



## **YOUR SCHOOL BOARD AND HOW IT WORKS**

An informational guide  
to the meetings of the Board of School Directors  
of the Lampeter-Strasburg School District

### **BOARD OF SCHOOL DIRECTORS**

Melissa S. Herr, President  
Patricia M. Pontz, Vice President  
Scott M. Arnst  
David J. Beiler  
James H. Byrnes  
Scott J. Kimmel  
Dustin D. Knarr  
Matthew E. Parido  
Audra R. Spahn

Robert M. Frankhouser, Jr., Solicitor (non-voting)  
Keith A. Stoltzfus, Treasurer (non-voting)  
Mary E. Williams, Secretary (non-voting)

### **CENTRAL ADMINISTRATION TEAM**

Kevin S. Peart, Ed.D., Superintendent  
Andrew M. Godfrey, Ed.D., Assistant Superintendent  
Keith A. Stoltzfus Business Manager

### **MISSION STATEMENT**

The Lampeter-Strasburg School District recognizes that each child has unique abilities, talents, and needs. The District is committed to providing, in an accountable partnership with the parents and the community, opportunities for each learner to acquire the knowledge, skills, and values to become a responsible, productive citizen.

Meeting dates, times, and agendas can be found on the District Web site, [www.L-Spioneers.org](http://www.L-Spioneers.org), under "School Board."



## **WELCOME...**

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Every resident of the Lampeter-Strasburg School District has the right to participate in the democratic process of the School District. The Board of School Directors cordially invites you to attend Board meetings and to take an active role in the educational affairs of this community.

The decisions made by the Board affect every student, tax rates, the well being of the local communities, and the county as a whole.

There are many ways for you to participate in the process:

- Stay informed and interested in your schools
- Appear before the Board to express your views
- Correspond with the Board members
- Elect the most qualified Board members
- Participate in local parent-teacher organizations and on educational committees of various organizations
- Communicate with Building Principals and the District Superintendent about matters that concern your family

### **The School Board**

The Lampeter-Strasburg School District is governed by a nine-member Board elected from each of the three municipalities comprising the Lampeter-Strasburg School District. These municipalities are Strasburg Borough, Strasburg Township, and West Lampeter Township.

Lampeter-Strasburg School Board members serve a four-year term of office.

### **Role of the Board**

The School Board is a policy-making body with its primary task being the formulation and evaluation of all policies necessary for the operation of the School District set within the framework of the Pennsylvania School Code. The School District is managed by an Administrative Team, which implements and works within the limits of School Board policy. The Administrative Team is guided by the Superintendent, who is elected by the School Board. Specific duties of the Board include:

- Hiring of Superintendent
- Policy Adoption
- Curriculum Adoption
- Textbook Adoption
- Maintenance, Purchases, Sales, Lease School Property
- Annual Budget Adoption
- Levying Taxes
- Ratifying Contracts
- Appointing/Dismissing Personnel
- Creating or Increasing Indebtedness
- Adopting School Calendar
- Others as Dictated by PA School Code



## **INFORMATIONAL GUIDE**

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### **Superintendent**

The Superintendent is appointed by the Board and serves as its chief executive officer in administering Board policies in the operation of the District. The Superintendent also acts as advisor in keeping the Board informed of the needs and programs of the District. Because the Superintendent is available to the Board as a professional resource, he/she makes recommendations prior to Board action relating to policy; recruitment, election, and supervision of professional staff; selection of textbooks and instructional materials; development of curriculum; school facilities planning; and fiscal affairs.

### **Central Administration Team**

The members of the Central Administration Team regularly attend the Board meetings and advise the Superintendent and the Board on various matters related to their areas of supervision.

### **Solicitor**

The School Board Solicitor is an attorney retained by the School Board as a legal counselor and advisor to the School Board.

### **Board Meetings**

The Board of School Directors meets regularly on the first Monday of each month, unless otherwise advertised, in the School District Board Meeting Room, at 7:30 p.m. State law requires that the annual organization meeting of the Board of School Directors be held during the first week of December. All special meetings, as well as committee meetings, will be published as legal notices in the Lancaster Newspapers.

The President of the Board of School Directors, who is elected annually by his/her fellow directors, presides at all regular and special meetings. In the President's absence, the Vice President presides.

### **Public Participation**

It is the policy of the Board to afford an opportunity to citizens of Lancaster-Strasburg School District to share their viewpoints and ideas with the Board subject to reasonable controls over the length of presentations and the particular time when members of the public will be heard. The guidelines are as follows:

- Participants are asked to sign in on the Visitor's Roster before the Board meeting begins.
- Speakers must be recognized by the presiding officer and state name, address, group affiliation, and topic.
- Statements must be directed to the presiding officer, which may not exceed 10 minutes.

## 2020-2021 BOARD GOALS

### District Strategic Initiatives

#### GOAL 1

Continue to be student-centered in the use of data to drive what we do instructionally, financially, and to address staffing needs.

#### GOAL 2

Support and expect the continued utilization of effective instructional strategies and techniques to enhance student learning, achievement, and career and college readiness for all students.

- Encourage and support the continued pedagogical growth of all staff as it pertains to both content and application in the classroom.
- Continue to explore and implement the next generation of student instructional technologies that align with Building and District Comprehensive Plan Goals.
- Continue the utilization of a student advisory task force related to instruction, including the use of technology.

#### GOAL 3

Complete and begin implementation of a Feasibility Study that addresses all District facilities.

- Explore 21st century and innovative learning environments and make recommendations for possible implementation.
- Ensure the implementation of identified safety and updated code (ADA) requirements.
- Engage community stakeholders in the Feasibility Study Process
  - Provide an overview and explanation of potential options
  - Solicit feedback regarding options presented

### Board Driven Initiatives

#### GOAL 1

Support the continued implementation of measures to address student needs that extend beyond the academic needs of the classroom, and receive updates regarding the student supports (TeenHope, Safe2Say, Mindfulness Training, Facility Dogs etc.)

#### GOAL 2

Support the implementation and refinement of the updated Comprehensive Plan, including building plans and associated professional development needs across the District.

#### GOAL 3

Support the development of District leadership, with district administration, to assist with future transition.

#### GOAL 4

Continue to expand and explore engaging the community through appropriate avenues for information sharing and gathering.

- Opportunities may include information sharing and feedback regarding the Feasibility Study, as well as attending PTO meetings, back to school nights, civic group meetings, Lampeter Fair, sharing educational highlight videos with Townships, etc.

#### GOAL 5

Continue to review and update Board policies, procedures, and Administrative Regulations. Document traditional procedures and practices in an effort to maintain consistency across the District.

#### GOAL 6

Continue to maintain legislative awareness and engage in communication with members of the legislature. Invite legislators to engage in education by attending a Board meeting, or hosting school visit(s) to engage in dialogue surrounding public education.

#### GOAL 7

Continue to provide opportunities for Board communication and recognition of staff members for their contributions to serving the students of Lampeter-Strasburg School District. Continue to extend offer for staff to be recognized at a Board meeting, and explore additional opportunities to engage with staff members in an informal manner.

#### GOAL 8

Maintain a focus on Board Excellence

- Continue to encourage Board participation in activities that promote PSBA's Principles for Governance and Leadership. (Examples to include: professional development opportunities relating to Board development, governance and self-evaluation, reach out to community members to serve on Board committees)
- Workshop discussion—focus/review a PSBA principle on a monthly basis
- Goal to commit to and/or accomplish one item in each category included on the Board Excellence "scorecard" to focus on accountability

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