



## **YOUR SCHOOL BOARD AND HOW IT WORKS**

An informational guide  
to the meetings of the Board of School Directors  
of the Lampeter-Strasburg School District

### **BOARD OF SCHOOL DIRECTORS**

Melissa S. Herr, President  
Patricia M. Pontz, Vice President  
Scott M. Arnst  
David J. Beiler  
James H. Byrnes  
Scott J. Kimmel  
Dustin D. Knarr  
Susan A. Rhoades  
Audra R. Spahn

Robert M. Frankhouser, Jr., Solicitor (non-voting)  
Keith A. Stoltzfus, Treasurer (non-voting)  
Jeanne L. Hoffard, Secretary (non-voting)

### **CENTRAL ADMINISTRATION TEAM**

Kevin S. Peart, Ed.D., Superintendent  
Andrew M. Godfrey, Ed.D., Assistant Superintendent  
Keith A. Stoltzfus, Business Manager

### **MISSION STATEMENT**

The Lampeter-Strasburg School District recognizes that each child has unique abilities, talents, and needs. The District is committed to providing, in an accountable partnership with the parents and the community, opportunities for each learner to acquire the knowledge, skills, and values to become a responsible, productive citizen.

Meeting dates, times, and agendas can be found on the District Web site, [www.L-Spioneers.org](http://www.L-Spioneers.org), under "School Board."



## **WELCOME...**

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Every resident of the Lampeter-Strasburg School District has the right to participate in the democratic process of the School District. The Board of School Directors cordially invites you to attend Board meetings and to take an active role in the educational affairs of this community.

The decisions made by the Board affect every student, tax rates, the well being of the local communities, and the county as a whole.

There are many ways for you to participate in the process:

- Stay informed and interested in your schools.
- Appear before the Board to express your views.
- Correspond with the Board members.
- Elect the most qualified Board members.
- Participate in local parent-teacher organizations and on educational committees of various organizations.
- Communicate with Building Principals and the District Superintendent about matters that concern your family.

### **The School Board**

The Lampeter-Strasburg School District is governed by a nine-member Board elected from each of the three municipalities comprising the Lampeter-Strasburg School District. These municipalities are Strasburg Borough, Strasburg Township, and West Lampeter Township.

Lampeter-Strasburg School Board members serve a four-year term of office.

### **Role of the Board**

The School Board is a policy-making body with its primary task being the formulation and evaluation of all policies necessary for the operation of the School District set within the framework of the Pennsylvania School Code. The School District is managed by an Administrative Team, which implements and works within the limits of School Board policy. The Administrative Team is guided by the Superintendent, who is elected by the School Board. Specific duties of the Board include:

- Hiring of Superintendent.
- Policy Adoption.
- Curriculum Adoption.
- Textbook Adoption.
- Maintenance, Purchase, Sales, Leasing School Property.
- Annual Budget Adoption.
- Levying Taxes.
- Ratifying Contracts.
- Appointing/Dismissing Personnel.
- Creating or Increasing Indebtedness.
- Adopting School Calendar.
- Others as Dictated by PA School Code.



## **INFORMATIONAL GUIDE**

### **Superintendent**

The Superintendent is appointed by the Board and serves as its chief executive officer in administering Board policies in the operation of the District. The Superintendent also acts as advisor in keeping the Board informed of the needs and programs of the District. Because the Superintendent is available to the Board as a professional resource, he/she makes recommendations prior to Board action relating to policy; recruitment, election, and supervision of professional staff; selection of textbooks and instructional materials; development of curriculum; school facilities planning; and fiscal affairs.

### **Central Administration Team**

The members of the Central Administration Team regularly attend the Board meetings and advise the Superintendent and the Board on various matters related to their areas of supervision.

### **Solicitor**

The School Board Solicitor is an attorney retained by the School Board as a legal counselor and advisor to the School Board.

### **Board Meetings**

The Board of School Directors meets regularly on the first Monday of each month, unless otherwise advertised, in the School District Board Meeting Room, at 7:30 p.m. State law requires that the annual organization meeting of the Board of School Directors be held during the first week of December. All special meetings, as well as committee meetings, will be published as legal notices in the Lancaster Newspapers.

The President of the Board of School Directors, who is elected annually by his/her fellow directors, presides at all regular and special meetings. In the President's absence, the Vice President presides.

### **Public Participation**

It is the policy of the Board to afford an opportunity to citizens of Lampeter-Strasburg School District to share their viewpoints and ideas with the Board subject to reasonable controls over the length of presentations and the particular time when members of the public will be heard. The guidelines are as follows:

- Participants are asked to sign in on the Visitor's Roster before the Board meeting begins.
- Speakers must be recognized by the presiding officer and state name, address, group affiliation, and topic.
- Statements must be directed to the presiding officer, which may not exceed 10 minutes.

## **2018-2019 BOARD GOALS**

### **GOAL 1**

Continual use of data to drive what we do instructionally, financially, and to address staffing needs.

### **GOAL 2**

Support and expect the continued utilization of effective instructional strategies and techniques to enhance student learning, achievement, and career and college readiness for all students.

- Encourage and support the continued pedagogical growth of all staff as it pertains to both content and application in the classroom.
- Continue to explore/implement the next generation of student instructional technologies to align with Building/District Comprehensive Plan Goals.
- Expand and continue the utilization of a student advisory task force related to instruction, including the use of technology.

### **GOAL 3**

Initiate a feasibility study that addresses all District facilities.

- Explore 21st century and innovative learning environments and make recommendations for possible implementation.

### **GOAL 4**

Support the implementation of measures to address student needs that extend beyond the academic needs of the classroom.

- Continue the strong partnership with West Lampeter Township Police Department by collaboratively developing a memorandum of understanding for a School Resource Officer (SRO).
- Include a manner in which to solicit feedback on the effectiveness of the implementation of an SRO.

### **GOAL 5**

Support the implementation and refinement of the Educational Technology Plan (1:1 rollout) that addresses technology and associated professional development needs across the District.

### **GOAL 6**

Continue to engage the community through appropriate avenues for information sharing and gathering (PTO meetings, civic group meetings, developing task forces, etc.).

- Consider a manner in which to measure the effectiveness of community engagement.
- Develop a plan to expand parent knowledge and understanding related to District educational initiatives.

### **GOAL 7**

Continued review and updating of Board policies and procedures. Document traditional procedures and practices in an effort to maintain consistency across the District. Establish a transition protocol to approve policies that have been updated and reviewed.

### **GOAL 8**

Continue to maintain legislative awareness and engage in communication with members of the legislature.

### **GOAL 9**

Provide opportunities for Board communication and recognition of staff members for their contributions to serving the students of the Lampeter-Strasburg School District. Extend offer for staff to be recognized at a Board meeting.

### **GOAL 10**

Explore and encourage Board participation in activities that promote PSBA's Principles for Governance and Leadership. (Examples to include: professional development opportunities relating to Board development, governance and self-evaluation, reach out to community members to serve on Board Committees.)

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