proposed final budget, as posted.

MISCELLANEOUS

9. RECOMMENDATION FOR APPROVAL OF SOLICITOR

Recommend the approval of the appointment of Barley Snyder as the School District Solicitor effective July 1, 2020, for the 2020-2021 school year, as posted.

10. DISCUSSION OF PSBA VOTING DELEGATE

Dr. Peart will lead a discussion concerning the appointment of a PSBA Voting Delegate from Lampeter-Strasburg School District at the Delegate Assembly, which will be held on Saturday, November 7, 2020.

11. DISCUSSION OF COMMUNITY ENGAGEMENT FEEDBACK

Dr. Peart will lead a discussion regarding the community engagement feedback regarding the District's Feasibility Study, as posted.

12. DISCUSSION OF PSBA PRINCIPLES FOR GOVERNANCE AND LEADERSHIP

Dr. Peart will lead a discussion concerning the PSBA Principles for Governance and Leadership.

13. ADJOURNMENT TO EXECUTIVE SESSION

The Board will adjourn to Executive Session to discuss a matter involving the evaluation of performance of a specific public officer or employee employed or appointed by the School District.

Amendment 5 to the Lampeter Strasburg School District DEPENDENT CARE FLEXIBLE SPENDING ACCOUNT PLAN

Effective January 1, 2020, the Lampeter Strasburg School District Dependent Care Flexible Spending Account Plan has been amended as follows:

The following events are considered qualified changes in status that may allow an eligible plan participant to make a corresponding election change, including increasing and decreasing elections or disenrolling from the plan.

- 1. Day care or childcare provider closure
- 2. School closure
- 3. Change in employee work hours
- 4. Employment status changes including furlough, layoff or telework directives
- 5. Families First Coronavirus Response Act (FFCRA)-related leave
- 6. Changes related to physician or state/local mandated isolation, quarantine, shelter in place or similar orders

All other plan provisions, limitations and exclusions shall apply.

Date:

Signature:

Printed Name:

LAMPETER-STRASBURG SCHOOL DISTRICT BUDGET 2020-21 REVENUE and EXPENSE SUMMARY

-	2019-20 BUDGET	2019-20 PROJECTED	2020-21 BUDGET	PERCENT CHANGE	PERCENT OF TOTAL
Beginning Fund Balance:	6,636,930	7,752,052	7,649,897		
CATEGORY					
REVENUE					
6000 Local Sources	40,979,010	40,701,709	39,726,390	(2.40)	74.24
7000 State Sources	12,944,970	13,169,202	13,308,890	1.06	24.87
8000 Federal Sources	462,650	478,310	478,310	0.00	0.89
9000 Other Financing Sources	0	0	0	0.00	0.00
TTL REV & OTHER FIN SOURCES	<u>54,386,630</u>	<u>54,349,221</u>	<u>53,513,590</u>	<u>(1.54)</u>	<u>100.00</u>
EXPENDITURES					
1000 INSTRUCTIONAL PROGRAMS					
1100 Regular Instructional	23,309,410	23,080,396	23,706,377	2.71	41.95
1200 Special Instructional	8,127,900	7,921,590	8,384,955	5.85	14.84
1300 Vocational Education	849,700	835,265	869,515	4.10	1.54
1400 Other Instructional	347,140	389,819	350,560	(10.07)	0.62
TOTAL 1000 INSTRUCTIONAL	<u>32,634,150</u>	<u>32,227,070</u>	<u>33,311,407</u>	<u>3.36</u>	<u>58.95</u>
2000 SUPPORT SERVICES					
2100 Students	2,261,310	2,280,668	2,351,678	3.11	4.16
2200 Instructional Staff	987,060	935,098	1,000,998	7.05	1.77
2300 Administration	3,143,740	3,063,427	3,135,419	2.35	5.55
2400 Pupil Health	564,650	571,035	607,100	6.32	1.07
2500 Business	563,460	561,990	581,090	3.40	1.03
2600 Operations and Maintenance	3,865,620	3,884,430	4,062,995	4.60	7.19
2700 Student Transportation	1,791,540	1,801,997	1,858,854	3.16	3.29
2800 Central	1,824,840	1,802,210	1,549,670	(14.01)	2.74
2900 Other TOTAL 2000 SUPPORT SERVICES	27,400 <u>15,029,620</u>	27,400 <u>14,928,255</u>	27,400 <u>15,175,204</u>	0.00 <u>1.65</u>	0.05 <u>26.85</u>
3000 OPERATION OF NON-INSTRUCTIONAL SERV	ICES				
3200 Student Activities	1,109,610	1,110,921	1,210,111	8.93	2.14
3300 Community Services	6,500	6,000	6,000	0.00	0.01
3400 Scholarships and Awards	1,750	1,750	1,750	0.00	0.00
TOTAL 3000 NONINSTRUCTIONAL SVCS	1,117,860	<u>1,118,671</u>	<u>1,217,861</u>	8.87	<u>2.16</u>
5000 DEBT SERVICE OTHER FINANCING USES					
5100 Debt Service	5,982,380	5,982,380	6,035,400	0.89	10.68
5200 Food Service Fund Transfer	0	195,000	0	(100.00)	0.00
5900 Budgetary Reserve	400,000	0	769,662	0.00	1.36
TOTAL 5000 OTHER FINANCING USES	<u>6,382,380</u>	<u>6,177,380</u>	<u>6,805,062</u>	<u>10.16</u>	<u>12.04</u>
TOTAL GENERAL FUND BUDGETED					
EXPENDITURES AND OTHER FINANCING USES:	<u>55,164,010</u>	<u>54,451,376</u>	<u>56,509,534</u>	<u>3.78</u>	<u>100.00</u>
Change in Fund Balance:	(777,380)	(102,155)	(2,995,944)		
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Ending Fund Balance:	5,859,550	7,649,897	4,653,953		
ASSIGNED FOR RETIREMENT:	1,300,000	1,300,000	1,300,000		
ASSIGNED FOR LOST ASSESSMENT APPEALS:	171,710	171,710	171,710		
ASSIGNED FOR TECHNOLOGY:	48,000	48,000	48,000		
UNASSIGNED FUND BALANCE:	<u>4,339,840</u>	<u>6,130,187</u>	<u>3,134,243</u>		
TOTAL FUND BALANCE:	5,859,550	7,649,897	4,653,953		

LAMPETER-STRASBURG SCHOOL DISTRICT BUDGET 2020-21 REVENUE DETAIL BY SOURCE

	2019-20 Budget	Estimated Actual	2020-21 Budget	DIFFERENCE	PERCENT CHANGE
REVENUES					
LOCAL SOURCES					
Current Real Estate Tax	35,224,820	35,447,250	35,051,160	(396,090)	(1.12)
Interim Real Estate Tax	195,440	161,320	86,330	(74,990)	(46.49)
Public Utility Realty Tax	40,000	35,040	35,000	(40)	(0.11)
Earned Income Tax	3,259,200	3,027,564	2,880,650	(146,914)	(4.85)
Real Estate Transfer	500,000	520,000	390,000	(130,000)	(25.00)
Delinquent Taxes	510,000	354,945	352,500	(2,445)	(0.69)
Interest on Investments	400,000	330,000	100,000	(230,000)	(69.70)
Admissions	51,000	56,540	54,000	(2,540)	(4.49)
Student Activity Fees	30,000	29,300	30,000	700	2.39
Intermediate Sources - Fed	440,550	469,750	469,750	0	0.00
Access - PCA Generated Funds	44,000	50,000	50,000	0	0.00
Rentals	103,000	90,000	95,000	5,000	5.56
Tuition	76,500	36,500	36,500	0	0.00
Transportation Fees - L-S Bus Misc. Revenue	8,500 70,000	1,500 70,000	3,500	2,000 0	133.33 0.00
Advertising Revenue	26,000	22,000	70,000 <u>22,000</u>	-	0.00
TOTAL LOCAL SOURCES	<u>40,979,010</u>	<u>40,701,709</u>	<u>39,726,390</u>	<u>0</u> (975,319)	<u>(2.40)</u>
	40,979,010	40,701,709	<u>39,720,390</u>	(975,519)	<u>(2.40)</u>
STATE SOURCES					
Basic Education	4,373,930	4,492,170	4,492,170	0	0.00
Vocational Education	75,000	88,000	75,000	(13,000)	(14.77)
Special Education	1,434,470	1,486,450	1,486,450	0	0.00
Transportation	695,000	722,582	722,500	(82)	(0.01)
Rentals & Sinking Fund	479,780	479,780	484,520	4,740	0.99
Nursing, Medical & Dental Services	60,000	60,000	60,000	0	0.00
Property Tax Relief Revenue	634,520	634,520	634,520	0	0.00
Social Security Reimbursement Retirement Reimbursement	874,320	868,510	893,350	24,840	2.86 3.88
Ready to Learn Grant - Accountability Block	3,966,830 281,120	3,946,070 281,120	4,099,260 281,120	153,190 0	0.00
Safe Schools Grant	201,120	40,000	10,000	(30,000)	(75.00)
Tuition for Orphans/Private Homes	<u>70,000</u>	<u>70,000</u>	<u>70,000</u>	(30,000) <u>0</u>	0.00
TOTAL STATE SOURCES	<u>12,944,970</u>	<u>13,169,202</u>	<u>13,308,890</u>	<u>139,688</u>	<u>1.06</u>
FEDERAL SOURCES					
Title I - Improving Basic Programs	403,950	419,610	419,610	0	0.00
Title II - Improving Teacher Quality	<u>58,700</u>	<u>58,700</u>	<u>58,700</u>	<u>0</u>	0.00
TOTAL FEDERAL SOURCES	<u>462,650</u>	<u>478,310</u>	<u>478,310</u>	<u>0</u>	<u>0.00</u>
OTHER FINANCING SOURCES					
Transfer from Capital Reserve	0	0	0	0	0.00
Receipts from Other Funds	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00
TOTAL OTHER FINANCING SOURCES	<u> </u>	<u> </u>	<u>0</u>	<u> </u>	0.00
	<u>v</u>	<u>v</u>	<u>×</u>	<u>v</u>	0.00
TOTAL REVENUE & OTHER					
FINANCING SOURCES:	<u>54,386,630</u>	<u>54,349,221</u>	<u>53,513,590</u>	<u>(835,631)</u>	<u>(1.54)</u>

	2019-20 BUDGET	2019-20 PROJECTED	2020-21 BUDGET	DIFFERENCE	PERCENT CHANGE
1100 REGULAR INSTRUCTIONAL					
REGULAR INSTRUCTIONAL					
Salaries	12,827,600	12,684,410	13,068,850	384,440	3.03
Benefits	8,851,180	8,816,020	9,179,990	363,970	4.13
Purchased Professional Svcs	9,900	12,915	14,275	1,360	10.53
Purchased Property Svcs	121,300	121,663	119,050	(2,613)	(2.15)
Other Purchased Svcs	518,490	514,457	537,815	23,358	4.54
General Supplies Textbooks	267,590 96,490	248,994 45,158	172,457 63,255	(76,537) 18,097	(30.74) 40.07
Equipment	95,610	97,560	11,760	(85,800)	(87.95)
Dues & Memberships	250	1,239	175	(1,064)	(85.88)
TOTAL REGULAR INSTRUCTIONAL:	22,788,410	22,542,416	23,167,627	625,211	2.77
FEDERAL INSTRUCTIONAL PROGRAMS					
Salaries	335,240	348,380	348,380	-	0.00
Benefits	142,350	146,190	146,960	770	0.53
Purchased Professional Svcs	1,500	1,500	1,500	-	0.00
Supplies and Textbooks	41,910	41,910	41,910	-	0.00
Equipment			-		0.00
TOTAL FEDERAL PROGRAMS:	521,000	537,980	538,750	770	0.14
TOTAL REGULAR INSTRUCTIONAL PROGRAMS:	23,309,410	23,080,396	23,706,377	625,981	<u>2.71</u>
1200 SPECIAL PROGRAMS Salaries	3,151,570	3,115,400	3,258,780	143,380	4.60
Benefits	2,165,520	2,141,360	2,261,470	120,110	4.00 5.61
Purchased Professional Svcs	2,457,350	2,307,710	2,492,390	184,680	8.00
Purchased Property Svcs	2,000	2,000	2,000	-	0.00
Other Purchased Svcs	341,330	348,340	362,000	13,660	3.92
Supplies and Textbooks	7,230	3,700	5,315	1,615	43.65
Dues & Memberships	2,900	3,080	3,000	(80)	(2.60)
TOTAL SPECIAL PROGRAMS:	8,127,900	7,921,590	8,384,955	463,365	<u>5.85</u>
1300 VOCATIONAL EDUCATION					
VO AG					
Salaries	125,870	126,220	134,180	7,960	6.31
Benefits	86,710	86,230	93,060	6,830	7.92
Purchased Property Svcs	1,000	-	-	-	0.00
Other Purchased Svcs	1,000	569	375	(194)	(34.09)
Supplies and Textbooks	7,000	4,730	6,375	1,645	34.78
TOTAL VO AG:	221,580	217,749	233,990	16,241	7.46
CAREER AND TECHNOLOGY CENTER					
Lease Payment	69,040	59,546	59,525	(21)	(0.04)
Tuition	559,080	557,970	576,000	18,030	3.23
TOTAL CTC:	628,120	617,516	635,525	18,009	2.92
TOTAL VOCATIONAL ED:	849,700	835,265	869,515	34,250	<u>4.10</u>

	2019-20 BUDGET	2019-20 PROJECTED	2020-21 BUDGET	DIFFERENCE	PERCENT CHANGE
1400 OTHER INSTRUCTIONAL PROGRAMS					
HOMEBOUND INSTRUCTION					
Salaries	10,000	10,000	10,000	-	0.00
Benefits	4,250	4,200	4,220	20	0.48
Tuition - Spec Schools	19,800	19,800	19,800	-	0.00
TOTAL HOMEBOUND:	34,050	34,000	34,020	20	0.06
COURT PLACED PROGRAMS					
Tuition - Spec Schools	60,000	100,950	58,300	(42,650)	(42.25)
TOTAL COURT PLACED PROG:	60,000	100,950	58,300	(42,650)	(42.25)
ESL					
Salaries	120,210	120,210	124,130	3,920	3.26
Benefits	82,790	82,190	86,050	3,860	4.70
Purchased Professional Svcs	1,280	6,126	1,280	(4,846)	(79.11)
Supplies and Textbooks	1,600	133	1,600	1,467	1,103.01
TOTAL ESL	205,880	208,659	213,060	4,401	2.11
ALTERNATIVE EDUCATION					
Salaries	3,650	3,650	3,650	-	0.00
Benefits	1,560	1,540	1,530	(10)	(0.65)
Contracted Professional Services	40,000	41,020	40,000	(1,020)	(2.49)
Equipment	2,000		-		0.00
TOTAL ALTERNATIVE EDUCATION:	47,210	46,210	45,180	(1,030)	(2.23)
TOTAL OTHER INSTRUCT PROG:	347,140	389,819	350,560	(39,259)	<u>(10.07)</u>
TOTAL 1000 - INSTRUCTIONAL PROGRAMS	32,634,150	32,227,070	33,311,407	1,084,337	<u>3.36</u>
2100 SUPPORT SERVICES - PUPIL PERSONNEL					
GUIDANCE SERVICES					
Salaries	648,130	663,780	676,680	12,900	1.94
Benefits	446,170	449,980	469,510	19,530	4.34
Purchased Professional Svcs	7,800	12,273	13,120	847	6.90
Other Purchased Svcs	50	-	50	50	0.00
Supplies and Textbooks Dues & Memberships	3,500	3,755 -	2,038	(1,717)	(45.73) 0.00
TOTAL GUIDANCE:	1,105,650	1,129,788	1,161,398	31,610	2.80
STUDENT APPRAISAL & SPECIAL SERVICES					
Salaries	294,690	294,600	302,150	7,550	2.56
Benefits	203,050	201,540	209,630	8,090	4.01
Other Purchased Svcs	8,050	8,050	8,050	-	0.00
Supplies and Textbooks	8,140	8,140	8,140	-	0.00
Equipment	-,	-	-		0.00
Dues & Memberships	1,000	1,000	1,000	-	0.00
TOTAL STUDENT APPRAISAL SVCS:	514,930	513,330	528,970	15,640	3.05

	2019-20 BUDGET	2019-20 PROJECTED	2020-21 BUDGET	DIFFERENCE	PERCENT CHANGE
ATTENDANCE SERVICES					
Purchased Professional Svcs	1,740	500	750	250	50.00
TOTAL ATTENDANCE SVCS:	1,740	500	750	250	50.00
PSYCHOLOGICAL TESTING					
Purchased Professional Svcs	9,000	9,000	9,000		0.00
TOTAL PSYCHOLOGICAL TESTING:	9,000	9,000	9,000	-	0.00
SPEECH & PATHOLOGY					
Salaries	242,390	242,390	251,160	8,770	3.62
Benefits	166,920	165,710	174,130	8,420	5.08
TOTAL SPEECH & PATHOLOGY:	409,310	408,100	425,290	17,190	4.21
SOCIAL WORKER					
Salaries	78,590	78,590	80,160	1,570	2.00
Benefits	54,060	53,660	<u>55,510</u>	1,850	3.45
TOTAL SOCIAL WORKER:	132,650	132,250	135,670	3,420	2.59
STUDENT ACCOUNTING:					
Salaries	45,190	45,190	46,640	1,450	3.21
Benefits	31,340	31,010	32,460	1,450	4.68
Purchased Professional Svcs	7,000	7,000	7,000	-	0.00
Other Purchased Services	4,500	4,500	4,500	-	0.00
TOTAL STUDENT ACCOUNTING:	88,030	87,700	90,600	2,900	3.31
TOTAL PUPIL SUPPORT:	2,261,310	2,280,668	2,351,678	71,010	<u>3.11</u>
2200 SUPPORT SERVICES - INSTRUCTIONAL STAFF LIBRARY SERVICES Salaries Benefits Purchased Professional Svcs Other Purchased Svcs Supplies and Textbooks TOTAL LIBRARY: CURRICULUM DEVELOPMENT/SPECIAL EDUCATION SUPERV	257,140 173,050 700 300 <u>19,240</u> 450,430	256,140 175,920 1,292 - 15,226 448,578	261,100 181,610 525 50 15,593 458,878	4,960 5,690 (767) 50 <u>367</u> 10,300	1.94 3.23 (59.37) 0.00 2.41 2.30
Salaries	112,140	112,140	115,730	3,590	3.20
Benefits	77,120	76,560	80,140	3,580	4.68
Purchased Professional Svcs	70,000	46,701	52,500	5,799	12.42
Other Purchased Svcs	3,000	6,480	2,250	(4,230)	(65.28)
Supplies and Books	5,570	13,535	4,175	(9,360)	(69.15)
Software	15,000	-	11,250	11,250	0.00
Equipment	20,000	3,570	37,500	33,930	950.42
Membership Dues	1,200	1,314	1,200	(114)	(8.68)
TOTAL CURRICULUM:	304,030	260,300	304,745	44,445	17.07
INSTRUCT STAFF DEVELOPMENT SVCS	000 000	000 000			
Benefits (Tuition)	232,600	226,220	237,375	11,155	4.93
TOTAL INSTRUCT STAFF DEV SVCS:	232,600	226,220	237,375	11,155	4.93
TOTAL INSTRUCTIONAL SUPPORT:	987,060	935,098	1,000,998	65,900	<u>7.05</u>

	2019-20 BUDGET	2019-20 PROJECTED	2020-21 BUDGET	DIFFERENCE	PERCENT CHANGE
2300 SUPPORT SERVICES - ADMINISTRATION					
BOARD SECRETARY					
Purchased Professional Svcs	28,500	28,500	28,500	-	0.00
Other Purchased Svcs	12,500	12,500	12,500	-	0.00
Supplies and Textbooks	60	60	60	-	0.00
Dues and Memberships	12,000	12,000	12,000		0.00
TOTAL BOARD SECRETARY:	53,060	53,060	53,060	-	0.00
TAX ASSESSMENT					
Salaries	23,560	23,680	24,440	760	3.21
Benefits	16,370	16,300	17,080	780	4.79
Purchased Professional Svcs	112,690	112,690	112,690	-	0.00
Other Purchased Svcs	4,650	4,650	4,650		0.00
TOTAL TAX ASSESSMENT:	157,270	157,320	158,860	1,540	0.98
LEGAL SERVICES					
Purchased Professional Svcs	95,000	95,000	95,000	-	0.00
TOTAL LEGAL SERVICES:	95,000	95,000	95,000	-	0.00
SUPERINTENDENT SERVICES					
Salaries	492,960	473,830	477,520	3,690	0.78
Benefits	335,630	322,520	327,200	4,680	1.45
Purchased Professional Svcs	3,360	1,484	2,520	1,036	69.81
Other Professional Svcs	22,210	2,450	16,658	14,208	579.92
Supplies and Textbooks	11,700	9,682	8,775	(907)	(9.37)
Dues and Memberships	1,600	2,132	1,200	(932)	(43.71)
TOTAL SUPERINTENDENT SVCS:	867,460	812,098	833,873	21,775	2.68
PUBLIC RELATIONS					
Salaries	47,320	54,940	56,700	1,760	3.20
Benefits	32,540	35,500	39,270	3,770	10.62
District Newsletter	12,900	11,210	14,000	2,790	24.89
Supplies	2,500	2,500	2,500		0.00
TOTAL PUBLIC RELATIONS:	95,260	104,150	112,470	8,320	7.99
PRINCIPAL SERVICES:					
Salaries	1,085,910	1,077,630	1,092,480	14,850	1.38
Benefits	756,030	747,120	765,750	18,630	2.49
Other Purchased Svcs	10,550	5,417	7,226	1,809	33.39
Supplies and Textbooks	18,500	7,066	12,600	5,534	78.32
Dues and Memberships	4,700	4,566	4,100	(466)	(10.21)
TOTAL PRINCIPAL SVCS:	1,875,690	1,841,799	1,882,156	40,357	2.19
TOTAL ADMINISTRATION:	3,143,740	3,063,427	3,135,419	71,992	<u>2.35</u>

	2019-20 BUDGET	2019-20 PROJECTED	2020-21 BUDGET	DIFFERENCE	PERCENT CHANGE
2400 SUPPORT SERVICES - PUPIL HEALTH					
MEDICAL SERVICES					
Purchased Professional Svcs	5,400	5,400	5,400	-	0.00
TOTAL MEDICAL SVCS:	5,400	5,400	5,400	-	0.00
DENTAL SERVICES					
Purchased Professional Svcs	980	980	980	-	0.00
Supplies	50	50	50	-	0.00
TOTAL DENTAL SERVICES:	1,030	1,030	1,030	-	0.00
NURSING SERVICES					
Salaries	321,970	327,590	345,390	17,800	5.43
Benefits	220,720	222,700	239,680	16,980	7.62
Other Purchased Svcs	320	50	150	100	200.00
Supplies and Textbooks	15,210	14,265	15,450	1,185	8.31
TOTAL NURSING SERVICES:	558,220	564,605	600,670	36,065	6.39
TOTAL PUPIL HEALTH SVCS:	564,650	571,035	607,100	36,065	<u>6.32</u>
2500 BUSINESS SERVICES					
Salaries	299,140	299,140	308,700	9,560	3.20
Benefits	206,350	204,880	214,420	9,540	4.66
Purchased Professional Svcs	42,000	42,000	42,000	-	0.00
Purchased Property Svcs	5,000	5,000	5,000	-	0.00
Other Purchased Svcs	4,600	4,600	4,600	-	0.00
Supplies and Textbooks	5,470	5,470	5,470	-	0.00
Dues and Memberships	900	900	900		0.00
TOTAL BUSINESS SERVICES:	563,460	561,990	581,090	19,100	<u>3.40</u>
2600 OPERATION & MAINTENANCE OF PLANT SERVICES					
MAINTENANCE SERVICES					
Salaries	1,399,090	1,396,280	1,437,000	40,720	2.92
Benefits	909,940	902,330	964,550	62,220	6.90
Purchased Property Svcs	440,770	475,144	458,150	(16,994)	(3.58)
Other Purchased Svcs	220,050	218,759	226,870	8,111	3.71
Utilities	600,100	551,830	616,550	64,720	11.73
Supplies	151,150	189,202	207,650	18,448	9.75
Equipment	12,410	18,850	20,122	1,272	6.75
Dues and Memberships	400	325	223	470	0.04
Property Tax - Strasburg Elementary - rental property TOTAL MAINTENANCE SERVICES:	<u>5,590</u> 3,739,500	<u>5,590</u> 3,758,310	<u>5,760</u> 3,936,875	<u> </u>	3.04 4.75
	0,100,000	2,. 00,010	2,000,010		
CROSSING GUARDS/SCHOOL RESOURCE OFFICER Purchased Professional Svcs	126,120	126,120	126,120	45,000	35.68
TOTAL CROSSING GUARDS/RESOURCE OFFICER:	126,120	126,120	126,120	-	0.00
TOTAL OPERATION & MAINTENANCE SVCS:	3,865,620	3,884,430	4,062,995	178,565	<u>4.60</u>

	2019-20 BUDGET	2019-20 PROJECTED	2020-21 BUDGET	DIFFERENCE	PERCENT CHANGE
2700 STUDENT TRANSPORTATION					
STUDENT TRANSPORTATION					
Salaries	244,520	239,590	247,250	7,660	3.20
Benefits	162,060	165,300	171,640	6,340	3.84
Purchased Professional Svcs	4,500	4,500	4,500	-	0.00
Other Purchased Svcs	1,373,550	1,383,465	1,425,254	41,789	3.02
Supplies and Textbooks	6,800	9,142	10,100	958	10.48
Equipment	-	-	-	-	0.00
Dues and Memberships	110		110	110	0.00
TOTAL STUDENT TRANSPORTATION:	1,791,540	1,801,997	1,858,854	56,857	<u>3.16</u>
2800 SUPPORT SERVICES - CENTRAL					
TECHNOLOGY SERVICES					
Salaries	479,080	470,600	471,830	1,230	0.26
Benefits	331,680	317,670	327,990	10,320	3.25
Purchased Professional Svcs	48,500	48,500	86,000	37,500	77.32
Purchased Property Svcs	35,000	35,000	35,000	-	0.00
Other Purchased Svcs	7,500	7,500	7,500	-	0.00
Supplies and Textbooks	30,400	30,400	26,900	(3,500)	(11.51)
Software	205,000	205,000	215,000	10,000	4.88
Equipment	634,000	634,000	324,000	(310,000)	(48.90)
Dues and Memberships	200	200	200		0.00
TOTAL TECHNOLOGY SERVICES:	1,771,360	1,748,870	1,494,420	(254,450)	(14.55)
HUMAN RESOURCES					
Salaries	30,460	30,470	31,450	980	3.22
Benefits	21,090	20,940	21,920	980	4.68
Purchased Professional Svcs	1,550	1,550	1,550	-	0.00
Other Purchased Svcs	-	-	-	-	0.00
Supplies and Textbooks	50	50	-	(50)	(100.00)
Dues and Memberships	330	330	330		0.00
TOTAL HUMAN RESOURCES	53,480	53,340	55,250	1,910	3.58
TOTAL SUPPORT SERVICES-CENTRAL:	1,824,840	1,802,210	1,549,670	(252,540)	<u>(14.01)</u>
2900 OTHER SUPPORT SERVICES					
Other Purchased Services	27,400	27,400	27,400		0.00
TOTAL OTHER SUPPORT SVCS:	27,400	27,400	27,400		0.00
TOTAL 2000 - SUPPORT SERVICES	15,029,620	14,928,255	15,175,204	246,949	<u>1.65</u>

	2019-20 BUDGET	2019-20 PROJECTED	2020-21 BUDGET	DIFFERENCE	PERCENT CHANGE
3200 STUDENT ACTIVITIES					
SCHOOL SPONSORED STUDENT ACTIVITIES					
Salaries	109,510	110,090	110,300	210	0.19
Benefits	46,480	46,620	46,950	330	0.71
PAC Purchased Professional Svcs	18,500	18,500	2,000	(16,500)	(89.19)
Other Purchased Svcs	11,230	13,575	8,423	(5,152)	(37.95)
PAC Supplies	3,500	3,551	2,500	(1,051)	(29.60)
PAC Equipment	41,000	41,000	26,000	(15,000)	(36.59)
Dues and Memberships	4,120	5,594	3,615	(1,979)	(35.38)
	234,340	238,930	199,788	(39,142)	(16.38)
ATHLETICS Salaries	438,810	444,120	470,280	26,160	
Benefits	224,180	231,010	325,750	94,740	41.01
Purchased Professional Svcs	65,300	47,824	66,070	18,246	38.15
Purchased Property Svcs	25,000	16,795	25,000	8,205	48.85
Other Purchased Svcs	61,980	51,732	71,430	19,698	38.08
Supplies	55,000	67,384	41,250	(26,134)	(38.78)
Equipment	-	- ,	5,543	5,543	0.00
Dues and Memberships	5,000	13,126	5,000	(8,126)	(61.91)
TOTAL ATHLETICS:	875,270	871,991	1,010,323	138,332	15.86
TOTAL ACTIVITIES:	1,109,610	1,110,921	1,210,111	99,190	<u>8.93</u>
3300 COMMUNITY SERVICES					
Grants to Community Organizations	6,500	6,000	6,000	-	0.00
TOTAL COMMUNITY SVCS:	6,500	6,000	6,000	-	<u>0.00</u>
3400 SCHOLARSHIPS AND AWARDS					
Student Scholarships and Awards	1,750	1,750	1,750	_	0.00
TOTAL COMMUNITY SVCS:	1,750	1,750	1,750		0.00
TOTAL COMMONTE SVCS.	1,750	1,750	1,750		0.00
TOTAL 3000 - NON-INSTRUCTIONAL SERVICES	1,117,860	1,118,671	1,217,861	99,190	<u>8.87</u>
5000 OTHER FINANCING USES					
DEBT SERVICE					
Interest Payments	419,380	419,380	262,400	(156,980)	(37.43)
Principal Payments	5,563,000	5,563,000	5,773,000	210,000	3.77
TOTAL DEBT SERVICE:	5,982,380	5,982,380	6,035,400	53,020	0.89
FOOD SERVICE FUND TRANSFER	-	195,000	-	(195,000)	(100.00)
BUDGETARY RESERVE					
Other Financing Uses	400,000		769,662	769,662	
TOTAL BUDGETARY RESERVE:	400,000	-	769,662	769,662	
TOTAL 5000 - OTHER FINANCING USES:	6,382,380	6,177,380	6,805,062	627,682	<u>10.16</u>
TOTAL GENERAL FUND BUDGET:	55,164,010	54,451,376	56,509,534	2,058,158	3.78
CHANGE IN FUND BALANCE:	(777,380)	(102,155)	(2,995,944)		

Barley Snyder

ATTORNEYS AT LAW

126 EAST KING STREET LANCASTER, PA 17602 TEL (717) 299-5201 FAX (717) 291-4660 WWW.BARLEY.COM Robert M. Frankhouser, Jr., Esquire Direct Dial Number: (717) 208-8838 E-mail: rfrankhouser@barley.com

May 1, 2020

Dr. Kevin Peart, Superintendent Keith Stoltzfus, Business Manager Lampeter-Strasburg School District 1600 Book Road Lancaster, PA 17602

Re: Attorneys' Fees/Hourly Rates

Dear Kevin and Keith:

We value our relationship with the Lampeter-Strasburg School District and appreciate the opportunity to continue to serve as the School District's solicitor during these unprecedented times.

As we work from home to assist you in the many challenges imposed upon you by the COVID-19 pandemic, we are keenly aware of its economic impact upon the finances of the School District. Because we are dedicated to the importance of public education and the needs of our public school clients, we want to be part of the solution to your budget challenges as the current situation evolves into the 2020-2021 academic year.

Prior to the emergence of the COVID-19 emergency, we planned to increase our hourly rates by \$10 per hour. We have decided to forgo that increase for the 2020-2021 fiscal year. In addition, and perhaps more importantly, we will reduce our current blended hourly rate by 5% to continue our commitment to assist our clients in their time of need. Thus, effective on July 1, 2020, our blended hourly rate for the 2020-2021 fiscal year will be \$180.

This decision continues our school law group's practice of supporting public education. Our blended hourly rates have always reflected a significant discount from our published rates for legal work and advice provided to other clients. To illustrate this commitment, I am attaching our list of the regular hourly rates presently charged to other nonpublic school clients.

All of our efforts on behalf of the School District will continue to be performed at the most cost efficient level. We welcome any suggestions on how we can improve the delivery of

Dr. Kevin Peart, Superintendent Keith Stoltzfus, Business Manager May 1, 2020 Page 2

our services to you. Thank you for supporting your students and community during these trying times. We are here to help. Best wishes.

Yours truly,

Robert M. Frankhouser, Jr.

RMF:ank ^{7811982.1} cc: Billing Department

Barley Snyder, LLP Effective January 1, 2020

Attorney/Paralegal/Assistant	Standard Hourly Rate
Alexander, Cynthia L.	\$65.00
Frankhouser, Jr., Robert M.	\$285.00
Kline, Aimee	\$150.00
Linnell, Kalani E.	\$185.00
McCarty, William C.	\$280.00
McQuaide, Robert L.	\$250.00
Walker, David M.	\$205.00
Zee, III, William J.	\$335.00

Community Engagement Feedback (Responses)

as of May 12, 2020

What questions and/or concerns do you have regarding the Feasibility Study and the recommendations presented?

Would kindergarten become a full day program once the new early childhood center opens?

I like the idea of a new facility for SACC? kindergarten but wouldnt it be more economical to use the Strasburg School Also, How would we feed the kids at the new building on the campus? Would we need another cafeteria with more help? While the construction can be completed without raising tax rates, does that take into account the cost of staff for the newly proposed Early Childhood and Kindergarten building?

Drop off/pick up at MM

I admittedly haven't had time to read the entire study, but I feel that Strasburg Elementary should be considered for reopening before any new building is constructed.

Sad to see that Strasburg Elementary is not an option considered for an early childhood center.

I have concerns regarding available school district funds. Since the study was conducted prior to the recent economic downturn, are all of the planning factors still valid? I appreciate the desire of keeping the millage rate unchanged, but are the tax base assumptions still valid? For example, there will likely be less homebuilding in the area than planned, which equates to less property tax revenue. Also, how did the district's financial investments fare in this downturn? I would like to hear more about the financial review of RBC Capital Markets Assuming the school district's. In addion to financial concerns, I am also concerned about It's hard to imagine what the "new normal" will be following this pandemic. If "social distancing" protocol will be with us for awhile, it is reasonable to believe new schools will be required to built to accomodate. This will be a significant addition to the pricetag. I understand that many of these issues require immediate attention, but I think it is wise to let the dust settle from this pandemic before committing millions of dollars which the school district may not have to designs which may be outdated before they're built. Perhaps a phased approach to monetary commitment would be prudent.

I have questions concerning the new turf field. I would rather update buildings than put in another turf field. My main concern is that the study was done Pre-Covid19. There is also a rather large amount of money towards the Athletic Fields and Buildings. Considering only a small portion of students would use such facilities. An example would be the cost of the new Turf Field was my guess \$3 million According to the study on the powerpoint there is another \$7.7 million for the Field and Building. That's \$10.7 million for whatever percentage of usage. Yet there is no mention of updating the HVAC systems to include HRV's and UV lamps as an option. Something like this would benefit All. There is also the concern of the increased traffic onto Pioneer Rd with the new building. This should be a concern considering its close proximity to Rosier Way. Where as the new drive off of Village Rd. would work because it would be on an opposing Rd. You would see an increase of traffic onto Pioneer Rd but a reduction on Village Rd. There is also the revenue shortfall that must be considered because of Covid19. In addition to the "New Normal" that the LS will have to address. The updating of the Maintenance Department and Admin is sound because these are responsible for all.

Will all registered students be allowed to attend the Pre-K school? What age does the Pre-K start at? What is the current timeline for the new Pre-K building? My daughter is turning 1 this year and I am curious if she will be attending the new building or the old building come her first years of school. Is the high school currently 1-1? If not, I think that this should be considered before altering classroom set-ups.

In light of the Covid 19 outbreak, does this change the urgency of any of these products, especially with the overcrowding of LE.

What impacts will the COVID 19 have on the implementation of the study

Being a close neighbor, you consideration of traffic issues at the start and end of the school day are somewhat of an interest to me, both on and off campus. I agree that another entrance to the campus off Village Rd. might be beneficial if PDOT can be satisfied.

This fall we will have 3 children in the LS school district. We are very happy with the current facilities/school operations. I would recommend we look at all possible ways to lower our mileage and help reduce the real estate tax burden we have with the high school taxes that all property owners have in the LS school district.

Concerned about the large chunk money needed to pay for this project. Students' basic education must always be first. I appreciate the physical / health benefits of sports and the leadership / teamwork aspects of athletics, but I feel the latter has become so large in scope that it is excessive spending trying to fit all students into some sport or another. The tail wagging the dog. Community Recreation Leagues should fill some of this hunger for athletics, funded by parents who want their child to participate in a sport...not the district homeowners.

EC and Pre-K are not required services within the mandated K-12 public school services. Your suggestions don't include shifting grade patterns to other buildings to accommodate "over enrollment" at Lampeter ES. Why not just put an addition on Lampeter ES? The district enrollment projections from 2005/06 to 2026/26 look to be flat - doesn't support need for

Community Engagement Feedback (Responses) as of May 12, 2020

additional space. Where is the documentation for the described 265 housing starts? What are the storm water problems at Strasburg? Di you review the Army Corps of Engineers study of Strasburg Borough done in the last 20 years? We have made feasibility in the past that provide for anticipated growth far in excess of what our experienced has been. The one way traffic idea would be a tough transition, but I understand the safety concerns

Pre--k / Kindergarten expansion - What are the alternative options to handle the capacity? How might we pursue options that would allow for greater flexibility in space usage over time than a new, dedicated building? Would like to understand feasibility of converting other existing, unused sites for the same purpose. Convenience of on campus location should not over weigh the higher capital cost of new facility. Speculate converting existing facility would cost much less than 14MM and still afford for staff transportation costs. I did not see mention of increased operating maintenance and support impacts on budget due to new facility. Field house - seems as though we should renovate the field house at a substantially lower cost than rebuild at ~ 3MM higher cost. This investment may not be prudent given the uncertainty of how athletics and events will be conducted in the future. Refurbishing would allow for funds to accommodate yet unknown requirements and adaptations.

Our property is adjacent to the new storm water basin which is southwest of the New Early Childhood/Kindergarten Building. Our concerns have to do with this new basin. Will it be one that is designed to have water in it most of the time like the new fenced in basin that was recently put in to accommodate runoff from the new turf fields. Or will it be a basin like the one that usually does not have water in it, and is located several hundred yards west of the track, along the western school property line, that the school keeps nicely mowed. We are also curious as to how high the bank that goes around the new water basin will be. It would be helpful to see a topographical map of the proposal if that exists yet. We are also concerned about water management. The Greenleaf development already has water problems due to runoff from the school property. We can only assume that increasing the impermeable surface area by the new project will cause greater water flow through Greenleaf development. Topographically, we don't see any other place for the water to go. I think we need to see the long term impact of our current pandemic before expanding any class space. I think we need to know if parents will decide to use home schooling until they feel safe returning their children to schools.

Are you supportive of the Feasibility Study Recommendations presented, with the understanding that all recommended projects are able to be phased in a manner to have no impact on the current millage (tax) rate?

Yes—15

No—4

I can not believe this will not effect our taxes. I am close to retiring and really am not looking forward to higher taxes. The Feasibility Study is sound depending on what type of "Lens" it is looked through. The TAX rate remaining unchanged is welcomed news. But, it should be noted that the estimates given are only estimates and are rarely kept. Take Penn Manors High School Building project that went well past estimates.

I am agreeable to the Feasibility Recommendations as presented, allowing some flexibility and discretion on implementations. The Feasibility Study Power Point presentation indicated a number times that all recommended projects could be completed in a long-range fiscally responsible manner with no increased mileage rate.

I would suggest we use the old Strasburg Elementary school for the kindergarten building. I don't think we need to be providing a Pre-K facility. If parents want a pre-k option, they can pay for this, as there are many pre-k programs in and around our school district that do a wonderful job. I would look hard at any unnecessary projects and only focus on those that are needed for safety.

Reassessment jumped my property taxes by 20% ... so even though the study indicates "current millage rate", I fear this is a misleading statement. Smoke and mirrors. I'm skeptical. Especially so since the Covid-19 pandemic has disrupted the revenue stream so greatly. The economic impact of the virus has not fully played out yet. Don't pull us down a financial rabbit hole.

Do you agree that the capacity concern at Lampeter Elementary School should be the first priority addressed by the Board of School Directors?

Yes—21

No—4

Yes and would also ask that they consider looking at other districts and how they have moved to full day kindergarten for all students. Many districts have moved to full day kindergarten across the county, state, and nation, and I hope that the district considers that potential option in the future so that if the district switches to full day kindergarten, there are enough classrooms for all kindergarten students.

Yes definitely need more space.

Community Engagement Feedback (Responses)

as of May 12, 2020

Yes, however I disagree that with the fieldhouse being a close 2nd (as extrapolated by potential schedule matrix). I played football in high school, but I have a hard time stomaching up to \$4M for a better locker room and concession stands. I recommend prioritizing the projects that directly affect students' educational experience in the classroom.

The capacity concern should defenitely be a high priority. But, should not be considered at the expence and maintenance of the older buildings. It is not uncomon to see the grass a foot high before its cut, only to lay in the road after its cut. The new traffic pattern should be noted.

I do understand LE should be the primary concern and given priority. The data, current and projected attendance, unquestionably justifies that concern.

yes. Why is the capacity already full when this is a new structure and enrollement has been down?

Yes ... if projections are accurate. Real estate development plans may change following the virus impact. However, this student enrollment "bubble" normally rises up through the other grade levels...domino effect, MORE SPENDING. Just DON'T attempt to resuscitate Strasburg Elementary. Tear it down like you did WS - El.

I'm not convinced that a new building is the answer. Why not add to the building or shift grade patterns within existing buildings?

Need to understand more or gauge true demand in respect to full time equivalent students (assuming the high number of students included the 1/2 day K students as equal to full day grade 1 and 2 students). Given uncertainty of COVID accommodations, believe we should consider investing in flexible capacity that could be used across many grades as opposed to a large fixed purpose investment.

Prior to covid-19, yes. I believe this pandemic changes priorities. Let's be certain what capacity means before making changes.

It is recommended that the District identify a manner to preserve Walnut Run that would not impact District taxpayers and programs directly serving students. Do you have any additional thoughts, suggestions or recommendations regarding Walnut Run and how the District should address the immediate needs of the building?

My first question is what is the purpose in renovating Walnut Run. What is it used for? I would be in support of renovations if there was a purpose for the building other than preservation of a historic property.

This is an important historical structure valuable to our children's heritage. I believe it should be updated to code and used as a teaching tool. Perhaps the Historical Society has grants available to help with this renovation?

I disagree with putting money into this school I do not understand why we need to do this when that money could be better utilized for our schools and choildren on the campus.

I am not in favor of using this facility for student use.

I think a use for Strasburg Elementary should be a priority as well!

I did not know that Walnut Run Schoolhouse existed prior to viewing the slideshow. As a lifelong student of history, I understand the importance of preserving our past. However, other than a sense of nostalgia, the presentation did not explain the "why" of preserving it. Who visits? Is there an estimate of annual visitors to the site? Does the current level of visitation necessitate installing a bathroom and parking lot? The approximate \$500k price tag of upkeep and additions would probably be better used enhancing current students' learning on the main campus. Additionally, I recommend selling Strasburg Elementary. The presentation offered no value in keeping the property. It's expensive to upkeep and too far from the main campus. The district can increase revenue from the sale and stop hemorrhaging money on maintenance of a useless asset.

Paid tours? :)

Only complete work at Walnut Run after all issues are taken care of on campus.

I was unaware that WR school was being used. How many students attend?

I would not support that we preserve the Walnut Run School - it is not at all beneficial for the education of the students in our school district - sell or donate the school to the landowner in which this school building sits on. We should not spend any money on this building.

Walnut Run ... unique historic component for L-S but only fund via donation money...NOT tax dollars.

You better check out who owns the property before you invest any more money in that facility.

It would be great to use for elementary students for the experience of history. Historical Society?